



PHEAa

$$2 + 2 = 4$$

$$\sqrt{4}$$

MIDDLE SCHOOL ACTIVITY BOOK

Instructor's Guide

MIDDLE SCHOOL ACTIVITIES

The activities in this book have been created to help counselors and students meet the Pennsylvania Career Education and Work Standards at the middle school level. The 8th grade benchmarks are referenced below; however, these activities can also be used to address the 5th grade benchmarks.

Activities are organized in the four areas of knowledge and then labeled by the competency they match. Additional lesson plans that meet the standards are available at PHEAA.org.



- A. Relate careers to individual interests, abilities and aptitudes.
- B. Relate careers to personal interests, abilities, and aptitudes.
- C. Explain how both traditional and non-traditional careers offer or hinder career opportunities.
- D. Explain the relationship of career training programs to employment opportunities.
- E. Analyze the economic factors that impact employment opportunities, such as but not limited to: competition, geographic location, global influences, job growth, job openings, labor supply, potential advancement, potential earnings, salaries/benefits, unemployment.
- F. Analyze the relationship of school subjects, extracurricular activities, and community experiences to career preparation.
- G. Create an individualized career plan, such as but not limited to: assessment and continued development of career portfolio, career goals, cluster/pathway opportunities, individual interests and abilities, training/education requirements and financing.

- | | |
|---|--|
| 1. Goal Setting (G) | 16. Occupational Clusters (F) |
| 2. Learning Styles (A) | 17. Research a Career (B) |
| 3. Learning and Earning (D) | 18. Take a Look Around (B) |
| 4. Learning Styles (B) | 19. Interview Your Friends (A) |
| 5. Let's Get Organized (G) | 20. Career Interviews (A) |
| 6. Matching Careers with School Subjects (F) | 21. TV Time (C) |
| 7. When Is Your Best Study Time? (E) | 22. Want to Work Outdoors? (B) |
| 8. A Career Puzzle (E) | 23. Clusters, Careers, and Majors (D) |
| 9. A Career Puzzle (E) | 24. College Majors (D) |
| 10. Are You a "People Person"? (B) | 25. High School Courses (F) |
| 11. Are You a Fan of Math and Science? (B) | 26. Higher Education Options (D) |
| 12. Career Exploration (A) | 27. Training Needed for Jobs (D) |
| 13. Exploring Careers (H) | 28. Colleges (D) |
| 14. Health Careers (C) | 29. Paying for College (G) |
| 15. Matching Careers with Major Subjects (F) | 30. Career Puzzle (A) |

- A. Identify effective speaking and listening skills used in job skills.
- B. Evaluate resources available in researching job opportunities, such as but not limited to: PA CareerLinks, Internet (O*Net), networking, newspapers, professional associations, resource books.
- C. Prepare a draft of career acquisition documents, such as but not limited to: job application, letter of appreciation following an interview, letter of introduction, request for letter of recommendation, resume.
- D. Develop an individualized career portfolio including components, such as but not limited to: achievements, awards/recognitions, career exploration results, career plans, community service involvement projects, interests/hobbies, personal career goals, selected school work, self-inventories.
- E. Explain, in the career acquisition process, the importance of the essential workplace skills/knowledge, such as but not limited to: commitment, communication, dependability, health/safety, laws & regulations, personal initiative, self-advocacy, scheduling/time management, team building, technical literacy, technology.

31. What Kind of Student are You? **(D)**

32. Are You a Leader? **(D)**

33. Stress **(E)**

34. Workplace Traits **(E)**

35. Communication Skills **(A)**

36. Work Habits **(E)**

37. Mis-Communication **(A)**

38. What Employers Want **(E)**

- A. Determine attitudes and work habits that support career retention advancement.
- B. Analyze the role of each participant's contribution to a team setting.
- C. Explain and demonstrate conflict resolution skills: constructive criticism, group dynamics, managing/leadership, mediation, negotiation, problem solving.
- D. Analyze Budgets and pay statements, such as but not limited to: charitable contributions, expenses, gross pay, net pay, other income, savings, taxes.
- E. Identify and apply time management strategies as they relate to both personal and work situations.
- F. Identify characteristics of the changing workplace including Americans with Disabilities Act accommodations, and explain their impact on employment.
- G. Identify formal and informal lifelong learning opportunities that support career retention and advancement.

39. Time Management **(E)**

40. A Weekly Expense Report **(D)**

41. Do I Really Need That? **(D)**

42. Easy Money **(D)**

43. How Much Does That Cost? **(D)**

44. Money, Money, Money (Word Search) **(D)**

45. Paychecks and Taxes **(D)**

46. Rate Job Stress **(C)**

- A. Compare and contrast entrepreneurship to traditional employment, such as but not limited to: benefits, job security, operating costs, wages.
- B. Evaluate how entrepreneurial character traits influence career opportunities.
- C. Identify and describe the basic components of a business plan, such as but not limited to: business idea, competitive analysis, daily operations, finances/budget, marketing, productive resources (human, capital, natural), sales forecasting

47. Ways to Make Money **(A)**

48. Famous Entrepreneurs **(B)**

49. Business Plan Project **(B)**

Academic Development

50. A Message about Homework
(Word Decrypt)

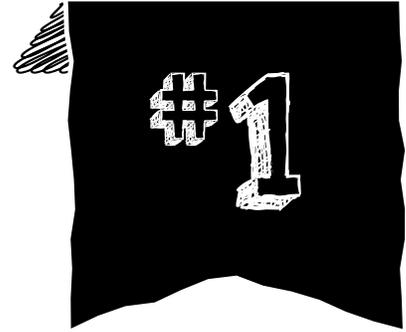
51. Becoming a Good Note Taker

52. Becoming a Good Student **(Word Search)**

53. Homework is Practice

54. How Much Are You Studying?

55. Study Habits **(Word Search)**



Goal Setting

(13.1.8G)

Setting goals is a good way to keep track of things you need to accomplish. There are two types of goals.

Short-Term goals are things that you want to happen soon, like learning new soccer skills or passing next week's math test. **Long-Term goals** are things you want to happen over a period of years, like graduating high school or going to college.

It's important to set both short-term and long-term goals. It's also important that you take steps toward reaching your goals by working hard and staying focused.

List some of your short-term and long-term goals, and explain the steps you are going to take to reach these goals.

Short-Term Goals:

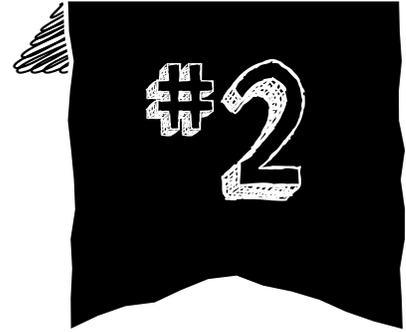
1. _____

2. _____

Long-Term Goals:

1. _____

2. _____



Learning Styles

(13.1.8A)

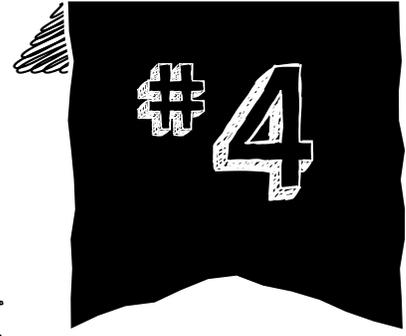
Everyone learns differently with no one way being better than the other. There are three main learning styles. **Visual** learners learn best by seeing things, **Auditory** learners learn best by hearing things, and **Tactile** learners learn best by doing things hands on. With each style, there are things you can do to help you learn better.

Can you match these study tips with the learning style they best relate to?

Use "**V**" for visual, "**A**" for auditory, and "**T**" for tactile.

- _____ 1. Have your eyesight checked on a regular basis.
- _____ 2. Study new material by reading it out loud.
- _____ 3. Trace words with your finger to learn spelling.
- _____ 4. Sit near the front of the class.
- _____ 5. Try to visualize things you hear or things that are read to you.
- _____ 6. Have your hearing checked on a regular basis.
- _____ 7. Use hands-on activities like touching, building, or drawing.
- _____ 8. Use flash cards to learn new information.
- _____ 9. Record yourself learning spelling words and then listen to the recording.
- _____ 10. Use a computer so you are learning through the sense of touch.

To discover your learning style and get tips that can help you learn more visit EducationPlanner.org. From there, click on the Student Section, then Self-Assessment and finally the Learning Style Quiz.



Learning Styles on EducationPlanner.org

(13.1.8B)

Everyone learns in different ways called “learning styles”. Although there are several different learning styles, we all have one that seems to work the best for us.

