

- d. Tax exempt interest income from IRS Forms \$ _____
- e. Untaxed portions of IRA distributions and pensions from IRS Forms \$ _____
- f. PHEAA USE ONLY
- g. Housing, food and other allowances paid to members of military, clergy and others \$ _____
- h. Veterans noneducation benefits as referenced in the instructions \$ _____
- i. Other untaxed income not reported (see instructions) \$ _____
- j. Money received, or paid on your behalf, not reported elsewhere on this form \$ _____
- 19. 2018 Additional Financial Information
 - a. Education Credits (American Opportunity and Lifetime Learning tax credits) \$ _____
 - b. Child support paid because of divorce or separation or as a result of legal requirement \$ _____
 - c. Taxable earnings from need-based employment programs \$ _____
 - d. Taxable college grant and scholarship aid reported to the IRS as income \$ _____
 - e. Taxable combat pay or special combat pay \$ _____
 - f. Taxable earnings from work under a cooperative education program offered by a college \$ _____
- 20. 2018 Income tax paid, see instructions \$ _____
- 21. Investment net worth (which should include the PA 529 College or ABLE Savings Programs) \$ _____
- 21a. The PA 529 College or ABLE Savings Programs value which was reported in question 21 \$ _____
- 22. Business and/or investment farm net worth \$ _____
- 23. Balance of cash, savings and checking accounts \$ _____
- 24. Please check the box that matches your living situation at the top of page 1 of this form.
- 25. PHEAA USE ONLY
- 26. PHEAA USE ONLY
- 27. Student's employment status _____
- 28. Spouse's employment status _____
- 29. PHEAA USE ONLY
- 30. PHEAA USE ONLY
- 31. Spouse's Social Security Number _____ - _____ - _____
- 32. College student will be attending _____
 College Name: _____
 If uncertain, list your first choice college City/State: _____
- 33. Student's housing status _____
- 34. Student's enrollment status (see instructions - full-time, half-time, less than half-time, etc.) _____
- 35. Student's grade level during the 2020-21 academic year _____
- 36. Student's program of study _____
 Program Name / Code

STATEMENT OF CERTIFICATION AND AUTHORIZATION

37. By signing the Pennsylvania State Grant Status Notice, I/we hereby affirm that the signature(s) below constitute acceptance of the Rights and Responsibilities Certification document found on pheaa.org and in the 2020-21 State Grant Form and/or Status Notice Instructions, which is incorporated herein by reference and which I/we have read, understand, agree to, and certify. I further understand that if I provide an email address, communications regarding the State Grant Program may be sent to me through electronic communications methods.

Signature of Student Date

Student's Email Address - Print Legibly

**You must return BOTH pages of this form to:
PHEAA, State Grant and Special Programs, P.O. Box 8157, Harrisburg, PA 17105-8157 or fax to 717-720-3786**

2020-21 PENNSYLVANIA STATE GRANT STATUS NOTICE

INSTRUCTIONS FOR SELECTED QUESTIONS

- **The words "you" and "your" mean the person who must provide requested data on the State Grant Status Notice. Be sure you and/or your parent(s) sign and date in question 37 - see instructions.**

Living Situation - If you have been directed to complete the "Dependent Status Notice" form, you are currently considered a dependent student for State Grant purposes and must follow these living situation instructions. Check the box which best identifies the person(s) with whom you resided the most for the 12 months immediately preceding the filing of your FAFSA. If you did not reside with either parent, you must select the parent who provided you with the most support (money, housing, food, car insurance, etc.) during those 12 months. If your legal parent has remarried and the marriage occurred prior to the filing date of your application, select your legal parent and stepparent.

Both Parents may mean your birth or legally adoptive parents (if adopted prior to the age of 13), or one birth parent and one legally adoptive parent, regardless of your parents' marital status.

Mother Only means that your mother is unmarried and only your mother's income should be provided

Father Only means that your father is unmarried and only your father's income should be provided

Mother and Stepparent means your mother and non-adoptive stepparent

Father and Stepparent means your father and non-adoptive stepparent

* **In the Care of a Person (Guardian)/Appointed Entity** should be selected if you reside with a relative, foster parents, legal guardian, are a ward of the court or are homeless or residing in a transitional living facility

* **Unmarried and in My Own Care** should be selected if you are not residing with either parent and are self-supporting

***Additional information is required if you answer "In the Care of a Person (Guardian)/Appointed Entity" or "Unmarried and in My Own Care" unless 1) both parents are deceased, 2) you are a veteran, or 3) your date of birth is before January 1, 1997. Please visit pheaa.org/livingsituation for details on what information is required and to determine if you should submit the "Independent Status Notice" instead.**

