This form is supplemental to the FAFSA and is required when you have an incomplete State Grant record. To avoid unnecessary delays in consideration for State Grant awards, it is important that you read the instructions before providing answers on this form. When your response to a question is zero, write "zero" in the answer space.

IMPORTANT! Check the box that matches your living situation and answer the questions on this form based on your selection.

☐ Both Parents ☐ Mother Only ☐ Father Only ☐ Mother and Stepparent ☐ Father and Stepparent

Additional information is required if checking one of the choices below. Please visit pheaa.org/livingsituation for guidance.

☐ In the Care of a Person (Guardian)/Appointed Entity ☐ Unmarried and in My Own Care

1. Student's date of birth (Month/Day/Year) __________/_________/__________

2. State of legal residence Student: _________ Parent(s): _________

3. Date student established legal residency (Month/Year) __________/_________/__________

4. Current parental marital status married/remarried ☐ never married ☐ divorced/separated ☐ widowed ☐ unmarried and both parents living together ☐

5. Will the student receive (or have) a bachelor's degree before July 1, 2020? YES ______ NO ______

6. Date the student received, or will receive, a high school diploma, either by graduating from high school or earning a GED (Month/Year) __________/_________/__________

7. Name and address of student's high school. If you received a GED, write GED in place of the high school name. __________/_________/__________

8. a. Is the student a veteran of the U.S. Armed Forces? YES_______ NO_______

   b. Enter month/year student was separated or released from active duty in the U.S. Armed Forces. __________/_________/__________

9. Number of parent supported family members, including parents, in 2020-21 academic year (see instructions) _________

10. Number of college students in 2020-21 academic year, excluding parents/stepparent (see instructions) _________

11. Parent(s)/Stepparent's U.S. 2018 income tax filing status Have Filed ☐ Will File ☐ Will Not File ☐

12. Parent(s)/Stepparent's 2018 type of tax return filed IRS 1040 ☐ Foreign Tax Return ☐ Other ☐

13. PHEAA USE ONLY

14. 2018 Adjusted gross income from U.S. Income Tax Return Student: $__________ Parent(s)/Stepparent: $__________

15. 2018 Income earned from work, see instructions Student: $__________ Father/Stepparent/Parent 1: $__________

   Mother/Stepparent/Parent 2: $__________

16. PHEAA USE ONLY

17. PHEAA USE ONLY

18. 2018 Untaxed Income

   a. Payments to tax-deferred pensions, 401(k), 403(b), etc. including involuntary contributions $__________ $__________

   b. IRA deductions and payments to self-employed SEP, SIMPLE, Keogh and other plans $__________ $__________

   c. Child support received for all children $__________ $__________

   d. Tax exempt interest income from IRS Forms $__________ $__________

Continued on page 2
e. Untaxed portions of IRA distributions and pensions from IRS Forms
   $_________ $_________

f. PHEAA USE ONLY

9. Housing, food and other allowances paid to members of military, clergy and others
   $_________ $_________

h. Veterans noneducation benefits as referenced in the instructions
   $_________ $_________

i. Other untaxed income not reported (see instructions)
   $_________ $_________

j. Money received, or paid on your behalf, not reported elsewhere on this form
   $_________

19. 2018 Additional Financial Information
   a. Education Credits (American Opportunity and Lifetime Learning tax credits)
      $_________ $_________

b. Child support paid because of divorce or separation or as a result of legal requirement
   $_________ $_________

c. Taxable earnings from need-based employment programs
   $_________ $_________

d. Taxable college grant and scholarship aid reported to the IRS as income
   $_________ $_________

e. Taxable combat pay or special combat pay
   $_________ $_________

f. Taxable earnings from work under a cooperative education program offered by a college
   $_________ $_________

20. 2018 Income tax paid, see instructions
    $_________ $_________

21. Investment net worth (which should include the PA 529 College or ABLE Savings Programs)
    $_________ $_________

21a. The PA 529 College or ABLE Savings Programs value which was reported in question 21
     $_________ $_________

22. Business and/or investment farm net worth
    $_________ $_________

23. Balance of cash, savings and checking accounts
    $_________ $_________

24. Please check the box that matches your living situation at the top of page 1 of this form.

25. Employment status of father/stepparent/parent 1: ________


27. PHEAA USE ONLY

28. PHEAA USE ONLY

29. SSN of father/stepparent/parent 1 _____-____-______

30. SSN of mother/stepparent/parent 2 _____-____-______

31. PHEAA USE ONLY

32. College student will be attending

   College Name: ____________________________________________
   City/State: ______________________________________________
   **If uncertain, list your first choice college**

33. Student's housing status

34. Student's enrollment status (see instructions - full-time, half-time, less than half-time, etc.)

35. Student's grade level during the 2020-21 academic year

36. Student's program of study

   Program Name Code

STATEMENT OF CERTIFICATION AND AUTHORIZATION

37. By signing the Pennsylvania State Grant Status Notice, I/we hereby affirm that the signature(s) below constitute acceptance of the Rights and Responsibilities Certification document found on pheaa.org and in the 2020-21 State Grant Form and/or Status Notice Instructions, which is incorporated herein by reference and which I/we have read, understand, agree to, and certify. I further understand that if I provide an email address, communications regarding the State Grant Program may be sent to me through electronic communications methods.