Visit **EducationPlanner.org**. In the Student section, click on Self-Assessment and then the Learning Style Quiz. After taking the quiz, answer the questions below.

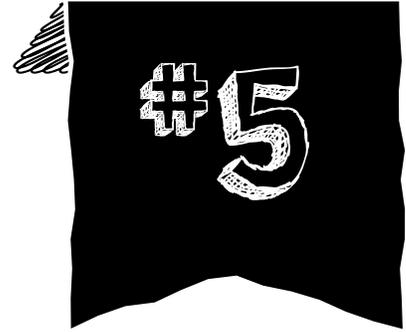
What is your learning style? _____

People with this learning style learn best by _____ .

Based on your style, what are some things you can do to learn better? Put an “X” next to the ones that you think will work well for you.

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____

Use these tips every day to learn more and become a better student.



Let's Get Organized

(13.1.8G)

Organization is an important part of being a good student. Becoming organized is simply a matter of making outlines, charts, or lists. Here is a simple exercise on making an organized list. All you have to do is look around your bedroom!

Using the categories below, make a list of things you find in your bedroom.

Furniture

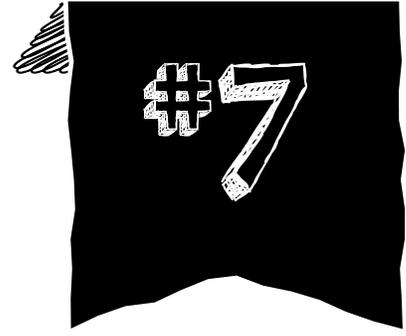
School Items

Entertainment

Clothing

Other "Stuff"

Sports/Hobbies



When Is Your Best Study Time?

(13.1.8E)

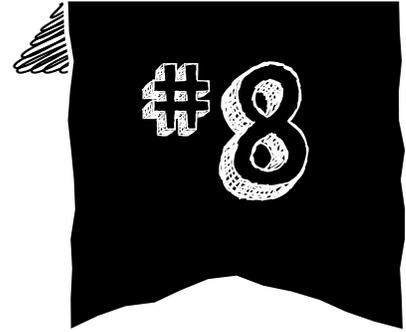
One thing you can do to become a better student is to find the best time for you to study. Maybe it is right after school, after dinner, or maybe you study best later in the evening.

On the chart below, put an **X** in the timeframe where you spend time studying this week. Then go back over the chart and see if you can figure out which block of time seems to work best for you.

	Monday	Tuesday	Wednesday	Thursday	Friday
3:00 - 4:00	_____	_____	_____	_____	_____
4:00 - 5:00	_____	_____	_____	_____	_____
5:00 - 6:00	_____	_____	_____	_____	_____
6:00 - 7:00	_____	_____	_____	_____	_____
8:00 - 9:00	_____	_____	_____	_____	_____
9:00 - 10:00	_____	_____	_____	_____	_____
10:00 - 11:00	_____	_____	_____	_____	_____

When is YOUR best time to study? Find the time that works best for you, and try to study at that time every day.

Studying on the weekends is very important, even if it is just for a little bit. Make up your own chart on the back of this page to include times for the morning, afternoon, and evening on Saturday and Sunday.



A Career Puzzle

(13.1.8E)

Unscramble the words to find eleven careers, and then solve the clue at the end.

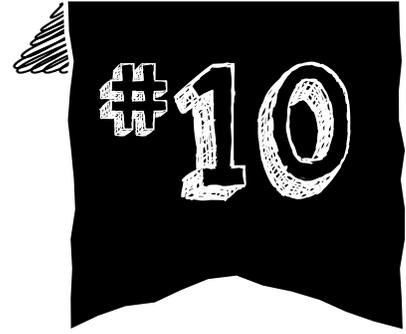
ticelath reinter	___	___	___	<input type="checkbox"/>	___	___	___	___	___	___	___	___	___	___	___	___	___	___	___
galel sisnatats	___	___	___	___	___	___	<input type="checkbox"/>	___	___	___	___	___	___	___	___	___	___	___	___
trecniaciel	___	___	___	___	<input type="checkbox"/>	___	___	___	___	___	___	___	___	___	___	___	___	___	___
lensoucro	___	___	___	<input type="checkbox"/>	___	___	___	___	___	___	___	___	___	___	___	___	___	___	___
stiranocot	___	___	___	___	___	<input type="checkbox"/>	___	___	___	___	___	___	___	___	___	___	___	___	___
gassame tripshate	___	___	___	___	___	___	___	___	___	___	___	___	___	___	___	<input type="checkbox"/>	___	___	___
tiwerr	___	___	<input type="checkbox"/>	___	___	___	___	___	___	___	___	___	___	___	___	___	___	___	___
derilos	___	___	___	___	___	___	<input type="checkbox"/>	___	___	___	___	___	___	___	___	___	___	___	___
adenitici	___	___	<input type="checkbox"/>	___	___	___	___	___	___	___	___	___	___	___	___	___	___	___	___
ayrx cnicniaeth	<input type="checkbox"/>	___	___	___	___	___	___	___	___	___	___	___	___	___	___	___	___	___	___
tolip	___	___	___	<input type="checkbox"/>	___	___	___	___	___	___	___	___	___	___	___	___	___	___	___

Now, list the letters from the shaded boxes and unscramble the key word. Here's a clue – you need to do some of this to find out about careers.

unscramble key word

Word Bank:

Counselor, Pilot, Athletic Trainer, Soldier, Writer, Legal Assistant, X-Ray Technician, Cartoonist, Massage Therapist, Dietician, Electrician



Are You a "People Person"?

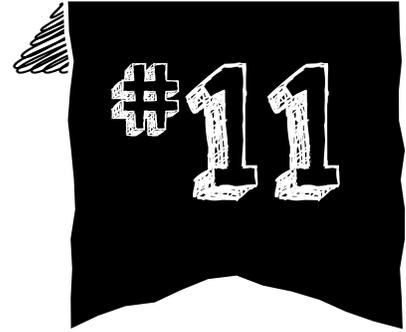
(13.1.8B)

Do you get along well with other people? Do you like to help others with their problems? Are you good at showing people how to do things? Has anyone ever called you a "people person"? If so, you might want to consider a career in which you work with people every day. There are many careers like this to choose from, and we come in contact with people in these careers every day.

List as many careers as you can that involve working with people.

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____
11. _____
12. _____
13. _____
14. _____
15. _____
16. _____
17. _____
18. _____
19. _____
20. _____

If you are a "people person", give some thought to going into one of the careers you put on your list. Visit EducationPlanner.org to research careers working with people.



Are You a Fan of Math & Science?

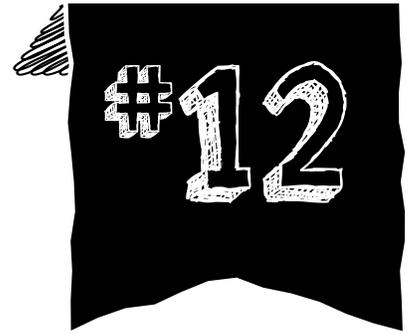
(13.1.8B)

How are you doing in math and science? Are these two of your favorite subjects? If so, you might want to consider careers in which math and science are very important. But even if you do NOT like math or science very well, many careers require that you have a good background in these two subjects.

List as many careers as you can that require good math and science skills.

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____
11. _____
12. _____
13. _____
14. _____
15. _____
16. _____
17. _____
18. _____
19. _____
20. _____

For more careers ideas using math and science visit EducationPlanner.org.



Make a Word - Career Exploration

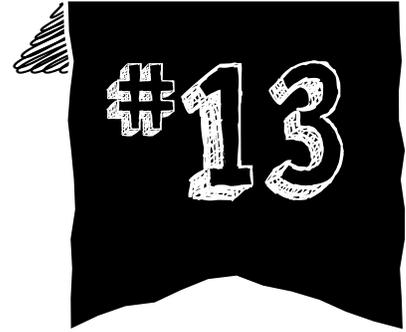
(13.1.8A)

A big part of career exploration is opening your mind to all the possibilities that are out there for you. Using the letters in the words

Career Exploration

See how many words you can form, and think of a career that each word relates to. Here are a few to get you started:

<u>Word</u>	<u>Career</u>	<u>Word</u>	<u>Career</u>
Car	Cab driver	_____	_____
Tree	Lumberjack	_____	_____
Pie	Baker	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____



Exploring Careers

(13.1.8H)

Word Decrypt

Decrypt the phrase below to find a tool that can help you explore careers.