2. Write in the two-letter abbreviation for your current state of legal residence. Residency (domicile) is your true, fixed, and permanent home. If you moved into a state for the sole purpose of attending a college, **do not** count that state as your legal residence, unless you registered to vote there.
 3. Write in the date you became a legal resident of your current state of legal residence. If you have always lived in that state, you may use your date of birth as the date of legal residence.
 4. Give the current marital status of the person(s) requested by checking the appropriate status. For example, check married/remarried box if you must give information about your mother and stepfather.
 5. Check "No" if you do not have a bachelor's degree from a college and you will not have one by July 1, 2020. Check "Yes" if you already have a bachelor's degree or will have one by July 1, 2020. Also check "Yes" if you have or will have a degree from a college in another country that is equivalent to a bachelor's degree.
 6. Write in **either** the date that you graduated or expect to graduate from high school or homeschool, or the date that you earned or expect to earn a certificate or diploma through the General Education Development (GED) Program. **Leave the date blank** if you received a foreign high school, correspondence school or distance learning diploma, military GED or have not graduated from high school. A student achieving a diploma from one of the above will be requested to submit documentation to verify that you meet the high school graduation requirement for State Grant eligibility.
 7. If you were homeschooled, please indicate the name of the homeschool organization that issued your diploma. If you have obtained an Act 196 Home Education Diploma, please indicate such.
- 8a. Check "**No**" if you:
- never engaged in active duty in the U.S. Armed Forces,
 - are currently an ROTC student,
 - are currently a cadet or midshipman at a service academy,
 - are a National Guard or Reserves enlistee activated only for training,
 - are currently serving in the U.S. Armed Forces and will continue to serve through June 30, 2021.
- Check "**Yes**" if you:
- have engaged in active duty in the U.S. Armed Forces (Army, Navy, Air Force, Marines, or Coast Guard) or as a member of the National Guard or Reserves were called to active duty for other than state or training purposes, or were a cadet or midshipman at one of the service academies; **and** were released under a condition other than dishonorable, uncharacterized, bad conduct or other than honorable, or
 - are **not** a veteran **now** but will be one by June 30, 2021.
9. **Dependent Students:** List each person, and their relationship to your parent(s)/stepparent, that your parent(s)/stepparent will support between July 1, 2020 and June 30, 2021. Include your parent(s)/stepparent and yourself. Include your parent(s)/stepparent's other children if they receive more than half of their support from your parent(s)/stepparent or if they would be required to provide your parent(s)/stepparent's information when applying for Title IV Federal Student Aid. Include other people only if they now live with and receive more than half of their support from your parent(s)/stepparent and will continue to receive more than half of their support from July 1, 2020 through June 30, 2021. Do NOT include any children for whom child support paid has been reported.

Please note that in order for your parent/stepparent to claim that they are providing more than half of someone's support, they must be able to demonstrate that the direct support they provide is greater than the personal resources of the individual listed in the household size.

Relevant definitions include:

Direct support represents both in-kind support such as free/reduced rent, utilities, medical and dental care, payment of college costs or other services in addition to actual cash assistance.

Individual personal resources include both taxable and untaxable income such as wages, unemployment compensation, retirement income/distribution, dividend and investment earnings, Social Security benefits, disability payments, and other sources of income.

Independent Students: List each person and their relationship to you, that you will support between July 1, 2020 and June 30, 2021. Include yourself and your spouse. Include your children if they receive more than half of their total support from you or if they would be required to provide your information when applying for Title IV Federal Student Aid. Include others if they now live with you **and** receive more than half of their total support from you **and** will continue to receive more than half of their total support from July 1, 2020 through June 30, 2021. Please note that in order for you and your spouse to claim that you are providing more than half of someone's support, you must be able to demonstrate that the direct support you provide is greater than the personal resources of the individual listed in the household size. Please see "Relevant Definitions include" under the dependent students section.

10. **Parent(s):** Write in the number of people from question 9 who will be attending college between July 1, 2020 and June 30, 2021. **Do not include yourselves [the parent(s)].** Always count the student, even if the student will be enrolled less than half-time. Count others only if they will attend at least half-time (six credit hours per term, or at least 12 clock hours per week) in a program that leads to a college degree or certificate.
- Independent Student:** Write in the number of people from question 9, including yourself, who will be attending college between July 1, 2020 and June 30, 2021. Always include yourself, even if you will be enrolled less than half-time. Count others only if they will attend at least half-time (six credit hours per term, or at least 12 clock hours per week) in a program that leads to a college degree or certificate. **Do not include your parent(s).**
11. Check the box which describes the filing status of the 2018 IRS Income Tax Return or a tax return listed in question 12.
- 1 - Have already completed.
 - 2 - Will file, have not yet completed.
 - 3 - Not going to file (Skip to question 15.)
12. Check the box that represents the income tax return you filed or will file for 2018.
- 1 - IRS 1040
 - 3 - A foreign tax return (Use the information from your foreign tax return to complete this form. Convert all figures to U.S. dollars, using the exchange rate in effect as of the date your application was filed.)
 - 4 - A tax return for Puerto Rico, Guam, American Samoa, the U. S. Virgin Islands, Swain's Island, Northern Marianas Islands, the Republic of the Marshall Islands or the Republic of Palau or the Federated States of Micronesia.
14. If you are currently divorced, separated, or widowed, but completed (or will complete) a joint tax return for 2018, give only your portion of the income. If you are married or remarried and completed (or will complete) joint or separate tax returns for 2018, be sure to include both your income and that of your spouse. Adjusted Gross Income is on IRS form 1040 - line 7.
- If you didn't file a 2018 tax return but will be completing one, use your W-2 forms and other records to answer this question.
15. If a 2018 U.S. tax return was not and will not be completed, include earnings from work in 2018. This information may be on the W-2 forms (use federal taxable wages).
- If a 2018 U.S. tax return was completed or will be completed, include the "wages, salaries, tips, etc." from Form 1040-line 1 + business or farm income from Schedule 1 lines 12 (Schedule C) + line 18 (Schedule F) + Schedule K-1 (IRS Form 1065) - Box 14 (Code A). If a joint return was completed, report earnings separately. If a business or farm is owned, only add in the positive amounts from Schedule(s) C or F and Box 14 (code A) of IRS Schedule K-1 (Form 1065).
18. 2018 Untaxed Income:
- a. Payments to tax-deferred pension, 401(k), 403(b) etc. savings plans, (paid directly or withheld from earnings), including, but not limited to, amounts reported on the W-2 forms in Boxes 12a through 12d, codes D, E, F, G, H and S. This includes involuntary contributions.
 - b. IRA deductions and payments to self-employed SEP, SIMPLE, Keogh and other qualified plans from IRS Form 1040-Schedule 1-total of lines 28 + line 32.
 - c. Child support received for all children. Don't include foster or adoption payments.
 - d. Tax exempt interest income from IRS Form 1040-line 2a.
 - e. Untaxed portions of IRA distributions and pensions from IRS Form 1040-lines 4a minus 4b Exclude rollovers. If negative, enter a zero here.
 - g. Housing, food and other living allowances paid to members of the military, clergy and others (including cash payments and cash value of benefits). Don't include the value of on-base military housing or the value of a basic military allowance for housing.
 - h. Veterans' non-education benefits such as Disability, Death Pension, or Dependency & Indemnity Compensation (DIC) and/or VA Educational Work-Study allowances.
 - i. Other untaxed income not reported, such as workers' compensation, disability, and the untaxed portion of Health Savings Accounts from form 1040 Schedule 1-line 25. **Don't include** extended foster care benefits, student aid, earned income credit, additional child tax credit, welfare payments, untaxed Social Security benefit, Supplemental Security Income, Workforce Innovation and Opportunity ACT educational benefits, on-base military housing or military housing allowance, combat pay, benefits from flexible spending arrangements (e.g., cafeteria plans), foreign income exclusion or credit for federal tax on special fuels.
 - j. Money received, or paid on your behalf (e.g., bills), not reported elsewhere on this form. This includes money that you received from a parent or other person whose financial information is not reported on this form and that is not part of a legal child support agreement.
19. 2018 Additional Financial Information:
- a. Education credits (American Opportunity and Lifetime Learning tax credits) from IRS Form 1040 Schedule 3-line 50.
 - b. Child support paid because of divorce or separation or as a result of a legal requirement. Don't include support received for children in your household, as reported in question 18.
 - c. Taxable earnings from need-based employment programs, such as Federal Work-Study and need-based employment portions of fellowships and assistantships.
 - d. Taxable college grant and scholarship aid reported to the IRS as income. Includes AmeriCorps benefits (awards, living allowances and interest accrual payments), as well as grant and scholarship portions of fellowships and assistantships.
 - e. Combat pay or special combat pay. Only enter the amount that was taxable and included in your adjusted gross income. Combat pay is reported on the W-2 in Box 12, Code Q. Do not include untaxed combat pay.
 - f. Taxable earnings from work under a cooperative education program offered by a college.
20. Enter the total amount of income tax for 2018. Income tax amount is the total of IRS Form 1040 - line 13 minus Schedule 2 - line 46
21. If you own other real estate (including rental property, land, second or summer homes) or have investments, write in their net worth as of the date the application was filed. Investments include trust funds, UGMA and UTMA accounts, money market funds, mutual funds, certificates of deposit, stocks, stock options, bonds, other securities, qualified educational benefits or savings accounts such as Coverdell savings accounts, 529 or ABLER college savings plans, the refund value of 529 prepaid tuition plans, installment and land sale contracts (including mortgages held), commodities, etc. Investments do not include the home you live in, the value of life insurance and retirement plans (pension funds, qualified annuities, non-education IRAs, Keogh plans, etc.). Please note that debt on the home you live in cannot be considered when determining the net worth of your family's other investments.
- 21a. Did you include the value of your Pennsylvania 529 College or ABLER Savings Programs in the investments you reported on your application? If yes, place the amount you reported in question 21a.

