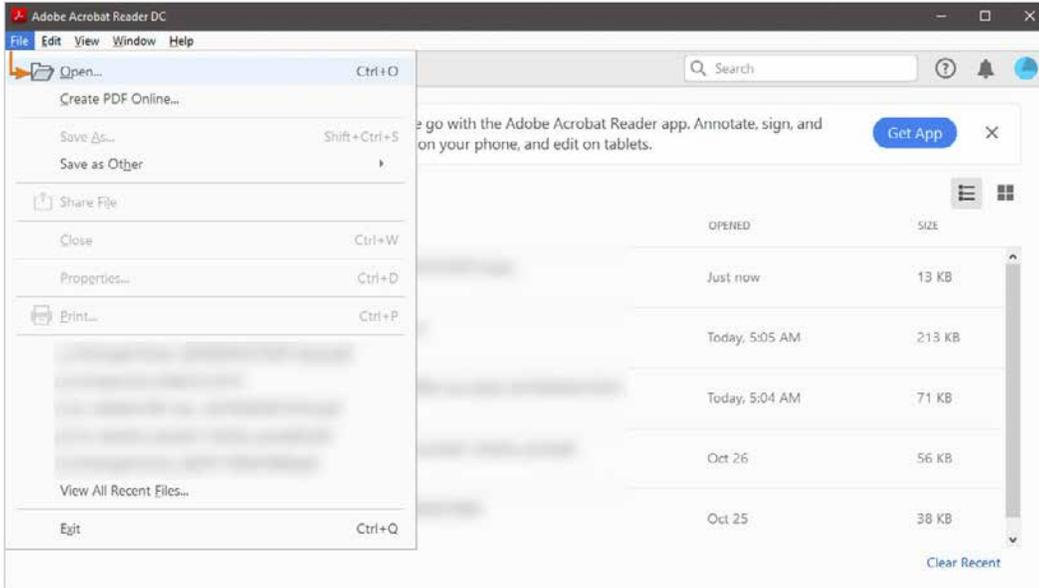


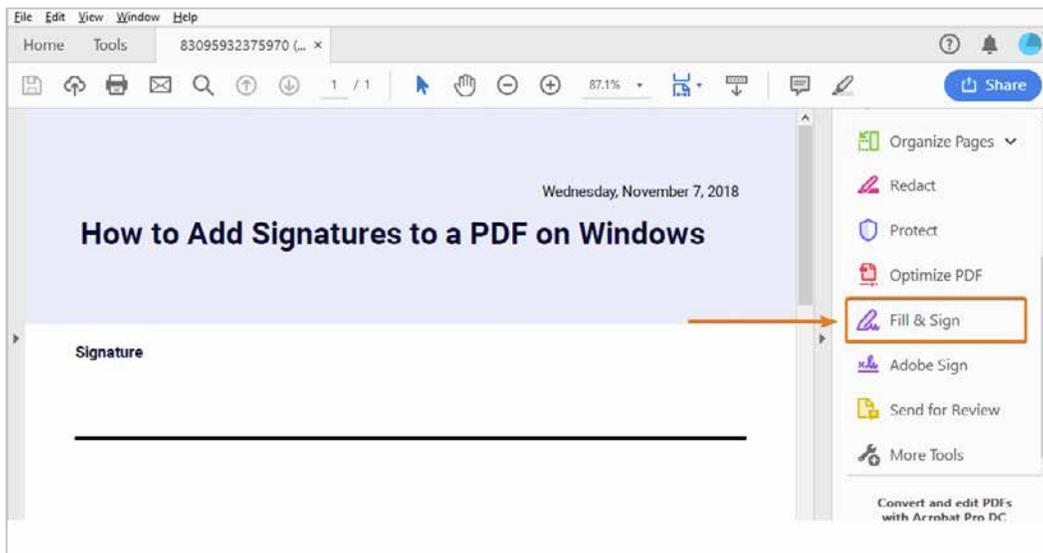
How to Add a Signature to a PDF

Adobe Acrobat Reader is required to read and sign a PDF file. Click the link for options acrobat.adobe.com/us/en.

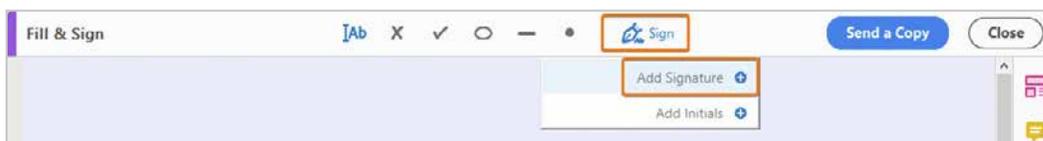
1. Open the PDF file in **Adobe Acrobat Reader**.