_________________________________  __________________________
Signature of Student                  Date                        Signature of Parent

_________________________________  __________________________
Student's Email Address - Print Legibly Parent(s)' Email Address - Print Legibly

PHEAA, State Grant and Special Programs, P.O. Box 8157, Harrisburg, PA 17105-8157 or fax to 717-720-3786
# 2020-21 PENNSYLVANIA STATE GRANT STATUS NOTICE

## INSTRUCTIONS FOR SELECTED QUESTIONS

- **The words “you” and “your” mean the person who must provide requested data on the State Grant Status Notice. Be sure you and/or your parent(s) sign and date in question 37 - see instructions.**

### Living Situation

- **Both Parents** may mean your birth or legally adoptive parents (if adopted prior to the age of 13), or one birth parent and one legally adoptive parent, regardless of your parents’ marital status.
- **Mother Only** means that your mother is unmarried and only your mother’s income should be provided.
- **Father Only** means that your father is unmarried and only your father’s income should be provided.
- **Mother and Stepparent** means your mother and non-adoptive stepparent.
- **Father and Stepparent** means your father and non-adoptive stepparent.
- **In the Care of a Person (Guardian)/Appointed Entity** should be selected if you reside with a relative, foster parents, legal guardians, or are a ward of the court or are homeless or residing in a transitional living facility.
- **Unmarried and in My Own Care** should be selected if you are not residing with either parent and are self-supporting.

*Additional information is required if you answer “In the Care of a Person (Guardian)/Appointed Entity” or “Unmarried and in My Own Care” unless 1) both parents are deceased, 2) you are a veteran, or 3) your date of birth is before January 1, 1997. Please visit pheaa.org/livingsituation for details on what information is required and to determine if you should submit the “Independent Status Notice” instead.

2. Write in the two-letter abbreviation for your current state of legal residence. Residency (domicile) is your true, fixed, and permanent home. If you moved into a state for the sole purpose of attending a college, **do not** count that state as your legal residence, unless you registered to vote there.

3. Write in the date you became a legal resident of your current state of legal residence. If you have always lived in that state, you may use your date of birth as the date of legal residence.

4. Give the current marital status of the person(s) requested by checking the appropriate status. For example, check married/remarried box if you must give information about your mother and stepfather.

5. Check “No” if you do not have a bachelor's degree from a college and you will not have one by July 1, 2020. Check “Yes” if you already have a bachelor's degree or will have one by July 1, 2020. Also check “Yes” if you have or will have a degree from a college in another country that is equivalent to a bachelor's degree.

6. Write in either the date that you graduated or expect to graduate from high school or homeschool, or the date that you earned or expect to earn a certificate or diploma through the General Education Development (GED) Program. **Leave the date blank** if you received a foreign high school, correspondence school or distance learning diploma, military GED or have not graduated from high school. A student achieving a diploma from one of the above will be requested to submit documentation to verify that you meet the high school graduation requirement for State Grant eligibility.

7. If you were homeschooled, please indicate the name of the homeschool organization that issued your diploma. If you have obtained an Act 196 Home Education Diploma, please indicate such.

8a. Check “No” if you:

- never engaged in active duty in the U.S. Armed Forces,
- are currently an ROTC student,
- are currently a cadet or midshipman at a service academy,
- are a National Guard or Reserves enlistee activated only for training,
- are currently serving in the U.S. Armed Forces and will continue to serve through June 30, 2021.

Check “Yes” if you:

- have engaged in active duty in the U.S. Armed Forces (Army, Navy, Air Force, Marines, or Coast Guard) or as a member of the National Guard or Reserves were called to active duty for other than state or training purposes, or were a cadet or midshipman at one of the service academies and were released under a condition other than dishonorable, uncharacterized, bad conduct or other than honorable, or
- are not a veteran now but will be one by June 30, 2021.

9. **Dependent Students:** List each person, and their relationship to your parent(s)/stepparent, that your parent(s)/stepparent will support between July 1, 2020 and June 30, 2021. Include your parent(s)/stepparent and yourself. Include your parent(s)/stepparent's other children if they receive more than half of their support from your parent(s)/stepparent or if they would be required to provide your parent(s)/stepparent's information when applying for Title IV Federal Student Aid. Include other people only if they now live with and receive more than half of their support from your parent(s)/stepparent and will continue to receive more than half of their support from July 1, 2020 through June 30, 2021. **Do NOT include any children for whom child support paid has been reported.**

Please note that in order for your parent/stepparent to claim that they are providing more than half of someone's support, they must be able to demonstrate that the direct support they provide is greater than the personal resources of the individual listed in the household size.

**Relevant definitions include:**

- Direct support represents both in-kind support such as free/reduced rent, utilities, medical and dental care, payment of college costs or other services in addition to actual cash assistance.
- Individual personal resources include both taxable and untaxable income such as wages, unemployment compensation, retirement income/distribution, dividend and investment earnings, Social Security benefits, disability payments, and other sources of income.