22. If you own a business and/or an investment farm, write in your family's portion of the net worth as of the date the application was filed. Include land, buildings, machinery, equipment, inventory, etc. Do not include a family farm that you live on and operate or the value of a small business if your family owns and controls more than 50 percent of the business and the business has 100 or fewer full-time or full-time equivalent employees.
23. Include the balance of cash, checking and savings accounts as of the date the application was filed, if not previously reported.
- 25-28. Enter the appropriate number on the line provided on the Status Notice. Employment status should be reported as of the date the student's application was filed.
- | | |
|-------------------------|------------------------------------|
| 1 - Farmer | 6 - Disabled (permanent and total) |
| 2 - Homemaker | 7 - Retired |
| 3 - Self-employed | 8 - Unemployed |
| 4 - Employed by another | 9 - Whereabouts unknown |
| 5 - Deceased | |
32. Write in the complete name (**do not abbreviate**), address, city and state of the college you plan to attend. If the college is a branch campus, include the complete name of the branch. Also, indicate if it is a specific part of a university, such as a law school.
33. Enter the appropriate number code on the line provided on the Status Notice.
- | |
|--|
| 1 - On-campus |
| 2 - Commuter-living with parent(s) or relative(s) other than parent(s) |
| 3 - Off-campus |
34. Enter the appropriate number on the line provided on the Status Notice.
- | | |
|--|--|
| 1 - Full-time | 4 - Less than half-time |
| 2 - Full-time evening | 5-8 - PHEAA use only |
| 3 - Not full-time but at least half-time | 9 - Not full-time but at least half-time evening |
35. Enter the appropriate number on the line provided on the Status Notice.
- | | |
|----------------------------|-------------------------------|
| 1 - 1st year undergraduate | 4 - 4th year undergraduate |
| 2 - 2nd year undergraduate | 5 - 5th year undergraduate |
| 3 - 3rd year undergraduate | 6 - 6th Graduate/Professional |
36. If you will attend a college or hospital school of nursing, select the appropriate letter code from the following list and enter it in question 36.

CODES FOR BACHELOR'S DEGREE GRANTING COLLEGES

- A - Five-Year Cooperative Work-Study (All Majors)
- C - Bachelor's Degree (All Other Majors)
- G - Two-Year Terminal Program in a Four-Year College or University
- H - Program of Less Than Two Academic Years
- I - College Transferable Program

CODES FOR TWO-YEAR PUBLIC AND TWO-YEAR PRIVATE COLLEGES

- I - College Transferable Program
- J - Two-Year Terminal Program - Credits Not Transferable to a Four-Year College
- K - Program of Less Than Two Academic Years

CODES FOR HOSPITAL SCHOOLS OF NURSING

- L - Registered Nursing Program
- M - All Other Programs

CODES FOR BUSINESS, TRADE, AND TECHNICAL COLLEGES

If you will attend a business, trade or technical college, write the program of study name in question 36 on the line provided. If the college is listed on the enclosed code list for question 36, also enter the appropriate program code. If the college and/or program is not listed, enter the name of the program and leave the code line blank.

37. **Read and Sign - The student must sign the 2020-21 State Grant Status Notice. If information was provided for both parents, at least one of the student's parents must also sign this form. If data is provided for only one parent, that parent must sign.** Everyone signing this form is certifying that all information is correct and that they are willing to provide documents to prove that all information provided pursuant to the State Grant application is correct. Such documents may include U.S., state, or local tax returns.