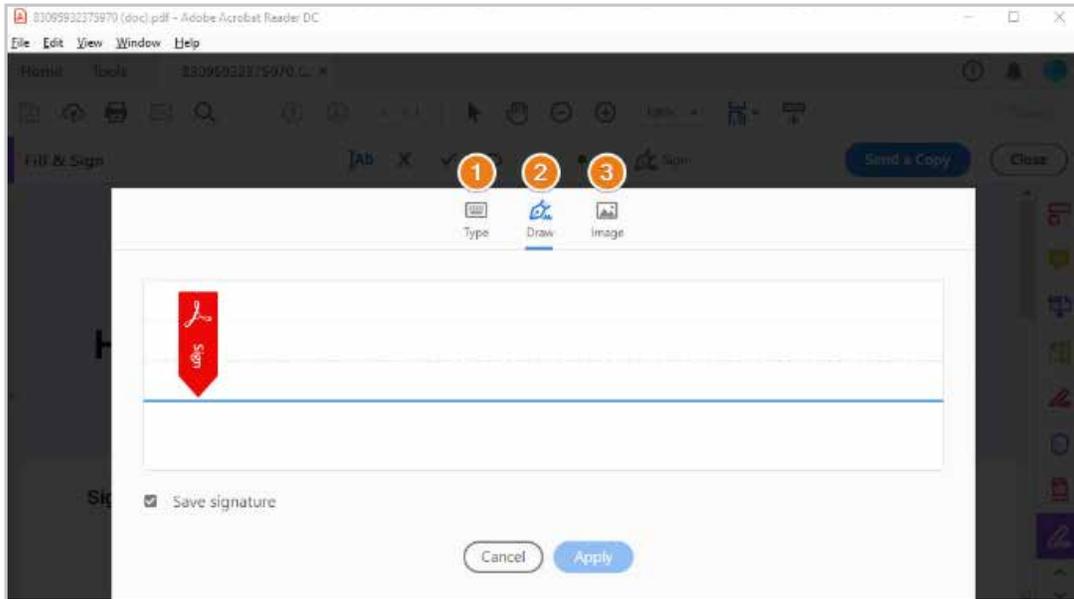
2. Click on **Fill & Sign** in the **Tools** pane on the right.



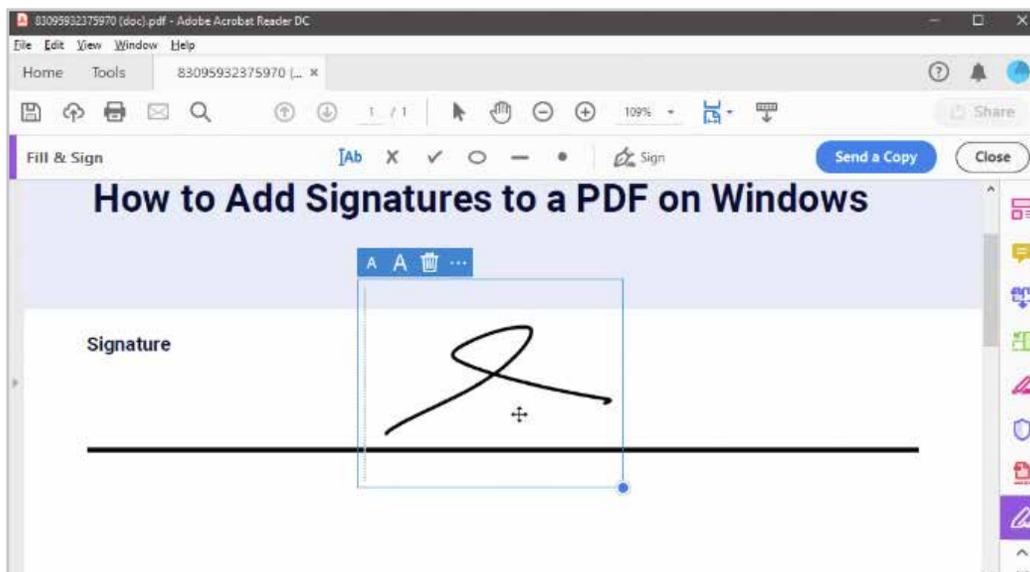
3. Click **Sign**, and then select **Add Signature**.



4. A pop-up will open, giving you three options — **Type**, **Draw**, and **Image**. Choose **Draw** or **Image**. Once you're done, click the **Apply** button.
- **Type** allows you to type your name in cursive format. **This is not an acceptable option for an e-signature and the form will be returned for a valid option.**
 - **Draw** allows you to draw the signature using your mouse, touchpad, or a pen if you're using a touchscreen device.
 - **Image** allows you to select an image file of your signature.



5. Drag, resize, and position the signature inside of your PDF file.



6. Save file.