**Independent Students:** List each person and their relationship to you, that you will support between July 1, 2020 and June 30, 2021. Include yourself and your spouse. Include your children if they receive more than half of their total support from you or if they would be required to provide your information when applying for Title IV Federal Student Aid. Include others if they now live with you and receive more than half of their total support from you and will continue to receive more than half of their total support from July 1, 2020 through June 30, 2021. Please note that in order for you and your spouse to claim that you are providing more than half of someone's support, you must be able to demonstrate that the direct support you provide is greater than the personal resources of the individual listed in the household size. Please see “Relevant Definitions include” under the dependent students section.
10. **Parent(s):** Write in the number of people from question 9 who will be attending college between July 1, 2020 and June 30, 2021. Do not include yourselves [the parent(s)]. Always count the student, even if the student will be enrolled less than half-time. Count others only if they will attend at least half-time (six credit hours per term, or at least 12 clock hours per week) in a program that leads to a college degree or certificate.

**Independent Student:** Write in the number of people from question 9, including yourself, who will be attending college between July 1, 2020 and June 30, 2021. Always include yourself, even if you will be enrolled less than half-time. Count others only if they will attend at least half-time (six credit hours per term, or at least 12 clock hours per week) in a program that leads to a college degree or certificate. Do not include your parent(s).

11. Check the box which describes the filing status of the 2018 IRS Income Tax Return or a tax return listed in question 12.

1. Have already completed.
2. Will file, have not yet completed.
3. Not going to file (Skip to question 15.)

12. Check the box that represents the income tax return you filed or will file for 2018.

1. **IRS 1040**
   - A foreign tax return (Use the information from your foreign tax return to complete this form. Convert all figures to U.S. dollars, using the exchange rate in effect as of the date your application was filed.)
   - A tax return for Puerto Rico, Guam, American Samoa, the U.S. Virgin Islands, Swain's Island, Northern Marianas Islands, the Republic of the Marshall Islands or the Republic of Palau or the Federated States of Micronesia.

13. If you are currently divorced, separated, or widowed, but completed (or will complete) a joint tax return for 2018, give only your portion of the income. If you are married or remarried and completed (or will complete) joint or separate tax returns for 2018, be sure to include both your income and that of your spouse. Adjusted Gross Income is on IRS form 1040 - line 7.

14. June 30, 2021. Always include yourself, even if you will be enrolled less than half-time. Count others only if they will attend at least half-time (six credit hours per term, or at least 12 clock hours per week) in a program that leads to a college degree or certificate. Do not include your parent(s).

15. **If a 2018 U.S. tax return was not and will not be completed, include earnings from work in 2018. This information may be on the W-2 forms (use federal taxable wages).**

   If a 2018 U.S. tax return was completed or will be completed, include the "wages, salaries, tips, etc." from Form 1040-line 1 + business or farm income from Schedule 1 lines 12 (Schedule C) + line 18 (Schedule F) + Schedule K-1 (IRS Form 1065) - Box 14 (Code A). If a joint return was completed, report earnings separately. If a business or farm is owned, only add in the positive amounts from Schedule(s) C or F and Box 14 (code A) of IRS Schedule K-1 (Form 1065).

16. **2018 Untaxed Income:**
   a. Payments to tax-deferred pension, 401(k), 403(b) etc. savings plans, (paid directly or withheld from earnings), including, but not limited to, amounts reported on the W-2 forms in Boxes 12a through 12d, codes D, E, F, G, H and S. This includes involuntary contributions.
   b. IRA deductions and payments to self-employed SEP, SIMPLE, Keogh and other qualified plans from IRS Form 1040-Schedule 1-total of lines 28 + line 32.
   c. Child support received for all children. Don't include foster or adoption payments.
   d. Tax exempt interest income from IRS Form 1040-line 2a.
   e. Untaxed portions of IRA distributions and pensions from IRS Form 1040-lines 4a minus 4b. Exclude rollovers. If negative, enter a zero here.
   f. Housing, food and other living allowances paid to members of the military, clergy and others (including cash payments and cash value of benefits). Don't include the value of on-base military housing or the value of a basic military allowance for housing.
   g. Veterans' non-education benefits such as Disability, Death Pension, or Dependency & Indemnity Compensation (DIC) and/or VA Educational Work-Study allowances.
   h. Other unreported income not reported, such as workers' compensation, disability, and the untaxed portion of Health Savings Accounts from Form 1040 Schedule 1-line 25. **Don't include** extended foster care benefits, student aid, earned income credit, additional child tax credit, welfare payments, untaxed Social Security benefit, Supplemental Security Income, Workforce Innovation and Opportunity ACT educational benefits, on-base military housing or military housing allowance, combat pay, benefits from flexible spending arrangements (e.g., cafeteria plans), foreign income exclusion or credit for federal tax on special fuels.
   i. Money received, or paid on your behalf (e.g., bills), not reported elsewhere on this form. This includes money that you received from a parent or other person whose financial information is not reported on this form and that is not part of a legal child support agreement.