Sending in the Pennsylvania State Grant Status Notice

Double-check the form and make sure you completed only the questions requested. Be sure the form has the necessary signatures. You should keep the instruction pages and a copy of your completed State Grant Status Notice for future reference. If appropriate, include only the letter requested under "Living Situation" (visit www.pheaa.org/livingsituation). **Do not send tax forms or other materials in the envelope.** This will slow down processing. All other questions or correspondence should be mailed to PHEAA, State Grant and Special Programs, P.O. Box 8157, Harrisburg, PA 17105-8157.

Rights and Responsibilities Certification Document

Applicant's Rights, Responsibilities, Privacy, and Certification for the Pennsylvania State Grant Program

To stay current with the status of your Pennsylvania State Grant, please keep your email address updated and regularly check your record through Account Access via PHEAA's Secure Sign-In at www.pheaa.org.

All applicants have certain rights regarding their application for State Grant aid. When an applicant has been awarded a State Grant, the applicant also has certain responsibilities as a recipient. This document explains these rights and responsibilities and provides other important information. This document and other State Grant forms are available on PHEAA's website at www.pheaa.org. The rights and responsibilities of all applicants are provided for by 24 P.S. §5151, et. seq., and 22 Pa. Code §121.41, et. seq. To fully understand your rights and responsibilities, your full review of these provisions is encouraged. Nothing stated in this document supersedes applicable law, and to the extent, anything stated in this document conflicts with applicable law, applicable law controls.

PHEAA reserves the right to modify the Rights and Responsibilities Certification Document at any time. It is your responsibility to review and adhere to the Rights and Responsibilities Certification Document in effect at the time of each Application and/or receipt of each State Grant award. Submitting an Application and/or accepting a State Grant award constitutes your acknowledgement and acceptance of the then current Rights and Responsibilities Certification Document.

Section I explains how to submit applications, corrections, request reconsideration of State Grant status and provides general information. Section II explains the primary State Grant eligibility requirements. These requirements are not all inclusive, however all requirements are provided for in the PA statute and regulations or other authority. Section III provides information on PHEAA's Privacy Policy, the Federal Privacy Act, and use of your Social Security Number. Section IV explains the certification and authorization that your acceptance provides.

For purposes of this Rights and Responsibilities Certification Document, "Application" includes the Free Application for Federal Student Aid (FAFSA®) and the Pennsylvania State Grant Form and/or State Grant Status Notice; "Institution" includes all schools, campuses, or additional locations that are affiliated through ownership or administration with the home postsecondary institution; and "State Grant" means the Pennsylvania State Grant Program.

Section I: Eligibility Update, Reconsideration, and General Information

The Student Aid Report (SAR) you receive after filing the FAFSA will detail all of the responses you provided on your FAFSA. If you determine that any of the enrollment, school choice, or program of study data is incorrect on your SAR, you may correct that information through Account Access at www.pheaa.org. If financial data or other information is incorrect, you must submit corrections as specified on PHEAA's webpage at www.pheaa.org. In rare cases, you may receive a printed State Grant Status Notice on which to submit updates. When submitting changes on this form, appropriate signatures must be provided and the form must be returned to PHEAA.

When determining State Grant eligibility, income and assets have been disregarded when calculating awards for those applicants who are veterans. Income has also been disregarded for those applicants who provided information regarding a recent death or a recent permanent and total disability of a parent or spouse. For students who have provided information regarding a recent death or disability of a parent or spouse, disregarding income for award calculation, this special processing is limited to one award year and income and asset information will be considered in future award years. This special processing is also subject to the maximum award allowed per cost of the institution the student is attending.

Assets held in a Pennsylvania 529 or PA ABLE college savings plan account are disregarded when determining State Grant eligibility. If Pennsylvania 529 or PA ABLE college savings plan assets have been included in the investments reported on the FAFSA, please indicate the value of those assets when completing the online Pennsylvania State Grant Form or State Grant Status Notice.

Failure to comply with the rights and responsibilities under which the State Grant is awarded may result in forfeiture of the State Grant award. **Once a recipient is found to be out of compliance with the eligibility requirements, or if you question your eligibility for any reason, you are required to report your situation in writing to PHEAA, Pennsylvania State Grant Program, P.O. Box 8157, Harrisburg, PA 17105-8157 immediately, but no later than April 1 of the applicable academic year (or October 31 following the applicable summer term). Failure to do so may result in legal action against you.** By submitting the Application and related documents, you authorize your institution to release any and all information relevant to your State Grant eligibility to PHEAA.

Public Notice - By accepting a State Grant award, the recipient authorizes PHEAA to make the required public announcement of such and/or provide your information, including your email address, to other Commonwealth agencies and officials. Any student who objects to such announcement must notify PHEAA in writing within 14 days of notice of his/her award.

Other Financial Aid - All scholarships, grants, tuition reimbursements (such as from an employer), waivers and all other aid you receive must be reported directly to the financial aid administrator at your institution.

Payment of State Grant - Payment of your State Grant award is made directly to your institution. Institutions are required to verify student eligibility and must report questionable student eligibility to PHEAA and withhold crediting to your account in those cases.

Aid Deferments - PHEAA may approve a request for deferment of a State Grant award for one academic term at a time provided, however, that an award may not be deferred beyond July 1 of any given calendar year. As such, State Grant awards may not be deferred from one award year to the next; reapplication is necessary.

Apply for Your State Grant Each Year - You must apply/reapply for State Grant aid each year by the appropriate deadline. Your eligibility will depend on program funding and compliance with all eligibility requirements.

Application for Summer Aid - If you will be enrolled during the summer, it is your responsibility to file the separate State Grant application which is available online. An academic year grant is normally processed for the period that begins in September and ends in May and does not cover the summer term.

Approved Institutions - The institution you attend must be approved for participation in the State Grant Program. Check with the financial aid office at the institution you are planning to attend to confirm the institution is approved.

