

MATCHING FUNDS COMMANDS

The commands listed below relate to the following programs:

- Federal Work-Study Community Service (FWS-CS)
- Federal Work-Study On-Campus (FWS-ON)
- State Work-Study Program (SWSP)

COMMAND ACTIVITY	TYPE-IN	PROGRAM(S)	DESCRIPTION
STUDENT TRANSACTION SELECTION MENU	MF00	SWSP	Provides access to student records through a list of all student transactions
STUDENT SEARCH	MF01	SWSP	Search screen that provides student SSN by typing in the student's last name and first name
STUDENT DEMOGRAPHICS*	MF03/SSN/YR	SWSP	Displays the student's demographics as well as the school the student is attending
STUDENT SWSP APPLICATION RECORD*	MF04/SSN/YR/TERM	SWSP	Displays the student's alternate demographics (if applicable) and employer information provided on the student's SWSP application
SWSP PROGRAM PARTICIPATION SCREEN*	MF05/INSTITUTION CODE/YR	SWSP	Displays SWSP statistical data related to total students who applied and worked, student earnings and match provided by term for a specific postsecondary institution
SCHOOL/EMPLOYER DEMOGRAPHICS*	MF06/INSTITUTION CODE/ BRANCH SUFFIX/YR	FWS-CS, FWS-ON, SWSP	Displays school's/employer's demographics
FWS-CS SCHOOL PARTICIPATION RECORD*	MF07/INSTITUTION CODE/ YR	FWS-CS	Displays the school's FWS-CS allocation, disbursement data and year-end report data
FWS-ON SCHOOL PARTICIPATION RECORD*	MF08/ON/INSTITUTION CODE/YR	FWS-ON	Displays the school's FWS-ON allocation, disbursement data and year-end report data
MATCHING FUNDS PROGRAM ALLOCATIONS/NET DISBURSEMENTS SUMMARY SCREEN	MF0A/YR	FWS-CS, FWS-ON, SWSP	Displays program allocation and net disbursement amounts by year

NOTE:

- Institution Code refers to Federal OE Code for schools or Federal Employer Identification Number (EIN) for employers.
- Branch Suffix is for employers only and is a three digit code assigned for those employers with multiple sites.
- Department Code is a three-digit code for those employers with multiple departments.
- Term is "A" for Academic Year or "S" for Summer.

* Access available to both internal and external users.



COMMAND ACTIVITY	TYPE-IN	PROGRAM(S)	DESCRIPTION
FWS-ON PROGRAM SUMMARY SCREEN	MF0C/YR	FWS-ON	Displays FWS-ON program year summary of allocation amount, disbursements, refunds, and other control record items
STUDENT HOURS MENU*	MF0D/SSN/YR/TERM	SWSP	Allows schools/employers with online access to update individual student hours
ENTITY BRANCH LIST*	MF0E/INSTITUTION CODE/ BRANCH SUFFIX/YR	SWSP	Displays listing of active branch codes (three-digit extension) that are used to distinguish different locations per employer
SCHOOL/EMPLOYER SEARCH*	MF0G/YR	FWS-CS, FWS-ON, SWSP	Search screen that provides OE code (for schools) or EIN (for employers) by typing in the school/employer's name
EMPLOYER PARTICIPATION RECORD*	MF0K/INSTITUTION CODE/ BRANCH SUFFIX/YR	SWSP	Provides contact information and nonprofit/profit status for SWSP employers
EMPLOYER DEPARTMENT LIST*	MF0N/INSTITUTION CODE/BRANCH SUFFIX/YR	SWSP	Displays listing of department codes used per employer
EMPLOYER DEPARTMENT DEMOGRAPHICS SCREEN*	MF0O/INSTITUTION CODE/ BRANCH SUFFIX/YR/DEPT CODE	SWSP	Displays the employer's department contact information and SWSP participation status
EMPLOYER JOB SCREEN*	MF0S/INSTITUTION CODE/ BRANCH SUFFIX/YR/DEPT CODE	SWSP	Displays number of jobs requested, filled and worked per job code for a specific employer/department
STUDENT LISTING SCREEN*	MF0T/YR	SWSP	Displays listing of students who applied for SWSP per school/employer
DISBURSEMENT/REFUND MENU	MF0U	FWS-CS, FWS-ON, SWSP	Displays disbursement amounts and dates as well as refund amounts and dates per program
MATCHING FUNDS ACTIVITY	MF0Z	FWS-CS, FWS-ON, SWSP	Log of all Matching Funds activity including correspondence between PHEAA and the student or PHEAA and the school/ employer
FWS-CS PROGRAM SUMMARY SCREEN	MF12/YR	FWS-CS	Displays FWS-CS program year summary of allocation amount, disbursements, refunds, and other control record items
SWSP PROGRAM SUMMARY SCREEN	MF13/SW/YR	SWSP	Displays SWSP program year summary data including student applications, earnings, jobs, match amount, disbursement amount, and refund amount

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COMMAND ACTIVITY	TYPE-IN	PROGRAM(S)	DESCRIPTION
SWSP SUB-PROGRAM SUMMARY SCREEN	MF14/SW/YR	SWSP	Displays SWSP program year control record items including term work dates, application deadlines, maximum award and weekly hours, and maximum/minimum hourly pay rate
SWSP EMPLOYER STATISTICS MENU*	MF15	SWSP	Displays earnings, match, disbursement, and refund data per employer
STUDENT DISBURSEMENT INFO*	MF16/SSN/YR	SWSP	Displays disbursements per student
STUDENT REFUND INFO*	MF17/SSN/YR	SWSP	Displays refunds due per student
CODE LOOK-UP LIST SCREEN	MF19	FWS-CS, FWS-ON, SWSP	Displays Matching Funds system attribute names, values, short and medium descriptions
MATCHING FUNDS PROCESSING WORK TABLE	MF1C	FWS-CS, FWS-ON, SWSP	Displays Matching Funds system Process Items created in order to run various MF jobs/processes
ENTITY SUFFIX LIST*	MF1E/INSTITUTION CODE/YR	FWS-CS, FWS-ON, SWSP	Displays the full list of branch suffixes related to school/employer, shows the next available suffix, allows updating of demographics for new suffix
EMPLOYER SWSP HOURS MENU*	MF2B	SWSP	Displays listing of students from which employers can data enter SWSP student hours worked by year and term
SCHOOL/EMPLOYER SWSP ALLOCATION SCREEN	MF2D/INSTITUTION CODE/BRANCH SUFFIX/YR	SWSP	Displays the school/employer's SWSP allocation for the program year (if applicable)
FWS-ON SCHOOL REQUIREMENTS REPORT INFO*	MF2J/INSTITUTION CODE/YR	FWS-ON	Displays the school's FWS-ON requirements report data

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800.443.0646, option 3 - State Grant & Special Programs;
option 2 - Special Programs

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