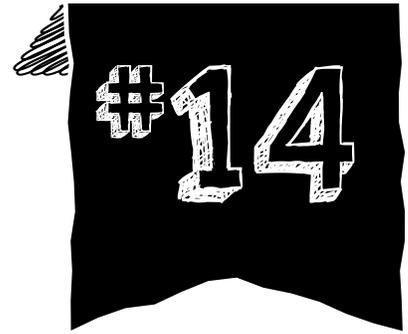
(Hint: A = 26, B = 25, C = 24, D = 23, etc.)

7 12 22 3 11 15 12 9 22 24 26 9 22 22 9 8
7 19 26 7 18 13 7 22 9 22 8 7 2 12 6 ' 6 8 22
22 23 6 24 26 7 18 12 13 11 15 26 13 13 22 9 . 12 9 20 !

This website is a tool that can help you in many ways. You can take a personality test, search for careers, discover your learning style, and get tips on how to become a better student. During your high school years, you can use the site to search for colleges, learn how to pay for college and get tips for scholarships. Additionally, there is information on the site for your parents, so be sure to tell them about **EducationPlanner.org** and **MySmartBorrowing.org**.

Use the spaces below to keep a list of all the parts of the site you have used.

<hr/>	<hr/>



Health Careers

(13.1.8C)

Word Search

There are many careers in the Health field. Nineteen of them are hidden in the puzzle below. Which ones might interest you?

A C S A Y L R E D R O P T T O W
U T V U Q V D R U X P M N S E S
N P O D I A T R I S T A U I V N
A P B I J B H R E N I X R T N P
I U S O P F E T K L C U S N K S
C O R L I H R K C L I Z E O M Y
I G T O N Q A P A R A M E D I C
T R N G A A P R N L N Y J D S H
E H A I V J I Z M O Y D W H X I
I M D S F E S C T A E P M T O A
D E N T I S T E I A C G I R B T
L H E A I F W Y L S R I R O F R
Q G T T S I N E I G Y H S U C I
Z N T J P G I E H D D H Q T S S
K N A I C I N H C E T H P B W T
P S Y C H O L O G I S T O C N G

Aide
Attendant
Audiologist
Dentist

Dietician
Hygienist
Nurse
Optician
Orderly

Orthodontist
Paramedic
Pharmacist
Physician
Podiatrist

Psychiatrist
Psychologist
Surgeon
Technician
Therapist



Matching Careers with Major Subjects

(13.1.8F)

Four of your most important subjects in school are Math, English, Science, and Social Studies. Can you match some careers with the subject they best relate to? List the careers under each subject area where you think they belong.

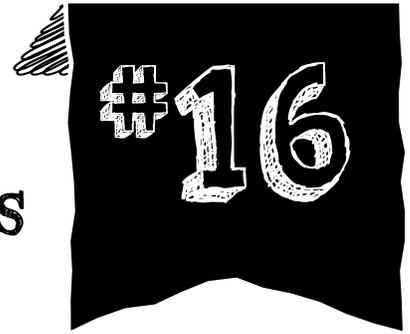
Math	_____	_____	_____
English	_____	_____	_____
Science	_____	_____	_____
Social Studies	_____	_____	_____

Here are twelve careers to put on the list:

- | | | | |
|-----------|----------|----------------|--------------|
| Lawyer | Mayor | Pharmacist | Accountant |
| Reporter | Nurse | Police Officer | Writer |
| Paralegal | Engineer | Bank Manager | Veterinarian |

Circle the careers that might interest you. Do these match your favorite school subjects? Can you think of more careers for each subject?

Math	_____	_____	_____
English	_____	_____	_____
Science	_____	_____	_____
Social Studies	_____	_____	_____



Occupational Clusters

(13.1.8F)

Word Search

Find the ten occupational "clusters" hidden in the puzzle below. Then list a career next to each cluster.

Q B E F S R E T U P M O C L R S
E T S Y R U R Z M Y F R P U A L
N D R A E Q U P R N O F G F H M
G R U C Y S T N E M N R E V O G
I D N C W B L E R O K T L M S M
N F Q J A B U N B C Y L E H P U
E I N J L T C F S O D C P T I I
E R A P F Y I M S C H S J K T J
R E M R A F R O E A L E P T A V
I F S H E D G Y N R W E A H L N
N I E C Z G A I I P E G X L I T
G G L H P Z C Y S E Q H I W T J
F H A A C Z X T U N H K C B Y H
K T S A D B G C B T L O I A U V
W E B M A S T E R E W M V N E O
E R Q N O I T C U R T S N O C T

Agriculture _____

Engineering _____

Business _____

Government _____

Computers _____

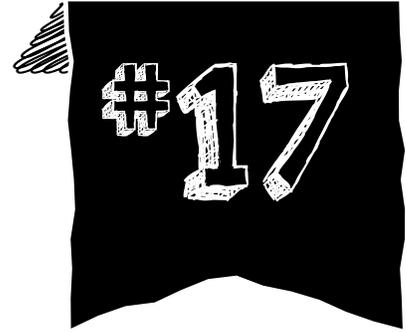
Health _____

Construction _____

Hospitality _____

Education _____

Safety _____



Research a Career

(13.1.8B)

In this activity you'll be using **EducationPlanner.org** to research a career. In the Student Section, click on "Find Careers", and then pick from any of the following activities: Career Cluster Activity, Which Careers Match Your Skills or Career Search.

Once you have found something of interest, find the answers to these important questions by clicking on the tabs across the screen:

DESCRIPTION: What do people in this career do? _____

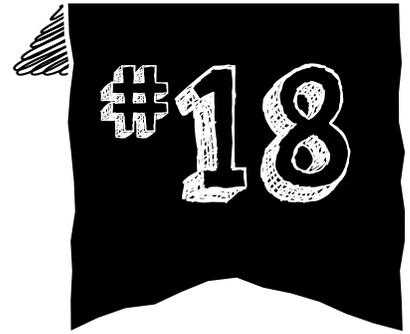
EXPERIENCE: How much education will you need? _____

KNOWLEDGE: What high school subjects will be important? _____

SKILLS: What skills are most important? _____

SALARY: How much money can you make? _____

Researching careers can be interesting, but it's important that you consider the education, knowledge, and skills that are required. Be sure to compare these requirements with your own interests and abilities. Then use your high school years to get yourself well prepared for any career field you choose.



Take a Look Around

(13.1.8B)

Careers are everywhere. Take a look around your community, and you'll notice many people doing many kinds of jobs. Take a look at who is hiring and what they are doing in their careers.

List one of the biggest employers in your community (it could be a hospital, a school, a construction company, etc.) _____

What careers are involved in working for that employer?

_____	_____	_____
_____	_____	_____
_____	_____	_____

Who do you know that works for this employer, and what are their careers?

Name	Career	Name	Career
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Do you think you would you like to work for this company? _____

If so, what career is looking good to you? _____

Why do you think this would be a good company to work for? _____



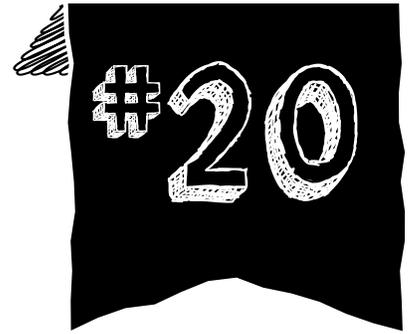
Interview Your Friends

(13.1.8A)

Talk to ten of your friends and find out what their favorite subject is and two careers they might be interested in. Make of list of the results below:

Name	Favorite Subject	Career #1	Career #2
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Now, circle the names of the friends whose interests are similar to yours. Do you see any patterns? Are the people who share your interests also some of your close friends?



Career Interviews

(13.1.8A)

One of the best ways you can learn about careers is to talk to people who are in them. By doing this, you can find out what they do, if they enjoy it, and how much education is needed to go into that field.

The people who are the easiest to talk to are your relatives, friends, and neighbors. Talk with five people you know and ask them the following: name, their career, how long they have been in that career, and how much education they have (high school, college, etc.).

Name	Career	# Yrs.	Education
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Do any of these careers sound interesting? List which one(s), and explain why: If not, explain why:



TV Time

(13.1.8C)

Some of the television shows you watch may have characters with jobs. List the career they are in and the skills they need for that career. Try to think of twelve different careers.

TV Character

Career

Skills

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____



Working Outdoors

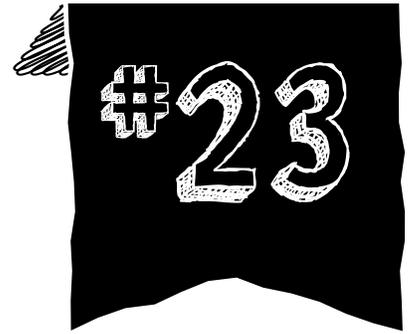
(13.1.8B)

Are you tired of being stuck inside? Do you get “cabin fever” every winter? If so, you may want to consider a career in which you work outdoors. There are many to choose from with some being year-round and others being seasonal.