NOTE - With certain limited exceptions, applicants attending institutions in Maryland or New York are not eligible for a State Grant award.

Rights and Responsibilities Certification Document

Section II: Primary Eligibility Requirements for the State Grant Program

Academic Progress - A student is required to successfully complete a minimum of six (6) semester credits per semester (or the equivalent) for each part-time State Grant award received and a minimum of twelve (12) semester credits per semester (or the equivalent) for each full-time State Grant award received. Credits earned for repeat courses which were previously counted when State Grant progress was verified cannot be counted again. Academic progress is confirmed by the financial aid administrator at your institution at the end of each award year. Failure to meet the minimum requirements means that you are ineligible for further State Grant aid until you have successfully completed the required number of credits. For example, a student receiving a full-time State Grant during the fall semester and a part-time State Grant award during the spring semester must successfully complete a minimum of eighteen (18) semester credits before being eligible for any further State Grant aid. Full-time students enrolled in four-year degree programs progressing at the rate of only twenty-four (24) semester credits per year (or the equivalent), while meeting the minimum State Grant progress standard, will utilize all of their State Grant eligibility before completing the minimum 120 credits required of most Bachelor degree programs. If you have any questions regarding your academic progress or credits that may be counted toward State Grant academic progress, you should contact your financial aid administrator.

Criminal Offense - If you have been convicted of a criminal offense for which you are currently incarcerated, you must notify PHEAA in writing. You are **NOT** eligible for a State Grant award. You should also be aware that, by law, schools are required to report recipients who are incarcerated.

Default - Students who have defaulted (or have a claim of default pending) on any educational loan guaranteed or reinsured by the federal government, state government, or any institution are not eligible for a State Grant and must notify PHEAA of such default in writing. This also applies to programs where State Grant awards have been converted to loans due to failure to meet all eligibility or service requirements and the loan is in a default status.

Domicile - Domicile is a person's true, fixed, and permanent home, the place to which the person intends to return whenever absent.

A student who is 18 years of age or older at the time of application must have been a bona fide domiciliary of Pennsylvania for a period of at least 12 consecutive months **immediately** preceding the date of application, exclusive of time the student spent while enrolled in an educational institution if the student came into or remained in Pennsylvania for the purpose of attending a postsecondary school.

A student who is under 18 years of age at the time of application must have a supporting parent or guardian (defined as a person with whom a minor child has lived and in whose continuous direct care and control the child has been for at least the last two consecutive years) who has been a bona fide domiciliary of Pennsylvania for a period of at least 12 consecutive months **immediately** preceding the date of application and who continues to be a Pennsylvania domiciliary until fall term classes commence.

A student is ineligible if the student: (1) ceases (or the parent(s) or guardian ceases if the student is under 18) to be a domiciliary prior to the first day of classes of the academic year; (2) receives, due to residency, the benefit of in-state tuition or fees at a public postsecondary school located in another state; or (3) indicates that the state of legal residence is a state other than Pennsylvania. If you are registered to vote in a state other than Pennsylvania, you are considered to have abandoned your Pennsylvania domicile and shall be ineligible for a State Grant award unless and until you register to vote in Pennsylvania. If you again register to vote in Pennsylvania, you should contact PHEAA immediately.

PHEAA shall make the final decision on all matters pertaining to domicile with respect to State Grant eligibility.

Enrollment Status - Half-time enrollment is defined as at least six (6) semester credits but less than twelve (12) semester credits per semester (or the equivalent). Full-time enrollment is defined as the equivalent of at least twelve (12) semester credits per semester. For institutions operating on clock hours, full-time enrollment is normally the equivalent of 450 clock hours per term or non-term payment period.

Financial Data - In order to be eligible to receive a State Grant award you/your family must demonstrate sufficient financial need as determined by PHEAA's approved award formula in place for the applicable award year. The applicant, the applicant's parents/stepparents, and/or spouse who provided financial data on the FAFSA shall also, if requested by PHEAA, (i) provide PHEAA with relevant financial data, including copies of state and federal income tax returns and/or other relevant documents; and/or (ii) authorize the Director of the Pennsylvania Personal Income Tax Bureau and the Federal Internal Revenue Service to release to PHEAA a copy or extract of state and federal income tax returns or transcripts filed by such person.

Secondary School Graduation - You must be (i) a graduate of an approved secondary school (including those in American Territories, American military bases overseas and those located in foreign countries if they have American accreditation); (ii) the recipient of a Commonwealth secondary school diploma or the equivalency diploma of another state; or (iii) the recipient of any diploma or certificate accepted and/or approved by the Pennsylvania Department of Education as fulfillment of the secondary school graduation requirement. Diplomas issued through distance learning or correspondence courses do not fulfill the secondary school graduation requirement.

Maximum Number of State Grants - Students are limited to a maximum number of State Grant awards even though some students may require additional terms to complete their program. Students enrolled in an associate degree program are typically limited to two academic year State Grants awards (2.00 grants). By law, no student may receive more than four academic year State Grant awards (4.00 grants) except students enrolled in a bona fide five-year program or specially approved five-year cooperative work-study program. This is also true for students enrolling part-time, with each term award counting as one-half of a full-time term. A summer State Grant award is included in the maximum number of State Grant awards that you may receive.

Processing Applications - Upon receipt of an application and the required financial data, PHEAA will review the application form for completeness. Where the form is found to be incomplete, additional data will be requested and final processing of the application will be discontinued until all requested data is submitted. In its sole discretion, PHEAA may terminate the processing of an incomplete application when the additional data is not supplied to PHEAA after two requests.

Program of Study - Your total program of study must be at least two academic years in length and must be approved by PHEAA for eligibility in the Pennsylvania State Grant Program. Two academic years is defined as the equivalent of a minimum of 60 semester credits or 1,800 clock hours of instruction (1,500 clock hours in the case of programs leading to the Associate in Specialized Business or Specialized Technology degree). If attending a school that is neither headquartered nor domiciled in Pennsylvania, the program of study must be structured so that at least 50 percent of the total credits/clock hours required for completion are earned through classroom instruction.