17. **2018 Additional Financial Information:**
   a. Education credits (American Opportunity and Lifetime Learning tax credits) from IRS Form 1040 Schedule 3-line 50.
   b. Child support paid because of divorce or separation or as a result of a legal requirement. Don't include support received for children in your household, as reported in question 18.
   c. Taxable earnings from need-based employment programs, such as Federal Work-Study and need-based employment portions of fellowships and assistantships.
   d. Taxable college grant and scholarship aid reported to the IRS as income. Includes AmeriCorps benefits (awards, living allowances and interest accrual payments), as well as grant and scholarship portions of fellowships and assistantships.
   e. Combat pay or special combat pay. Only enter the amount that was taxable and included in your adjusted gross income. Combat pay is reported on the W-2 in Box 12, Code Q. Do not include unreported combat pay.
   f. Taxable earnings from work under a cooperative education program offered by a college.

18. Enter the total amount of income tax for 2018. Income tax amount is the total of IRS Form 1040 - line 13 minus Schedule 2 - line 46.

19. If you own other real estate (including rental property, land, second or summer homes) or have investments, write in their net worth as of the date the application was filed. Investments include trust funds, UGMA and UTMA accounts, money market funds, mutual funds, certificates of deposit, stocks, stock options, bonds, other securities, qualified educational benefits or savings accounts such as Coverdell savings accounts, 529 or ABLE college savings plans, the refund value of 529 prepaid tuition plans, installment and land sale contracts (including mortgages held), commodities, etc. Expenditures do not include the home you live in, the value of life insurance and retirement plans (pension funds, qualified annuities, non-education IRAs, Keogh plans, etc.). Please note that debt on the home you live in cannot be considered when determining the net worth of your family's other investments.

20. Did you include the value of your Pennsylvania 529 College or ABLE Savings Programs in the investments you reported on your application? If yes, place the amount you reported in question 21a.
22. If you own a business and/or an investment farm, write in your family's portion of the net worth as of the date the application was filed. Include land, buildings, machinery, equipment, inventory, etc. Do not include a family farm that you live on and operate or the value of a small business if your family owns and controls more than 50 percent of the business and the business has 100 or fewer full-time or full-time equivalent employees.

23. Include the balance of cash, checking and savings accounts as of the date the application was filed, if not previously reported.

25-28. Enter the appropriate number on the line provided on the Status Notice. Employment status should be reported as of the date the student's application was filed.

1 - Farmer
2 - Homemaker
3 - Self-employed
4 - Employed by another
5 - Deceased
6 - Disabled (permanent and total)
7 - Retired
8 - Unemployed
9 - Whereabouts unknown

32. Write in the complete name (do not abbreviate), address, city and state of the college you plan to attend. If the college is a branch campus, include the complete name of the branch. Also, indicate if it is a specific part of a university, such as a law school.

33. Enter the appropriate number code on the line provided on the Status Notice.

1 - On-campus
2 - Commuter-living with parent(s) or relative(s) other than parent(s)
3 - Off-campus

34. Enter the appropriate number on the line provided on the Status Notice.

1 - Full-time
2 - Full-time evening
3 - Not full-time but at least half-time
4 - Less than half-time
5 - PHEAA use only
6 - Not full-time but at least half-time evening

35. Enter the appropriate number on the line provided on the Status Notice.

1 - 1st year undergraduate
2 - 2nd year undergraduate
3 - 3rd year undergraduate
4 - 4th year undergraduate
5 - 5th year undergraduate
6 - 6th Graduate/Professional

36. If you will attend a college or hospital school of nursing, select the appropriate letter code from the following list and enter it in question 36.

**CODES FOR BACHELOR'S DEGREE GRANTING COLLEGES**

A - Five-Year Cooperative Work-Study (All Majors)
C - Bachelor's Degree (All Other Majors)
G - Two-Year Terminal Program in a Four-Year College or University
H - Program of Less Than Two Academic Years
I - College Transferable Program

**CODES FOR TWO-YEAR PUBLIC AND TWO-YEAR PRIVATE COLLEGES**

I - College Transferable Program
J - Two-Year Terminal Program - Credits Not Transferable to a Four-Year College
K - Program of Less Than Two Academic Years

**CODES FOR HOSPITAL SCHOOLS OF NURSING**

L - Registered Nursing Program
M - All Other Programs

**CODES FOR BUSINESS, TRADE, AND TECHNICAL COLLEGES**

If you will attend a business, trade or technical college, write the program of study name in question 36 on the line provided. If the college is listed on the enclosed code list for question 36, also enter the appropriate program code. If the college and/or program is not listed, enter the name of the program and leave the code line blank.

37. Read and Sign - The student must sign the 2020-21 State Grant Status Notice. If information was provided for both parents, at least one of the student's parents must also sign this form. If data is provided for only one parent, that parent must sign. Everyone signing this form is certifying that all information is correct and that they are willing to provide documents to prove that all information provided pursuant to the State Grant application is correct. Such documents may include U.S., state, or local tax returns.

Sending in the Pennsylvania State Grant Status Notice

Double-check the form and make sure you completed only the questions requested. Be sure the form has the necessary signatures. You should keep the instruction pages and a copy of your completed State Grant Status Notice for future reference. If appropriate, include only the letter requested under "Living Situation" (visit www.pheaa.org/livingsituation). **Do not send tax forms or other materials in the envelope.** This will slow down processing. All other questions or correspondence should be mailed to PHEAA, State Grant and Special Programs, P.O. Box 8157, Harrisburg, PA 17105-8157.
Rights and Responsibilities Certification Document

Applicant’s Rights, Responsibilities, Privacy, and Certification for the Pennsylvania State Grant Program

To stay current with the status of your Pennsylvania State Grant, please keep your email address updated and regularly check your record through Account Access via PHEAA’s Secure Sign-In at www.pheaa.org.