List as many careers as you can that involve working mostly outdoors.

- | | |
|-----------|-----------|
| 1. _____ | 11. _____ |
| 2. _____ | 12. _____ |
| 3. _____ | 13. _____ |
| 4. _____ | 14. _____ |
| 5. _____ | 15. _____ |
| 6. _____ | 16. _____ |
| 7. _____ | 17. _____ |
| 8. _____ | 18. _____ |
| 9. _____ | 19. _____ |
| 10. _____ | 20. _____ |

Knowing what you like and dislike is a big part of career exploration. If you like being outdoors, you might want to consider one of the careers you put on your list!



Clusters, Careers and Majors

(13.1.8D)

During middle school you spend a lot of time exploring careers. In eighth grade you need to think a lot about your high school coursework. At some point you need to pull it all together, and decide what you want to do after high school.

From the lists below, match the occupation and the college major to the career clusters given (simply put the matching letter on the lines). Linking clusters and careers to academic areas lets you lay out a path that can help you through your high school years and with college selection.

Clusters

- A. Arts and Design
- B. Business
- C. Construction
- D. Education
- E. Engineering
- F. Health Care
- G. Hospitality
- H. Personal Care
- I. Protective Service
- J. Social Services

Careers

- ___ Teacher
- ___ Chef
- ___ Counselor
- ___ Police Officer
- ___ Stock Broker
- ___ Creative Writer
- ___ Block Mason
- ___ Pharmacist
- ___ Surveyor
- ___ Personal Trainer

Majors

- ___ Culinary Arts
- ___ Finance
- ___ Civil Technology
- ___ Psychology
- ___ Fitness Management
- ___ Criminal Justice
- ___ English
- ___ Masonry
- ___ Elementary Ed.
- ___ Chemistry

Now try to come up with your own cluster, career, and major based on things you are interested in doing.

Clusters

Careers

Majors



College Majors

(13.1.8D)

Word Search

In college, what you decide to study is called your “major”. Your major should be based on your career choice. Find the thirty majors hidden in the puzzle below.

A Y E P Y G O L O H C Y S P K B
F Z N L W N J B M H I C R H G I
V I G G N I D L E W I S E O E O
W A L K B Y A Z U E E C T T C L
J B I M K E A I N I V I U O A O
C I S U M V M C D D I N P G R G
R L H F J R E Y R H T O M R P Y
I C P O I U T G A S O R O A E R
M O Q R N S N N M S M T C P N T
I D I E E U H O A E O C W H T S
N F E N R M P E I N T E F Y R I
O D P S H O E A R T U L C V Y T
L Q I I I E G D S I A E F N C N
O N S C N G R O M F E I T L A E
G E R S E C N A N I F S V D X D
Y T I L A T I P S O H H T A M U

Art
Automotive
Aviation
Biology
Carpentry
Computers

Criminology
Dance
Dentistry
Design
Drama
Electronics

English
Film
Finance
Fisheries
Fitness
Forensics

History
Hospitality
Law
Math
Music
Nursing

Photography
Pre-Med
Psychology
Science
Surveying
Welding



High School Courses

(13.1.8F)

Word Search

In high school you may have the option to choose some of your courses. These selections should be based very heavily on the careers you are considering. Below are twenty-five courses that you might be able to take in high school.

Q W Y R T S I M E H C E B R T Y
Y H H G E O M E T R Y I U I O P
A S C S C D F G E H O J Y K L E
Z I N X H C V B C L N M G M N Q
T N E M N R E V O G W E O G R W
R A R E O M R G N T Y U L I S O
I P F O L P Y A O S D I O F C G
G S H J O Y H G M J S C I V I C
O K H C G H I K I H L A C Z S O
N X T I Y P S Y C H O L O G Y M
O C L S T A T I S T I C S V H P
M B A U N R O M Q W E U R T P U
E R E M Y G R U I O P L A S D T
T F H G H O Y J K L Z U X C V E
R B A L G E B R A B N S M Q W R
Y H P A R G O T O H P E R T Y S

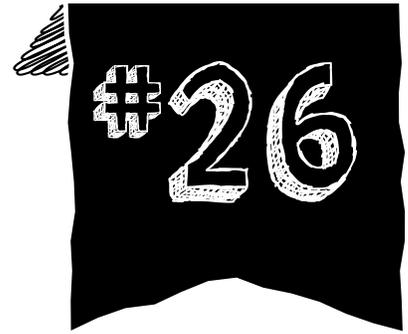
Algebra
Art
Biology
Calculus
Chemistry

Civics
Computers
Economics
English
French

Geometry
Geography
Government
Gym
Health

History
Music
Photography
Physics
Psychology

Sociology
Spanish
Statistics
Technology
Trigonometry



Higher Education Options

(13.1.8D)

When you hear the word “college”, how many years do you think it means? Most people will say four and while that’s one option, there are many more.

College includes just about anything that happens after high school and should be based on the career you want to go into.

There are several different kinds of degrees:

- **Certificates** can be for training that takes as little as 6-8 weeks, or as long as two years.
- An **Associate's Degree** is usually a two-year degree.
- A **Bachelor's Degree** is a four-year degree.
- A **Master's Degree** usually takes two more years after a Bachelor’s Degree has been earned, for a total of six years.
- A **Doctoral or Law degree** usually takes four more years after a Bachelor’s Degree has been earned, for a total of eight years.

Try to think of careers that might require each kind of degree:

Certificate	Associate's	Bachelor's	Master's	Doctoral
-------------	-------------	------------	----------	----------

_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____



Training Needed for Jobs

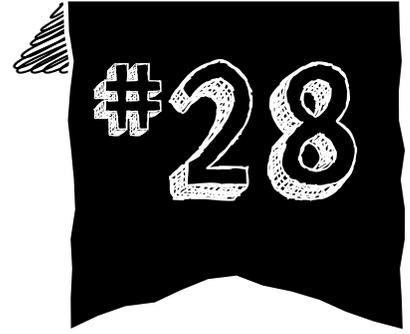
(13.1.8D)

There are several different kinds of degrees that you can obtain after high school. Certificates and Associate's degrees can be earned at technical schools and community colleges. Bachelor's, Master's, and Doctoral degrees must be earned at colleges and universities. The degree will depend on the career field you choose.

Can you guess how much education each job below requires? Answer (1) if two years or less, (2) if Bachelor's degree, or (3) if it will take a Master's or Doctorate Degree.

1. Correctional Officer _____
2. Home Health Aide _____
3. Computer Software Engineer _____
4. Truck Driver _____
5. Personal/Home Care Aide _____
6. Medical Assistant _____
7. Social Worker _____
8. Engineer _____
9. Carpenter _____
10. Dental Assistant _____
11. Pharmacy Technician _____
12. Athletic Trainer _____

It is important to note that you don't need to go to college forever to get a good job. It is, however, important to receive some kind of training after high school.



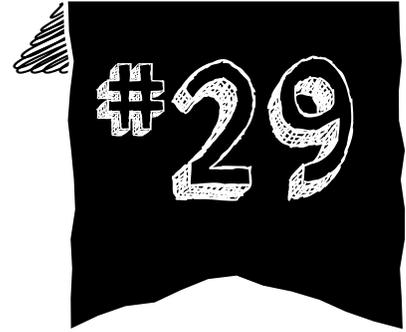
Colleges

(13.1.8D)

List colleges that are near you or ones you have heard of before. (Colleges you have heard of just because of football bowl games or the big basketball tournaments don't count!)

Think of radio commercials, TV ads, or billboards you may have seen or colleges you drive past, colleges that friends or relatives are at or have gone to. List the town or state they are located in and one thing you know about that school.

College	Location	One thing I know about this school
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____



Paying for College

(13.1.8G)

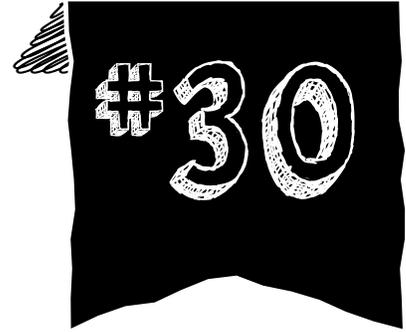
Is college expensive or inexpensive? Is the cost going up or down? Is it going up a little or a lot?

College can be expensive, and the cost is going up every year. Many students think that their families cannot afford to send them to college, so they give up on the idea of being able to go. But students can get money to help them pay for college. It's called **Financial Aid**, and this matching game will help you learn more about it.