Rights and Responsibilities Certification Document

Undergraduate Enrollment - You must be enrolled as an undergraduate on at least a half-time basis and must not have received or completed all requirements for your first baccalaureate or professional degree. Remedial, developmental, or foundation courses may, under certain circumstances, count toward the minimum number of credits necessary for enrollment (contact your financial aid administrator to discuss your circumstances). If attending a school that is neither headquartered nor domiciled in Pennsylvania, at least 50 percent of each term's credits/clock hours must be earned through classroom instruction. If you have a medical disability as defined by the Americans with Disabilities Act (ADA) and you are enrolled in a program of study that is structured to allow you to complete at least 50% of your credits or clock hours in the classroom, you may request an exception to the 50% classroom term enrollment requirement by completing the ADA Accommodation Request Form. This ADA Accommodation Request is only applicable to students attending schools that are neither headquartered nor domiciled in Pennsylvania. Please visit pheaa.org for additional details.

Veteran Status - To be considered a veteran for State Grant aid you must have (i) engaged in active service in the United States Armed Forces (Army, Navy, Air Force, Marines, or Coast Guard); or (ii) as an enlistee of the National Guard or Reserves, been activated for duty other than state or training; or (iii) been a cadet or midshipman at one of the service academies. In any event, you must have been released under a condition other than dishonorable, uncharacterized, bad conduct or other than honorable conditions and, if not a veteran now, will be one by June 30 of the award year for which aid is being requested.

Section III - Privacy, Information on the Privacy Act and Use of Your Social Security Number

In general, PHEAA collects information to verify your information, to determine if you are eligible for a State Grant award and to administer your State Grant award. For a specific description and use of information collected, refer to PHEAA's Privacy Policy, which is available at www.pheaa.org.

The Privacy Act of 1974 requires that each federal, state, or local agency that asks for your Social Security Number or other information must tell you the following:

1. Its legal right to ask for the information and whether the law says you must give it;
2. What purpose the agency has in asking for it and how it will be used; and
3. What could happen if you do not provide it

We require your Social Security Number to verify your identity, process your application, and maintain your record, including your college attendance, progress, and your receipt of State Grant funds. If you do not provide your Social Security Number, you will not receive State Grant aid. Pennsylvania State Grant applicants are hereby advised that disclosure of their Social Security Number is and has been a requirement and a condition for participation in the Pennsylvania State Grant Program since its inception. PHEAA, without such an identifier, would have difficulty in maintaining proper program records. Section 7(a)(2) of the Privacy Act provides that an agency may continue to require the disclosure of an individual's Social Security Number where the agency required this disclosure under statute or regulations prior to January 1, 1975, in order to verify the identity of the individual. Beginning in 1966 with Form S-1A-66 (First Application), applicants have been required to answer all questions completely or face disqualification for State Grant assistance. All subsequent forms utilized by PHEAA contain the Social Security Number or account number as the identifier of the applicant, including State Grant award announcements to the student and the institution's financial aid administrator.

PHEAA's Board of Directors on February 27, 1969 adopted regulations including Article IV-Scholarship Program Requirements and Procedures, Section 4.4, dealing with processing of applications, which provides that all requested data must be received for scholarship consideration. Based upon the same legal authority, PHEAA also requires the parent's, stepparent's, and/or spouse's Social Security Number on the application. The parent's, stepparent's, and/or spouse's Social Security Number will be used by PHEAA to obtain family income information from the Pennsylvania Department of Revenue, Bureau of Individual Taxes. The information is necessary for evaluating the applicant's need for State Grant aid.

Section IV: Statement of Certification and Authorization

Irrespective of the use of singular or plural pronouns, the following applies to all persons that submit an Application, agree to the "Statement of Certification and Authorization" or accept a State Grant award.

By submitting the Application, agreeing to the Statement of Certification and Authorization, or by accepting a State Grant award:

- (i) I/we authorize PHEAA for any year in which the applicant is considered for State Grant aid: to make public announcement of any State Grant award, including the institution of attendance and other information categorized as directory information; to disclose your contact information, including your email address, to other state agencies and legislators; to disclose to postsecondary institution(s) selected by the applicant and to others administering financial aid which may bear on eligibility under the application, all information on any application and any information, communication and/or documentation submitted to or acquired by PHEAA at any time, including state and federal tax documents obtained hereunder; to use the data from any application to determine the applicant's eligibility for State Grant assistance as necessary; to direct the Director of the Pennsylvania Department of Revenue, Bureau of Individual Taxes to submit to PHEAA a certified copy or extract of my/our Pennsylvania state income tax return(s) filed for the year(s) designated by PHEAA; and to direct other federal, state and local government agencies to release to PHEAA information in their possession which may bear on my/our eligibility. I/we also agree to submit, or authorize PHEAA to obtain from the District Director of the Internal Revenue Service, a certified copy or extract of my/our federal income tax return(s) and documents for the year(s) designated by PHEAA and that failure to provide such copies or authorization, when requested to do so by PHEAA, may result in ineligibility for State Grant aid and the requirement to refund to PHEAA previously awarded State Grants. I/we understand that all documents submitted to PHEAA become the property of PHEAA and cannot be returned.
- (ii) I/we declare under penalty of the criminal laws of the Commonwealth of Pennsylvania that the information provided on the Pennsylvania State Grant Form, as well as any information and documents that I/we have submitted and/or subsequently submit, have been examined by me/us and to the best of my/our knowledge such information is true, correct and complete. If PHEAA determines subsequent to a State Grant award that the applicant was awarded a State Grant for which the applicant was not eligible, I/we agree to pay back the entire amount of the State Grant. Moreover, if PHEAA determines that the ineligibility resulted from a misrepresentation, I/we agree to pay back to PHEAA not less than three (3) times the amount of the aid received. I/we understand that Pennsylvania law permits PHEAA to seek civil damages and criminal prosecution for such overawards and misrepresentations, which may include monetary fines and imprisonment.
- (iii) I, the applicant, authorize and direct the institution at which I am enrolled to release to PHEAA any records or other information in the possession of the institution or any of its officers or agents which relate to my record at their institution or bear upon my eligibility for State Grant assistance. If a State Grant is awarded, I certify that it will be used only for educational expenses such as tuition, fees, books, room and/or board.
- (iv) I/we certify authorize PHEAA to use my/our email address or a number for a cellular telephone or other wireless device for communications regarding the State Grant Program which may be sent to me/us through email, automated dialing equipment, artificial or prerecorded voice, or text messages
- (v) I/we certify that I have read and reviewed and understand the entire 'Rights and Responsibilities Certification Document' and PHEAA's Privacy Policy.