All applicants have certain rights regarding their application for State Grant aid. When an applicant has been awarded a State Grant, the applicant also has certain responsibilities as a recipient. This document explains these rights and responsibilities and provides other important information. This document and other State Grant forms are available on PHEAA’s website at www.pheaa.org. The rights and responsibilities of all applicants are provided by 24 P.S. §5151, et. seq., and 22 Pa. Code §121.41, et. seq. To fully understand your rights and responsibilities, your full review of these provisions is encouraged. Nothing stated in this document supersedes applicable law, and to the extent, anything stated in this document conflicts with applicable law, applicable law controls.

PHEAA reserves the right to modify the Rights and Responsibilities Certification Document at any time. It is your responsibility to review and adhere to the Rights and Responsibilities Certification Document in effect at the time of each Application and/or receipt of each State Grant award. Submitting an Application and/or accepting a State Grant award constitutes your acknowledgement and acceptance of the then current Rights and Responsibilities Certification Document.

Section I explains how to submit applications, corrections, request reconsideration of State Grant status and provides general information. Section II explains the primary State Grant eligibility requirements. These requirements are not all inclusive, however all requirements are provided for in the PA statute and regulations or other authority. Section III provides information on PHEAA’s Privacy Policy, the Federal Privacy Act, and use of your Social Security Number. Section IV explains the certification and authorization that your acceptance provides.

For purposes of this Rights and Responsibilities Certification Document, “Application” includes the Free Application for Federal Student Aid (FAFSA®) and the Pennsylvania State Grant Form and/or State Grant Status Notice; “Institution” includes all schools, campuses, or additional locations that are affiliated through ownership or administration with the home postsecondary institution; and “State Grant” means the Pennsylvania State Grant Program.

Section I: Eligibility Update, Reconsideration, and General Information

The Student Aid Report (SAR) you receive after filing the FAFSA will detail all of the responses you provided on your FAFSA. If you determine that any of the enrollment, school choice, or program of study data is incorrect on your SAR, you may correct that information through Account Access at www.pheaa.org. If financial data or other information is incorrect, you must submit corrections as specified on PHEAA's webpage at www.pheaa.org. In rare cases, you may receive a printed State Grant Status Notice on which to submit updates. When submitting changes on this form, appropriate signatures must be provided and the form must be returned to PHEAA.

When determining State Grant eligibility, income and assets have been disregarded when calculating awards for those applicants who are veterans. Income has also been disregarded for those applicants who provided information regarding a recent death or a recent permanent and total disability of a parent or spouse. For students who have provided information regarding a recent death or disability of a parent or spouse, disregarding income for award calculation, this special processing is limited to one award year and income and asset information will be considered in future award years. This special processing is also subject to the maximum award allowed per cost of the institution the student is attending.

Assets held in a Pennsylvania 529 or PA ABLE college savings plan account are disregarded when determining State Grant eligibility. If Pennsylvania 529 or PA ABLE college savings plan assets have been included in the investments reported on the FAFSA, please indicate the value of those assets when completing the online Pennsylvania State Grant Form or State Grant Status Notice.

Failure to comply with the rights and responsibilities under which the State Grant is awarded may result in forfeiture of the State Grant award. Once a recipient is found to be out of compliance with the eligibility requirements, or if you question your eligibility for any reason, you are required to report your situation in writing to PHEAA, Pennsylvania State Grant Program, P.O. Box 8157, Harrisburg, PA 17105-8157 immediately, but no later than April 1 of the applicable academic year (or October 31 following the applicable summer term). Failure to do so may result in legal action against you. By submitting the Application and related documents, you authorize your institution to release any and all information relevant to your State Grant eligibility to PHEAA.

Public Notice - By accepting a State Grant award, the recipient authorizes PHEAA to make the required public announcement of such and/or provide your information, including your email address, to other Commonwealth agencies and officials. Any student who objects to such announcement must notify PHEAA in writing within 14 days of notice of his/her award.

Other Financial Aid - All scholarships, grants, tuition reimbursements (such as from an employer), waivers and all other aid you receive must be reported directly to the financial aid administrator at your institution.

Payment of State Grant - Payment of your State Grant award is made directly to your institution. Institutions are required to verify student eligibility and must report questionable student eligibility to PHEAA and withhold crediting to your account in those cases.

Aid Deferments - PHEAA may approve a request for deferment of a State Grant award for one academic term at a time provided, however, that no award may be deferred beyond July 1 of any given calendar year. As such, State Grant awards may not be deferred from one award year to the next; reapplication is necessary.

Apply for Your State Grant Each Year - You must apply/reapply for State Grant aid each year by the appropriate deadline. Your eligibility will depend on program funding and compliance with all eligibility requirements.

Application for Summer Aid - If you will be enrolled during the summer, it is your responsibility to file the separate State Grant application which is available online. An academic year grant is normally processed for the period that begins in September and ends in May and does not cover the summer term.