See if you can match these financial aid terms with their meanings:

- | | |
|-------------------------|---|
| _____ 1. Grants | a. Part time jobs for college students |
| _____ 2. Scholarships | b. Provides financial aid to college students |
| _____ 3. Loans | c. Based on your family income |
| _____ 4. Work Study | d. Free money based on financial need |
| _____ 5. Financial need | e. Boy Scouts, Lions Club, individuals |
| _____ 6. Merit awards | f. Money you have to pay back |
| _____ 7. Government | g. They give money to their own students |
| _____ 8. Colleges | h. You need good grades to get these |
| _____ 9. Private awards | i. Money that is not based on financial need |

Each year, college students get billions of dollars in financial aid to help them pay for college. Visit our EducationPlanner.org and MySmartBorrowing.org web sites for more information.



Career Puzzle

(13.1.8A)

Marie, Alex, Jose, and Angela want to someday have jobs which allow them to be able to use their talents in some way. One of them wants to be a teacher, one wants to be a journalist, one wants to be a mechanic, and one wants to be a cartoonist. From the clues below, see if you can figure what they want to be:

- Angela and Alex live on the same block as the student who is good at giving speeches.
- Jose and Marie are not very artistic.
- Angela is an excellent writer.
- One of the boys is good at taking things apart and fixing things.

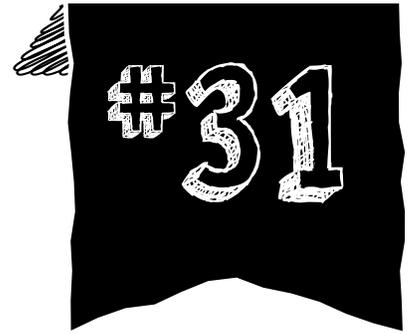
What does each student want to be?

Marie _____

Alex _____

Jose _____

Angela _____



What Kind of Student Are You?

(13.2.8D)

Put a checkmark under the column that best describes your study habits.

	Mostly True	Sometimes True	Not True
1. I do my homework.	_____	_____	_____
2. I take good notes in class.	_____	_____	_____
3. I understand things that I have read.	_____	_____	_____
4. I get started on my homework in class.	_____	_____	_____
5. I have what I need for class with me.	_____	_____	_____
6. I get along well with my teachers.	_____	_____	_____
7. I use tricks to memorize information.	_____	_____	_____
8. I am good at taking tests.	_____	_____	_____
9. I ask and answer questions in class.	_____	_____	_____
10. I am happy with my grades.	_____	_____	_____

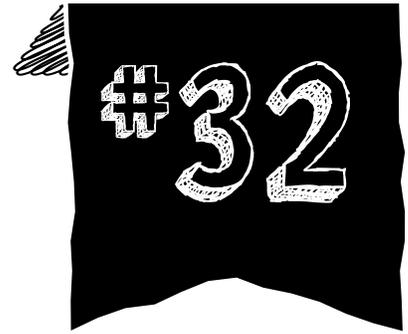
Scoring: Give two points for each “Mostly True” answer, one point for each “Sometimes True” and no points for each “Not True”. Put your point total here: _____

15 - 20 Points: You are a very good student. Keep up the good work!

10 - 14 Points: You are doing pretty well, but could be doing a bit better.

5 - 9 Points: You are probably not getting very good grades. Talk to your teachers about ways you can improve.

0 - 4 Points: Looks like you have a lot of work to do. You need to start right now to improve your study habits. Talk to your teachers about things you can do to get better grades.



Are You a Leader?

(13.2.8D)

Leadership is a very important character trait. Good leaders are responsible, decisive, confident, and hard working. Some people are natural leaders, while others have to work very hard to develop leadership skills.

Rate yourself on each of the statements listed below.

	Mostly True	Sometimes True	Not True
I take responsibility for my own actions.	_____	_____	_____
I understand how things should be done.	_____	_____	_____
I like to make sure things are done right.	_____	_____	_____
I give directions without being bossy.	_____	_____	_____
I show people how things should be done.	_____	_____	_____
I am good at making decisions.	_____	_____	_____
I come up with solutions to problems.	_____	_____	_____
I like to be in charge of things.	_____	_____	_____
People think I am a hard worker.	_____	_____	_____
People look to me for help or guidance.	_____	_____	_____

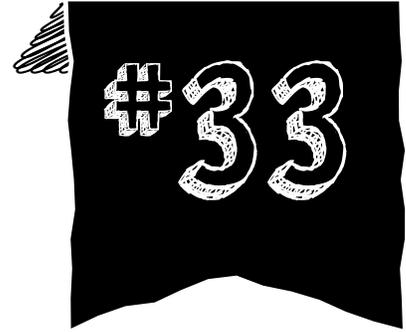
Scoring: Give two points for each "**Mostly True**" answer, one point for each "**Sometimes True**" and no points for each "**Not True**". Total Points: ____

15 - 20 Points: Outstanding! You have very good leadership skills. Keep up the good work, and look for opportunities to let your leadership skills shine.

10 - 14 Points: You are becoming a good leader. Keep working at building your leadership skills

5 - 9 Points: You're doing OK. It looks like you've got some work to do to improve your leadership skills.

0 - 4 Points: You tend to follow others, and that's OK. But learning some leadership skills can be beneficial throughout life too!



Stress

(13.2.8E)

Another word for stress is pressure. Having a certain amount of stress (or pressure) in your life can actually be good for you. It can keep you focused on the task at hand and motivate you to do your best.

Having too much stress in your life can be a bad thing. Not being able to handle stress can lead to physical, mental, and emotional problems. Recognizing good and bad stress, knowing where it comes from, and learning how to manage it are all important.

One of the best ways to relieve stress is to do things that take your mind off of what is bothering you. These can be physical activities (running) or relaxation activities (reading). What are some of the things you do to relieve stress and relax?

Physical Activities

Relaxation Activities



Workplace Skills

(13.2.8E)

Word Search

Find the eighteen workplace skills hidden in the puzzle below.

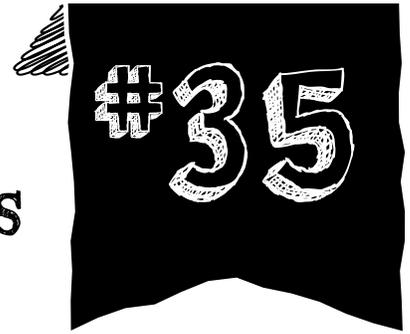
B D F N O I T A C I N U M M O C
G A S O V Y S A W Z W D C F T O
Z U C U C B V S O O K N O Y N N
Y S E T R U O C E C E Y O L E S
T T F A M T S R N N J J P Z M I
I G F I E C H E W I R M E K T D
L W O L C X I A P B D I R E I E
I A R C N E N T H U S I A S M R
B B T H E G A I I D L F T F M A
A K H T G E N V S Z C V I M O T
D I S C I P L I N E E N O L C I
N R V P L T O T R U Q N N U T O
E Q I R I G U Y G A H E S D P N
P A B I D Z J D K S C R T H Y M
E C H A R A C T E R O R N S I Q
D C J E C N E D I F N O C P Q P

Attitude
Caring
Character
Citizenship

Commitment
Communication
Confidence
Consideration

Cooperation
Courtesy
Creativity
Dependability
Diligence

Discipline
Effort
Enthusiasm
Fairness
Focus



Communication Skills

(13.2.8A)

A very important skill for students to have is communication skills. There are two forms of communication – incoming and outgoing.

Can you come up with examples of how you use communication skills? List the ways in which you communicate with others:

Incoming

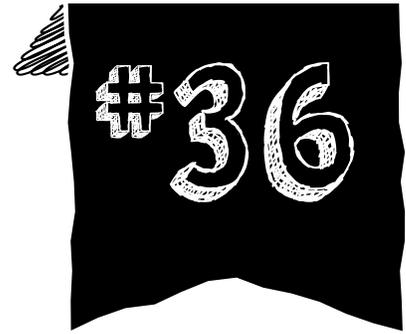
Listening

Outgoing

Speaking

Take notice that some forms of communication are verbal, while others are non-verbal. Go back through the list and put a “V” (for verbal) or an “N” (for non-verbal) next to each skill.

Communication can be incoming and outgoing, as well as, verbal and non-verbal. It’s important to develop all of your communication skills so that you can better relate to the people around you.



Work Habits

(13.2.8E)

Your school habits will eventually lead to your work habits. How would you do if you went to work today based on your school habits?

Rate yourself by putting a checkmark under the statements listed below that best describes you.