2020-21 BUSINESS, TRADE, AND TECHNICAL SCHOOLS

PROGRAM CODES ARE UNDER EACH INSTITUTION'S NAME

AUTOMOTIVE TRAINING CENTER, Exton and Warminster Campuses

8A -Collision Reconditioning Technology
 8B -Automotive Technology
 8I -Automotive Technology - HP/Diesel

AVIATION INSTITUTE OF MAINTENANCE, Philadelphia

84 -Aviation Maintenance Technician

BERKS TECHNICAL INSTITUTE, Wyomissing

7B -Early Childhood Education
 7D -Dental Assistant
 7X -Criminal Justice
 8M-IT Support Specialist
 63 -Business Administration
 76 -Drafting Technology
 89 -Medical Assisting
 90 -Paralegal

CENTRAL PENNSYLVANIA INSTITUTE OF SCIENCE AND TECHNOLOGY, Pleasant Gap

7G -Heavy Diesel Construction
 7K -Advanced Manufacturing Technology
 83 -Natural Gas Compression - CAT/Ariel Emphasis
 92 -Healthcare Management

COMMONWEALTH TECHNICAL INSTITUTE, Johnstown

7D -Dental Lab Technology AST
 7F -Mechanical Drafting AST
 7J -Architectural Drafting AST
 9G -Culinary Arts AST
 64 -Networking & Telecommunications Technician AST
 89 -Medical Office Assistant ASB

DOUGLAS SCHOOL OF BUSINESS, Monessen

7D -Medical Assistant
 61 -Tom Savini's Special Make-Up Effects
 68 -George A. Romero's Filmmaking Program
 92 -Medical Billing and Coding

ERIE INSTITUTE OF TECHNOLOGY

7J -Web Design and Social Media Marketing
 8M -Network & Database Professional
 75 -Electronic Engineering Technology
 89 -Biomedical Equipment Technology

FORTIS INSTITUTE, Erie

7D -Dental Hygienist
 7K -Construction Management
 7T -Practical Nursing
 7W -Welding & Fabrication Technology
 7X -Criminal Justice
 65 -Computer Information Systems/Networking
 72 -Business Administration/Marketing & Management

FORTIS INSTITUTE, Forty Fort

92 -Medical Assisting Technology

FORTIS INSTITUTE, Scranton

7D -Expanded Function Dental Assistant
 7E -Dental Hygiene
 7T -Practical Nursing
 92 -Medical Assisting Technology

GREAT LAKES INSTITUTE OF TECHNOLOGY, Erie

7M -Diagnostic Medical Sonographer
 9H -Surgical Technologist
 91 -Health Information Technology

INSTITUTE OF MEDICAL CAREERS, Erie

7M - Medical Assisting Technician
 9J - Veterinary Technician
 72 - Business Admin/Marketing/Mgmt
 92 - Medical Records Technician

INSTITUTE OF MEDICAL CAREERS - MAIN, Pittsburgh

7M - Medical Assisting Technician
 63 - Business Admin/Accounting
 64 - Administrative Assistant
 72 - Business Admin/Marketing/Mgmt
 92 - Medical Records Technician

JNA INSTITUTE OF CULINARY ARTS, Philadelphia

9E - Culinary Arts/Restaurant Management

LANCASTER COUNTY CAREER AND TECHNOLOGY CENTER, Willow Street

7E - Dental Hygiene
 8B - Automotive Technology
 9J - Veterinary Technology

LANSDALE SCHOOL OF BUSINESS, North Wales

63 - Business Administration/Office Operations Management
 64 - Computer Technologies Web Security and Administration
 65 - Computer Technologies/Network Administration
 68 - Computer Technologies/Web Design
 76 - Computer Technologies/Computer Graphics & Design
 85 - Business Administration/Marketing/Management
 87 - Business Administration/Accounting/Management
 89 - Allied Health/Medical Assistant
 90 - Business Administration/Paralegal

LAUREL BUSINESS INSTITUTE, INC., Uniontown

7B - Early Childhood Education
 7S - Electrical Technician
 8U - Respiratory Therapy
 72 - Accounting & Business Administration
 75 - Network Administration & Security
 88 - Administrative Office Technology
 89 - Medical Billing & Coding
 92 - Medical Office Administration

LAUREL TECHNICAL INSTITUTE, INC., Meadville

7B - Early Childhood Education
 76 - Computer Software
 77 - Network Administration & Security
 84 - Administrative Office Technology
 85 - Accounting and Business Administration
 89 - Medical Assistant
 91 - Health Information Technology

LAUREL TECHNICAL INSTITUTE, INC., Sharon

7M - Medical Laboratory Technician
 7S - Electrical Technician
 8U - Respiratory Therapy
 77 - Network Administration & Security
 85 - Accounting and Business Administration
 91 - Health Information Technology

LINCOLN TECHNICAL INSTITUTE, Allentown

65 - Computer and Network Support Technician
 75 - Electronic Engineering Technology
 89 - Medical Assisting & Administration Technology

LINCOLN TECHNICAL INSTITUTE, Torresdale

7A - Automotive Service Management

MCCANN SCHOOL OF BUSINESS, Allentown

7D - Medical Laboratory Technician
 7M - Medical Assisting
 7N - Electronic Health Records
 7X - Criminal Justice
 8F - Commercial and Industrial Maintenance Technician
 64 - IT Support Specialist
 85 - Business Administration