Approved Institutions - The institution you attend must be approved for participation in the State Grant Program. Check with the financial aid office at the institution you are planning to attend to confirm the institution is approved.

NOTE - With certain limited exceptions, applicants attending institutions in Maryland or New York are not eligible for a State Grant award.
Section II: Primary Eligibility Requirements for the State Grant Program

Academic Progress - A student is required to successfully complete a minimum of six (6) semester credits per semester (or the equivalent) for each part-time State Grant award received and a minimum of twelve (12) semester credits per semester (or the equivalent) for each full-time State Grant award received. Credits earned for repeat courses which were previously counted when State Grant progress was verified cannot be counted again. Academic progress is confirmed by the financial aid administrator at your institution at the end of each award year. Failure to meet the minimum requirements means that you are ineligible for further State Grant aid until you have successfully completed the required number of credits. For example, a student receiving a full-time State Grant during the fall semester and a part-time State Grant award during the spring semester must successfully complete a minimum of eighteen (18) semester credits before being eligible for any further State Grant aid. Full-time students enrolled in four-year degree programs progressing at the rate of only twenty-four (24) semester credits per year (or the equivalent), while meeting the minimum State Grant progress standard, will utilize all of their State Grant eligibility before completing the minimum 120 credits required of most Bachelor degree programs. If you have any questions regarding your academic progress or credits that may be counted toward State Grant academic progress, you should contact your financial aid administrator.

Criminal Offense - If you have been convicted of a criminal offense for which you are currently incarcerated, you must notify PHEAA in writing. You are NOT eligible for a State Grant award. You should also be aware that, by law, schools are required to report recipients who are incarcerated.

Default - Students who have defaulted (or have a claim of default pending) on any educational loan guaranteed or reinsured by the federal government, state government, or any institution are not eligible for a State Grant and must notify PHEAA of such default in writing. This also applies to programs where State Grant awards have been converted to loans due to failure to meet all eligibility or service requirements and the loan is in a default status.

Domicile - Domicile is a person's true, fixed, and permanent home, the place to which the person intends to return whenever absent.

A student who is 18 years of age or elder at the time of application must have been a bona fide domiciliary of Pennsylvania for a period of at least 12 consecutive months immediately preceding the date of application, exclusive of time the student spent while enrolled in an educational institution if the student came into or remained in Pennsylvania for the purpose of attending a postsecondary school.

A student who is under 18 years of age at the time of application must have a supporting parent or guardian (defined as a person with whom a minor child has lived and in whose continuous direct care and control the child has been for at least the last two consecutive years) who has been a bona fide domiciliary of Pennsylvania for a period of at least 12 consecutive months immediately preceding the date of application and who continues to be a Pennsylvania domiciliary until fall term classes commence.

A student is ineligible if the student: (1) ceases (or the parent(s) or guardian ceases if the student is under 18) to be a domiciliary prior to the first day of classes of the academic year; (2) receives, due to residency, the benefit of in-state tuition or fees at a public postsecondary school located in another state; or (3) indicates that the state of legal residence is a state other than Pennsylvania. If you are registered to vote in a state other than Pennsylvania, you are considered to have abandoned your Pennsylvania domicile and shall be ineligible for a State Grant award unless and until you register to vote in Pennsylvania. If you again register to vote in Pennsylvania, you should contact PHEAA immediately.

PHEAA shall make the final decision on all matters pertaining to domicile with respect to State Grant eligibility.

Enrollment Status - Half-time enrollment is defined as at least six (6) semester credits but less than twelve 12 semester credits per semester (or the equivalent). Full-time enrollment is defined as the equivalent of at least twelve (12) semester credits per semester. For institutions operating on clock hours, full-time enrollment is normally the equivalent of 450 clock hours per term or non-term payment period.

Financial Data - In order to be eligible to receive a State Grant award you/your family must demonstrate sufficient financial need as determined by PHEAA's approved award formula in place for the applicable award year. The applicant, the applicant's parents/stepparents, and/or spouse who provided financial data on the FAFSA shall also, if requested by PHEAA, (i) provide PHEAA with relevant financial data, including copies of state and federal income tax returns and/or other relevant documents; and/or (ii) authorize the Director of the Pennsylvania Personal Income Tax Bureau and the Federal Internal Revenue Service to release to PHEAA a copy or extract of state and federal income tax returns or transcripts filed by such person.

Secondary School Graduation - You must be (i) a graduate of an approved secondary school (including those in American Territories, American military bases overseas and those located in foreign countries if they have American accreditation); (ii) the recipient of a Commonwealth secondary school diploma or the equivalency diploma of another state; or (iii) the recipient of any diploma or certificate accepted and/or approved by the Pennsylvania Department of Education as fulfillment of the secondary school graduation requirement. Diplomas issued through distance learning or correspondence courses do not fulfill the secondary school graduation requirement.

Maximum Number of State Grants - Students are limited to a maximum number of State Grant awards even though some students may require additional terms to complete their program. Students enrolled in an associate degree program are typically limited to two academic year State Grants awards (2.00 grants). By law, no student may receive more than four academic year State Grant awards (4.00 grants) except students enrolled in a bona fide five-year program or specially approved five-year cooperative work-study program. This is also true for students enrolling part-time, with each term award counting as one-half of a full-time term. A summer State Grant award is included in the maximum number of State Grant awards that you may receive.