	Mostly True	Sometimes True	Not True
I get up on time in the morning.	_____	_____	_____
I get along with other people.	_____	_____	_____
I go to school each day.	_____	_____	_____
I keep my room neat and clean.	_____	_____	_____
I listen to directions.	_____	_____	_____
I get homework done on time.	_____	_____	_____
I do what I am told to do.	_____	_____	_____
I get my chores done at home.	_____	_____	_____
I follow rules at home and at school.	_____	_____	_____
I do things without being asked.	_____	_____	_____

Scoring: Give two points for each "**Mostly True**" answer, one point for each "**Sometimes True**" and no points for each "**Not True**". Total points: ____

15 - 20 Points: Outstanding! You have very good work habits. Keep it up!

10 - 14 Points: You are doing well but could be doing a little bit better.

5 - 9 Points: Looks like you've got some work to do to improve your work habits.

0 - 4 Points: You would not last very long at a job. Start improving your work habits by making changes in your life to the items on the list that you rated as "not true".



Mis-Communication

(13.2.8A)

Some careers rely heavily on the ability to write and speak well. For example, people who write for the newspaper must write clearly so their meaning is not misunderstood. But sometimes things go wrong!

Review these actual headlines taken from newspapers. Do you see how a reader could take them the wrong way? How would you re-write the headline to make the meaning clearer?

"Something Went Wrong in Jet Crash, Experts Say"

"Eye Drops Off Shelf"

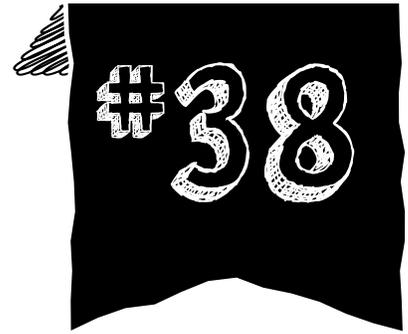
"Two Sisters Reunited After 18 Years in Checkout Line"

"Kids Make Nutritious Snacks"

"Hospitals are Sued by 7 Foot Doctors"

"Typhoon Rips Through Cemetery, Hundreds Dead"

When it comes to improving your writing skills, don't get discouraged. Even the "experts" get it wrong sometimes.



What Employers Want

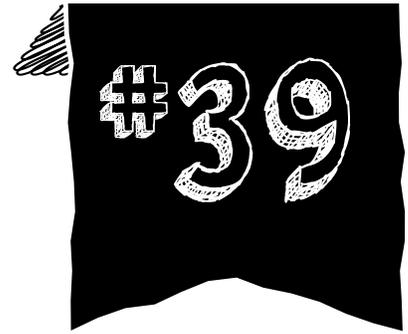
(13.2.8E)

In middle school, it is very important to learn about careers, become a better student and develop strong character traits. There's a pretty good reason for all of this.

Below is list of things that employers look for when they hire people. Put a check next to any of these things that you have learned about this year.

- | | | |
|--|--|--|
| <input type="checkbox"/> Integrity | <input type="checkbox"/> Responsibility | <input type="checkbox"/> Dedication |
| <input type="checkbox"/> Discipline | <input type="checkbox"/> Focus | <input type="checkbox"/> Awareness |
| <input type="checkbox"/> Commitment | <input type="checkbox"/> Initiative | <input type="checkbox"/> Positive Attitude |
| <input type="checkbox"/> Respect | <input type="checkbox"/> Leadership | <input type="checkbox"/> Communication |
| <input type="checkbox"/> Motivation | <input type="checkbox"/> Goal Setting | <input type="checkbox"/> Confidence |
| <input type="checkbox"/> Energy/Effort | <input type="checkbox"/> Teamwork | <input type="checkbox"/> Problem Solving |
| <input type="checkbox"/> Education | <input type="checkbox"/> Computer Skills | <input type="checkbox"/> Decision Making |

Employers want to hire **good people**. They want employees who are dependable, get along with others and are motivated. They often look for educated people with good character traits.



Time Management

(13.3.8E)

Managing your time is an important part of becoming a good student. For each study period, you should decide what you want to accomplish and how long you are going to spend on each subject or assignment. You should also set some deadlines and stick to them and don't forget to schedule some short breaks.

Chose a night when you have a lot of studying to do and use this chart to help you manage your time.

Subject: _____ Time frame: From _____ to _____
Task: _____
Break at: _____ (No more than five minutes, then back at it!!!)

.....
Subject: _____ Time frame: From _____ to _____
Task: _____
Break at: _____ (No more than five minutes, then back at it!!!)

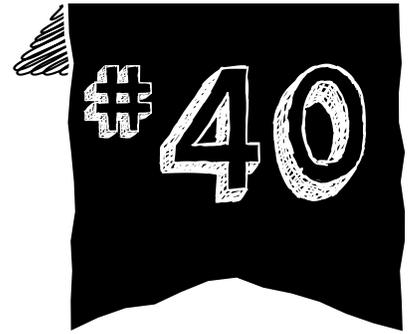
.....
Subject: _____ Time frame: From _____ to _____
Task: _____
Break at: _____ (No more than five minutes, then back at it!!!)

.....
Subject: _____ Time frame: From _____ to _____
Task: _____
Break at: _____ (No more than five minutes, then back at it!!!)

.....
Subject: _____ Time frame: From _____ to _____
Task: _____

Did you do a good job of managing your time and sticking to your schedule? Was this an effective study session? If so, treat yourself to a little reward!

My Reward Is: _____



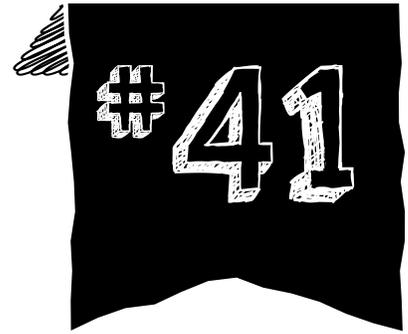
A Weekly Expense Report

(13.3.8D)

Do you know where your money is going each week? In this exercise, keep track of all the money you spend during the week.

Monday:	\$ _____ on _____	\$ _____ on _____
	\$ _____ on _____	\$ _____ on _____
	\$ _____ on _____	\$ _____ on _____
Tuesday:	\$ _____ on _____	\$ _____ on _____
	\$ _____ on _____	\$ _____ on _____
	\$ _____ on _____	\$ _____ on _____
Wednesday:	\$ _____ on _____	\$ _____ on _____
	\$ _____ on _____	\$ _____ on _____
	\$ _____ on _____	\$ _____ on _____
Thursday:	\$ _____ on _____	\$ _____ on _____
	\$ _____ on _____	\$ _____ on _____
	\$ _____ on _____	\$ _____ on _____
Friday:	\$ _____ on _____	\$ _____ on _____
	\$ _____ on _____	\$ _____ on _____
	\$ _____ on _____	\$ _____ on _____
Saturday:	\$ _____ on _____	\$ _____ on _____
	\$ _____ on _____	\$ _____ on _____
	\$ _____ on _____	\$ _____ on _____
Sunday:	\$ _____ on _____	\$ _____ on _____
	\$ _____ on _____	\$ _____ on _____
	\$ _____ on _____	\$ _____ on _____

What is the total you spent? \$ _____. Did you buy some things you really didn't need? Did you have any money left over? If so, what will you do with it – put it in the bank, buy something else or spend more next week? The choice is yours.



Do I Really Need That?

(13.3.8D)

You probably see a lot of things you would like to have. It can be easy to ask your parents to buy those things for you but what if you had to buy them for yourself? You may want to give a little more thought to how you spend your money.

For this exercise, think of an item that you would like to have – it could be clothing, new shoes, a video game, or anything at all. Imagine that you have to pay for it, and answer these questions:

What is the item I want? _____

Why do I want it? _____

Do I really need it? _____

How long will it last? _____

How much does it cost? _____

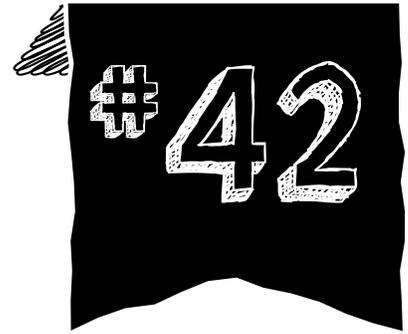
Can I afford it? _____

How will I pay for it? _____

Can I wait for it to go on sale? _____

Is it really worth it? _____

Will you still buy it? _____



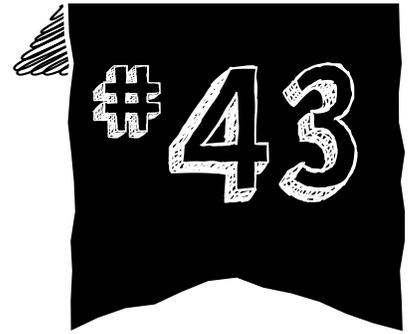
Easy Money

(13.3.8D)

An easy way to make money is to put it in the bank and collect interest. This exercise will show you how much money can be made by putting it in the bank. You have to do some math, but when you see how much interest your money can earn it will be worth the trouble!