MCCANN SCHOOL OF BUSINESS, Lewisburg

7N - Electronic Health Records
 7X - Criminal Justice
 9H - Surgical Technology
 64 - IT Support Specialist
 85 - Business Administration

NEW CASTLE SCHOOL OF TRADES, New Castle

7G - Construction Trades
 7K - Building Technology
 8C - Automotive Technology
 8F - Machinist Technology
 8T - Refrigeration and A/C Technology
 9T - Industrial Maintenance with Wind and Solar
 77 - Electrical Technology

NEW CASTLE SCHOOL OF TRADES, Pulaski

8I - Diesel & Heavy Equipment Repair
 9L - Motorcycle and Power Equipment

PENN COMMERCIAL BUSINESS/TECHNICAL SCHOOL, Washington

8T - Air Conditioning/Heating & Ventilation
 65 - Information Technology and Security
 76 - Computer Aided Drafting and Design
 92 - Medical Assistant

PENNSCO TECH, Bristol

8A - Auto Body, Paint & Mechanical Technology
 8C - Automotive Technology

PENNSYLVANIA GUNSMITH SCHOOL, Pittsburgh

83 - Master Gunsmithing

PITTSBURGH CAREER INSTITUTE, Pittsburgh

8G - Diagnostic Sonographer
 8U - Respiratory Therapy
 9H - Surgical Technology
 9J - Veterinary Technology

PITTSBURGH INSTITUTE OF AERONAUTICS

8D - Aviation Electronics Technician
 84 - Aeronautics Maintenance Technician

PITTSBURGH INSTITUTE OF MORTUARY SCIENCE

8E - Online Funeral Services Arts & Sciences
 8K - Funeral Services Arts & Sciences
 9F - Funeral Services Management

ROSEDALE TECHNICAL COLLEGE, Pittsburgh

8B - Automotive Technology
 8I - Diesel Technology
 8T - HVAC Technology
 9T - Industrial Technician
 9U - Collision Repair Technology
 77 - Electrical Technology

**BUSINESS, TRADE, AND TECHNICAL SCHOOLS
PROGRAM CODES ARE UNDER EACH INSTITUTION'S NAME**

(continued from previous page)

**SOUTH HILLS SCHOOL OF BUSINESS
AND TECHNOLOGY, Altoona**

7T - Medical Assistant
7X - Criminal Justice
64 - Administrative Professional
65 - Information Technology
85 - Business Administration/Accounting
87 - Business Administration/Management
& Marketing
89 - Admin Medical Assistant
92 - Health Information Technology

**SOUTH HILLS SCHOOL OF BUSINESS
AND TECHNOLOGY, State College**

7J - Graphic Arts
7M - Diagnostic Medical Sonography
7T - Medical Assistant
7X - Criminal Justice
64 - Administrative Professional
65 - Information Technology
73 - Business Administration/Management
& Marketing
76 - Software Development & Programming
83 - Engineering Technology
85 - Business Administration/Accounting
89 - Admin Medical Assistant
92 - Health Information Technology

STUDIO INCAMMINATI, Philadelphia, PA

60 - Advanced Fine Art

**THE WORKFORCE INSTITUTE'S CITY
COLLEGE, Philadelphia**

64 - Computer Technology/Software Option
65 - Computer Technology Web
Design/Programming
68 - Computer Technology/Computer
Support Specialist

TRIANGLE TECH, INC., Bethlehem

7H - Maintenance Electricity & Construction
Technology
7K - Carpentry & Construction Technology
7W- Welding & Fabrication Technology
68 - CADD with Additive Manufacturing &
3D Printing Technology

TRIANGLE TECH, INC., Dubois

7H - Maintenance Electricity & Construction
Technology
7W- Welding & Fabrication Technology
68 - CADD with Additive Manufacturing &
3D Printing Technology

TRIANGLE TECH, INC., Greensburg

7H - Maintenance Electricity & Construction
Technology
7W- Welding and Fabrication Tech
8T - Refrigeration-Heating-Vent-Air
Conditioning w/Solar
68 - CADD with Additive Manufacturing &
3D Printing Technology

TRIANGLE TECH, INC., Pittsburgh

7H - Maintenance Electricity & Construction
Technology
7K - Carpentry & Construction Technology
7W- Welding Fabrication Technology
8T - Refrigeration-Heating-Vent-Air
Conditioning w/Solar
68 - CADD with Additive Manufacturing &
3D Printing Technology

TRIANGLE TECH, INC., Sunbury

7H - Maintenance Electricity & Construction
Technology
7K - Carpentry & Construction Technology
7W- Welding & Fabrication Technology

UNIVERSAL TECHNICAL INSTITUTE, Exton

8A - Automotive Technology w/FACT
8B - Automotive/Diesel & Industrial
Technology
8C - Automotive/Diesel & Industrial
Technology w/FACT

VET TECH INSTITUTE, Pittsburgh

9J - Veterinary Technician

WILLIAMSON COLLEGE OF THE TRADES

7G - Construction Technology, Masonry Emphasis
7H - Power Plant Technology
7K - Construction Technology, Carpentry Emphasis
8A - Paint and Coating Technology
8F - Machine Tool Technology
9V - Horticulture, Landscaping, and Turf
Management

WVJC - United Career Institute

89 - Medical Assisting
92 - Medical Office Administration

YTI CAREER INSTITUTE, Altoona

8U - Respiratory Therapy

YTI CAREER INSTITUTE, Lancaster

7X - Criminal Justice & First Response
9G - Culinary Arts/Restaurant Management
91 - Health Information Technology
92 - Medical Assistant

YTI CAREER INSTITUTE, York

9J - Veterinary Technician
64 - Computer Systems Specialist
68 - Computer Aided Drafting & Design/
Architectural/Civil
78 - Electronics Engineering Technology/
Electronic Systems
90 - Business Administration - Business
Operations Management
92 - Medical Assistant