Processing Applications - Upon receipt of an application and the required financial data, PHEAA will review the application form for completeness. Where the form is found to be incomplete, additional data will be requested and final processing of the application will be discontinued until all requested data is submitted. In its sole discretion, PHEAA may terminate the processing of an incomplete application when the additional data is not supplied to PHEAA after two requests.

Program of Study - Your total program of study must be at least two academic years in length and must be approved by PHEAA for eligibility in the Pennsylvania State Grant Program. Two academic years is defined as the equivalent of a minimum of 60 semester credits or 1,800 clock hours of instruction (1.500 clock hours in the case of programs leading to the Associate in Specialized Business or Specialized Technology degree). If attending a school that is neither headquartered nor domiciled in Pennsylvania, the program of study must be structured so that at least 50 percent of the total credits clock hours required for completion are earned through classroom instruction.
Rights and Responsibilities Certification Document

Undergraduate Enrollment - You must be enrolled as an undergraduate on at least a half-time basis and must not have received or completed all requirements for your first baccalaureate or professional degree. Remedial, developmental, or foundation courses may, under certain circumstances, count toward the minimum number of credits necessary for enrollment (contact your financial aid administrator to discuss your circumstances). If attending a school that is neither headquartered nor domiciled in Pennsylvania, at least 50 percent of each term's credits/clock hours must be earned through classroom instruction. If you have a medical disability as defined by the Americans with Disabilities Act (ADA) and you are enrolled in a program of study that is structured to allow you to complete at least 50% of your credits or clock hours in the classroom, you may request an exception to the 50% classroom term enrollment requirement by completing the ADA Accommodation Request Form. This ADA Accommodation Request is only applicable to students attending schools that are neither headquartered nor domiciled in Pennsylvania. Please visit pheaa.org for additional details.

Veteran Status - To be considered a veteran for State Grant aid you must have (i) engaged in active service in the United States Armed Forces (Army, Navy, Air Force, Marines, or Coast Guard); or (ii) as an enlistee of the National Guard or Reserves, been activated for duty other than state or training; or (iii) been a cadet or midshipman at one of the service academies. In any event, you must have been released under a condition other than dishonorable, uncharacterized, bad conduct or other than honorable conditions and, if not a veteran now, will be one by June 30 of the award year for which aid is being requested.

Section III - Privacy, Information on the Privacy Act and Use of Your Social Security Number
In general, PHEAA collects information to verify your information, to determine if you are eligible for a State Grant award and to administer your State Grant award. For a specific description and use of information collected, refer to PHEAA's Privacy Policy, which is available at www.pheaa.org.

The Privacy Act of 1974 requires that each federal, state, or local agency that asks for your Social Security Number or other information must tell you the following:
1. Its legal right to ask for the information and whether the law says you must give it;
2. What purpose the agency has in asking for it and how it will be used; and
3. What could happen if you do not provide it

We require your Social Security Number to verify your identity, process your application, and maintain your record, including your college attendance, progress, and your receipt of State Grant funds. If you do not provide your Social Security Number, you will not receive State Grant aid.

Section IV- Statement of Certification and Authorization
Irrespective of the use of singular or plural pronouns, the following applies to all persons that submit an Application, agree to the “Statement of Certification and Authorization” or accept a State Grant award.

By submitting the Application, agreeing to the Statement of Certification and Authorization, or by accepting a State Grant award:
(i) I/we authorize PHEAA for any year in which the applicant is considered for State Grant aid: to make public announcement of any State Grant award, including the institution of attendance and other information categorized as directory information; to disclose your contact information, including your email address, to other state agencies and legislators; to disclose to postsecondary institution(s) selected by the applicant and to others administering financial aid which may bear on eligibility under the application, all information on any application and any information, communication and/or documentation submitted to or acquired by PHEAA at any time, including state and federal tax documents obtained hereunder; to use the data from any application to determine the applicant's eligibility for State Grant assistance as necessary; to direct the Director of the Pennsylvania Department of Revenue, Bureau of Individual Taxes, to disclose PHEAA's certified copy or extract of my/our Pennsylvania state income tax return(s) filed for the year(s) designated by PHEAA; and to direct other federal, state and local government agencies to release to PHEAA information in their possession which may bear on my/our eligibility. I/we also agree to submit; or authorize PHEAA to obtain from the District Director of the Internal Revenue Service, a certified copy or extract of my/our federal income tax return(s) and documents for the year(s) designated by PHEAA and that failure to provide such copies or authorization, when requested to do so by PHEAA, may result in ineligibility for State Grant aid and the requirement to refund to PHEAA previously awarded State Grants. I/we understand that all documents submitted to PHEAA become the property of PHEAA and cannot be returned.
(ii) I/we declare under penalty of the criminal laws of the Commonwealth of Pennsylvania that the information provided on the Pennsylvania State Grant Form, as well as any information and documents that I/we have submitted and/or subsequently submit, have been examined by me/us and to the best of my/our knowledge such information is true, correct and complete. If PHEAA determines subsequent to a State Grant award that the applicant was awarded a State Grant for which the applicant was not eligible, I/we agree to pay back the entire amount of the State Grant. Moreover, if PHEAA determines that the ineligibility resulted from a misrepresentation, I/we agree to pay back to PHEAA not less than three (3) times the amount of the aid received. I/we understand that Pennsylvania law permits PHEAA to seek civil damages and criminal prosecution for such overawards and misrepresentations, which may include monetary fines and imprisonment.
(iii) I, the applicant, authorize and direct the institution at which I am enrolled to release to PHEAA any records or other information in the possession of the institution or any of its officers or agents which relate to my record at their institution or bear upon my eligibility for State Grant assistance. If a State Grant is awarded, I certify that it will be used only for educational expenses such as tuition, fees, books, room and/or board.
(iv) I/we certify authorize PHEAA to use my/our email address or a number for a cellular telephone or other wireless device for communications regarding the State Grant Program which may be sent to me/us through email, automated dialing equipment, artificial or prerecorded voice, or text messages
(v) I/we certify that I have read and reviewed and understand the entire ‘Rights and Responsibilities Certification Document’ and PHEAA's Privacy Policy.
### 2020-21 BUSINESS, TRADE, AND TECHNICAL SCHOOLS