Assume you put \$25 every month (\$300 each year) into a savings account that pays 5% interest on your balance at the end of each year (5% of the Sub-Total column below). Do the math and see how much you would have in just a few years. The first few years have been calculated for you so you can see how the equation works.

Year	Beginning Balance	Annual Contribution	Sub-Total	Earn 5% Interest	Year End Balance
1	\$ 0.00	\$ 300.00	= \$ 300.00	+ \$ 15.00	= \$ 315.00
2	\$ 315.00	\$ 300.00	= \$ 615.00	+ \$ 30.75	= \$ 645.75
3	\$ 645.75	\$ 300.00	= \$ _____	+ \$ _____	= \$ _____
4	\$ _____	\$ _____	= \$ _____	+ \$ _____	= \$ _____
5	\$ _____	\$ _____	= \$ _____	+ \$ _____	= \$ _____
6	\$ _____	\$ _____	= \$ _____	+ \$ _____	= \$ _____
7	\$ _____	\$ _____	= \$ _____	+ \$ _____	= \$ _____
8	\$ _____	\$ _____	= \$ _____	+ \$ _____	= \$ _____
9	\$ _____	\$ _____	= \$ _____	+ \$ _____	= \$ _____
10	\$ _____	\$ _____	= \$ _____	+ \$ _____	= \$ _____
11	\$ _____	\$ _____	= \$ _____	+ \$ _____	= \$ _____
12	\$ _____	\$ _____	= \$ _____	+ \$ _____	= \$ _____
13	\$ _____	\$ _____	= \$ _____	+ \$ _____	= \$ _____
14	\$ _____	\$ _____	= \$ _____	+ \$ _____	= \$ _____
15	\$ _____	\$ _____	= \$ _____	+ \$ _____	= \$ _____



How Much Does That Cost?

(13.3.8D)

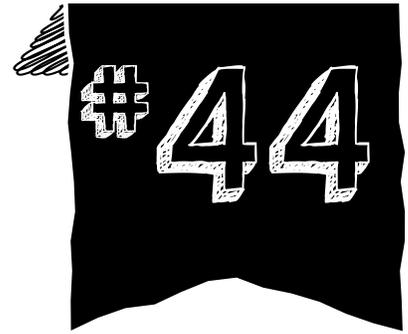
Once you're grown and on your own, you will be responsible for paying for everything in your life. You'll need to decide what things you really need, and how much you're going to pay for those things.

For each item below, indicate if it would be (1) Very important to have; (2) Somewhat important to have, or (3) Not very important. Then list how much you think each of these items would cost each month. (Ask your parents or a family member if you need help with some of these amounts.)

_____ Apartment	\$ _____	_____ Food	\$ _____
_____ TV	\$ _____	_____ Gasoline	\$ _____
_____ Car Payment	\$ _____	_____ Heat	\$ _____
_____ Car Insurance	\$ _____	_____ Internet	\$ _____
_____ Cell Phone	\$ _____	_____ Newspaper	\$ _____
_____ Clothes	\$ _____	_____ Personal	\$ _____
_____ Electricity	\$ _____	_____ Savings	\$ _____
_____ Entertainment	\$ _____	_____ Water	\$ _____

Add it up – your total each month: \$ _____ X 12 = \$ _____ per year!

This will give you an idea of how much you'll need to make each year to be able to have all the things you may want.



Money, Money, Money

(13.3.8D)

Word Search

Learning about money and how to manage it consists of many financial terms you will need to know. Thirty of these terms are hidden below. See if you can find them all.

I A I F E E S D E B I T B Q W E
N R N I R P T E Y U I I A C O P
T E C N A L A B A D S D F X G H
E D O A J A E T E K D L Z X E C
R N M N C S V R B S G N I V A S
E E E C B T C O M P O U N D N A
S L L E N I K F C M Q W T E R L
T E T O J C Y C H U H I N O P A
A D S F A H T G E J S K U L Z R
K X C N S N V H C H A M O N E Y
B E N M E Q I W K E C R C T K Y
U G I M G P O P I A S Y C N D Y
F R Y G A H X J N K L Z A X A C
C A V B W N T E G D U B M P Q W
P H W O R R O B I L L S E E R T
Y C U I O P T N E M E R I T E R

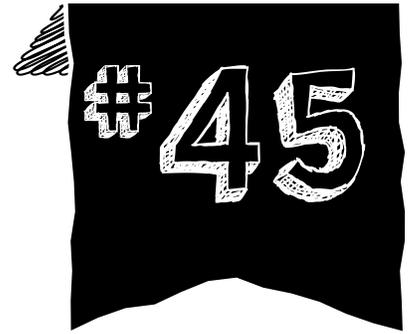
Account
Balance
Bank
Bills
Borrow
Budget

Cash
Charge
Checking
Compound
Credit
Debit

Debt
Expenses
Fees
Finance
Income
Interest

Lender
Loan
Money
Paycheck
Payment
Plastic

Repay
Retirement
Salary
Savings
Taxes
Wages



Paychecks & Taxes

(13.3.8D)

Many students don't realize that they will not quite get what they think in their paycheck. Your employer will take a variety of taxes right out of your pay, making the amount you get not the same as what you have earned...and what you expected!

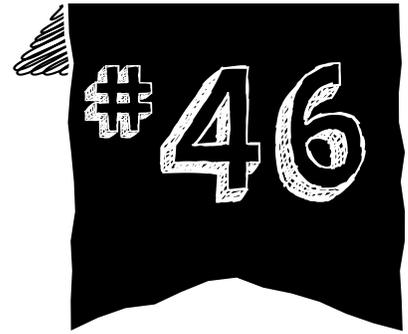
Based on the number of hours worked, the hourly pay rate, and the income tax deductions listed calculate what your take home pay would be in each of these examples:

Example #1

PAY:	20 hours X \$7.25 per hour	=	\$ _____	
TAXES:	Social Security Tax (7.65%)		\$ _____	
	Federal Income Tax (10%)	+	\$ _____	
	State Income Tax (3%)	+	\$ _____	
	Local Income Tax (1%)	+	\$ _____	
	TOTAL TAXES:	=	\$ _____	
	PAY MINUS TAXES		\$ _____	("Take Home Pay")

Example #2

PAY:	40 hours X \$12.00 per hour	=	\$ _____	
TAXES:	Social Security Tax (7.65%)		\$ _____	
	Federal Income Tax (10%)	+	\$ _____	
	State Income Tax (3%)	+	\$ _____	
	Local Income Tax (1%)	+	\$ _____	
	TOTAL TAXES:	=	\$ _____	
	PAY MINUS TAXES		\$ _____	("Take Home Pay")



Rate Job Stress

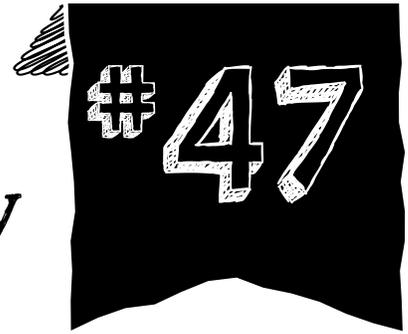
(13.3.8C)

Stress can exist in the work place. Listed below are a number of jobs. Rate each job from 1 (low) to 10 (high) in terms of the amount of stress that you think goes along with it.

- | | | |
|-----------------------------|--------------------|-----------------|
| ___ Middle School Teacher | ___ Auto Mechanic | ___ Hairdresser |
| ___ Middle School Counselor | ___ Football Coach | ___ Nurse |
| ___ Middle School Principal | ___ Electrician | ___ Minister |
| ___ Bus Driver | ___ Pilot | ___ Chef |
| ___ Air Traffic Controller | ___ Police Officer | ___ Secretary |
| ___ College Professor | ___ Actor | ___ Doctor |
| ___ Athlete | ___ Salesman | ___ Manager |
| ___ Nuclear Engineer | ___ Checkout Clerk | ___ Waitress |

Let's think about your job, which right now is being a student. Rate the amount of stress you feel in each of your subjects:

- | | |
|--------------------|-----------------|
| ___ Math | ___ Gym |
| ___ English | ___ LUNCH! |
| ___ Science | ___ Other _____ |
| ___ Social Studies | ___ Other _____ |



Ways to Make Money

(13.4.8A)

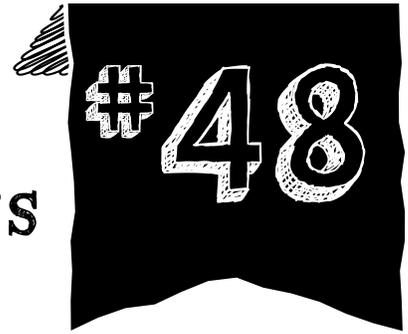
Even though you are only in middle school, there are many ways you can still make money.

See how many ways you can think of to make money after school, on weekends, over the summer or on snow days. There are no right or wrong answers – just open your mind and be creative.

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Make a list of the ways to make money that you might want to try, and think about when you might be able to do it. Put an A for after school, WD for weekend, S for summer or WIN for winter.

{ _____ }	{ _____ }
{ _____ }	{ _____ }
{ _____ }	{ _____ }



Famous Entrepreneurs

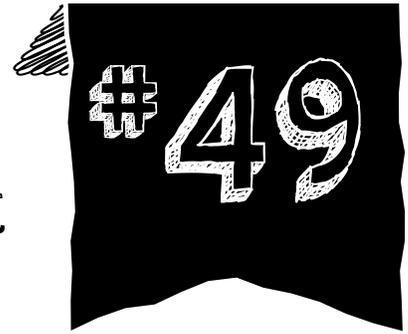
(13.4.8B)

Research four of these famous entrepreneurs. How did they become famous and what for?

- Walt Disney _____
- Henry Ford _____
- Ben Cohen and Jerry Greenfield _____
- Simon Cowell _____
- Debbie Fields _____
- Wayne Huizenga _____
- Madame C.J. Walker _____
- Coco Chanel _____
- Jerry Yang _____
- Donald and Doris Fisher _____
- Ray Kroc _____
- Pierre Omidyar _____
- Dave Thomas _____
- Sam Walton _____
- Anita Roddick _____

Why do you think these entrepreneurs were able to become so successful?

Which of these entrepreneurs interests you the most and why?



Business Plan Project

(13.4.8B)

A business plan is a set of goals that a business wishes to achieve. It can include the reasons why the business can be successful and the plan for reaching the goals. It is made up of things such as:

Business Idea	A business idea can come from looking at the world and seeing what is needed or can be something accidentally discovered.
Competitive Analysis	In business, you must identify your competition and find what their strengths and weaknesses are compared to your product.
Daily Operations	This is how the entire business works each and every day.
Finances/Budget	A business sets aside money to keep the business running and figures out how the money is going to be used.
Marketing	Businesses must do marketing to get their product to their customers. Marketing can include things such as printed materials, commercials, sales, pricing, packaging, and distribution.
Productive Resources	Natural, human, and capital resources are used to produce goods and services. Natural resources are the gifts from nature and the earth. Human resources are the people who work to produce the goods or service. Capital resources are goods produced and used to make other goods or services.
Sales Forecasting	Based on past sales, a business may be able to predict how much money they will make in the future.

The Assignment

Research a company's business plan and report on the terms listed above. In addition, answer the following questions.

1. What is the business idea?
2. Who are their competitors?
3. How do they operate?
4. What is the company's budget?
5. How do they market their product?

Be creative and have fun! You can add pictures, samples, graphs, chart, or drawings.



Becoming A Good Student

Word Search

Hidden below are 32 words that have to do with becoming a good student. Can find them all?

A N U F A A Z B S W E I V E R C
L E I R V N Q W W O R K Z D L X
B E H A V E C M O Y E J F I G F
T P A O R H N S E B S X F G U T
I S B R J B A C T Y T I L A U Q
D U I O N M C H I J K E A K F I
L I T L O M U O R B D I S W O H
E O S N B K R O W E M O H U L T
V L E C Z D S L Y S K X C V D E
E T T E O I L W D D G R A D E S
I Q O P K V O N C V U P R L R T
H S N R R X E Q Q P K T D A E R
C N E T S I L R T G N U S G V R
A A X S R F H S L L I K S D W F
N L Y F M E L U D E H C S H Y A
R P R A C T I C E B T Z Y A Z E

Achieve

Ask

Behave

Brain

Books

Discover

Flashcards

Folder

Friends

Fun

Grades

Habits

Homework

Learn

Listen

Notes

Plan

Practice

Quality

Quiz

Read

Relax

Rest

Review

Schedule

School

Skills

Study

Test

Think

Work

Write



Homework Is Practice

Create A Word

You may get tired of doing homework, but it really is important. Think of homework as practice, not work.

Here is a chance to turn “homework” into an activity that’s a little more fun. Using the letters in “**Homework Is Practice**”, see how many words you can make. You have 40 spaces – can you fill them all?

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Remember, to become good at anything (including school), you have to practice, and **Homework Is Practice!**



How Much Are You Studying?

It is important that you get in the habit of studying **Every Day**, even on days when you don't have any homework. If you spend thirty minutes each day reviewing notes or new material, this will help you remember things better!

For each day this week, write down how much time you spend studying, what you were doing (homework, studying for a quiz, working on a paper, etc.) and what subject(s) you focused on.

Monday:

Tuesday:

Wednesday:

Thursday:

Friday:

Saturday:

Sunday:

Are you studying at least thirty minutes each day??



Study Habits

Twenty words are hidden below and play an important role in developing good study habits. Can you find them all?

R E N N A L P G K O O B T X E T
E A O H Y E Y A K I F S G J Z H
S X T B U A K E R R I N Q G J P
P C E U Z R A F O E L O H M K A
O L B I O N S D W C N I N M K K
N C O W D I E F E I H T O I P B
S V O W V N T S M T R S S O Q S
I B K U T G T Z O C V E A J C R
B K V J E W A X H A G U T Y M E
I X V C B T U B W R A Q T N Z H
L L O O H C S D R P E E I K D C
I C U W S H R E I G F F T N L A
T Q Z S I N O I T A D N U O F E
Y D U T S J Q K I P Q L D M M T
D Q T I R P R G N I D A E R O N
Y T D E Z I N A G R O O T O N P

Attitude
Foundation
Homework
Learning
Notebook

Organized
Parents
Planner
Practice
Questions

Quiz
Reading
Responsibility
School
Study

Teachers
Test
Textbook
Work
Writing

ANSWERS TO ACTIVITIES

#2: 1-V; 2-A; 3-T; 4-V&A; 5-V; 6-A; 7-T; 8-V; 9-A; 10-T

#3: The more you learn, the more you earn.

#6: Choreographer – music; fashion designer – art; recreational therapist – physical education; editor – language arts; lawyer – social studies; accountant – math; marine biologist – science

#8: 1) athletic trainer; 2) legal assistant; 3) electrician; 4) counselor; 5) cartoonist; 6) massage therapist; 7) writer; 8) soldier; 9) dietician; 10) x-ray technician; 11) pilot; key word – EXPLORATION

#9: 1) dental hygienist; 2) teacher; 3) architect; 4) software designer; 5) chef; 6) police officer; 7) doctor; 8) salesperson; 9) nurse; key word – EDUCATION

#13: To explore careers that interest you, use EducationPlanner.org

#15: Math – accountant, bank manager, and engineer; English – paralegal, reporter, and writer; Science – nurse, pharmacist, and veterinarian; Social Studies – lawyer, mayor, and police officer

#23: Careers: D, G, J, I, B, A, C, F, E, H; Majors: G, B, E, J, H, I, A, C, D, F

#27: 1) Bachelor's degree; 2) Two years or less; 3) Bachelor's degree; 4) Two years or less; 5) Two years or less; 6) Two years or less; 7) Bachelor's degree; 8) Bachelor's degree; 9) Two years or less; 10) Two years or less; 11) Two years or less; 12) Bachelor's degree

#29: 1) d; 2) h; 3) f; 4) a; 5) c; 6) i; 7) b; 8) g; 9) e

#30: Marie – teacher; Alex – cartoonist; Jose – mechanic; Angela – journalist

#42: Year-end balance after five years is \$1,740.57, after ten years is \$3,962.04, and after fifteen years is \$6,797.25. Total payments made over fifteen years are \$4,500, and total interest earned over fifteen years is \$2,297.25.

#45: In Example #1, pay is \$145.00, taxes total \$31.39, and take home pay is \$113.61. In Example #2, pay is \$480.00, taxes total \$103.92, and take home pay is \$376.08.

#50: Homework is practice. You should practice at least thirty minutes each day.

Created in 1963 by the Pennsylvania General Assembly, the Pennsylvania Higher Education Assistance Agency (PHEAA) has evolved into one of the nation's leading student aid organizations. Today, PHEAA is a national provider of student financial aid services, serving millions of students and thousands of schools through its loan guaranty, loan servicing, financial aid processing, outreach and other student aid programs.

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PHEAA.org
800.692.7392



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Pennsylvania Higher Education Assistance Agency

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