Program codes are under each institution's name.

<table>
<thead>
<tr>
<th>Institution</th>
<th>Programs</th>
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<tbody>
<tr>
<td>AUTOMOTIVE TRAINING CENTER, Exton and Warminster Campuses</td>
<td>8A - Cooling Conditioning Technology 8B - Automotive Technology 8I - Automotive Technology - HP/Diesel</td>
</tr>
<tr>
<td>AVIATION INSTITUTE OF MAINTENANCE, Philadelphia</td>
<td>84 - Aviation Maintenance Technician</td>
</tr>
<tr>
<td>BERSK TECHNICAL INSTITUTE, Wyomissing</td>
<td>7B - Childhood Education 7D - Dental Assistant 7X - Criminal Justice 8M - IT Support Specialist 63 - Business Administration 76 - Drafting Technology 89 - Medical Assisting 90 - Paralegal</td>
</tr>
<tr>
<td>CENTRAL PENNSYLVANIA INSTITUTE OF SCIENCE AND TECHNOLOGY, Pleasant Gap</td>
<td>7G - Heavy Diesel Construction 7K - Advanced Manufacturing Technology 83 - Natural Gas Compression - CAT/Ariel Emphasis 92 - Healthcare Management</td>
</tr>
<tr>
<td>COMMONWEALTH TECHNICAL INSTITUTE, Johnstown</td>
<td>7D - Dental Lab Technology AST 7F - Mechanical Drafting AST 7J - Architectural Drafting AST 9G - Culinary Arts AST 64 - Networking &amp; Telecommunications Technician AST 89 - Medical Office Assistant ASB</td>
</tr>
<tr>
<td>DEAN INSTITUTE OF TECHNOLOGY, Pittsburgh</td>
<td>7S - Electrical Technician 8T - Air Conditioning/Refrigeration Technology</td>
</tr>
<tr>
<td>DOUGLAS EDUCATION CENTER, Monessen</td>
<td>7D - Medical Assistant 61 - Tom Savini's Special Make-Up Effects 68 - George A. Romero's Filmmaking Program 92 - Medical Billing and Coding</td>
</tr>
<tr>
<td>ERIE INSTITUTE OF TECHNOLOGY</td>
<td>7J - Web Design and Social Media Marketing 8M - Network Database Professional 75 - Electronic Engineering Technology 89 - Biomedical Equipment Technology</td>
</tr>
<tr>
<td>FORTIS INSTITUTE, Erie</td>
<td>7D - Dental Hygienist 7K - Construction Management 7T - Practical Nursing 7W - Welding &amp; Fabrication Technology 7X - Criminal Justice 65 - Computer Information Systems/Networking 72 - Business Administration/Marketing &amp; Management</td>
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<tr>
<td>FORTIS INSTITUTE, Forty Fort</td>
<td>92 - Medical Assisting Technology</td>
</tr>
<tr>
<td>FORTIS INSTITUTE, Scranton</td>
<td>7D - Expanded Function Dental Assistant 7E - Dental Hygiene 7T - Practical Nursing 92 - Medical Assisting Technology</td>
</tr>
<tr>
<td>GREAT LAKE INSTITUTE OF TECHNOLOGY, Erie</td>
<td>7M - Diagnostic Medical Sonographer 9H - Surgical Technologist 91 - Health Information Technology</td>
</tr>
<tr>
<td>INSTITUTE OF MEDICAL CAREERS, Erie</td>
<td>7M - Medical Assisting Technician 9J - Veterinary Technician 72 - Business Admin/Marketing/Mgmt 92 - Medical Records Technician</td>
</tr>
<tr>
<td>INSTITUTE OF MEDICAL CAREERS - MAIN, Pittsburgh</td>
<td>7M - Medical Assisting Technician 63 - Business Admin/Accounting 64 - Administrative Assistant 72 - Business Admin/Marketing/Mgmt 92 - Medical Records Technician</td>
</tr>
<tr>
<td>JNA INSTITUTE OF CULINARY ARTS, Philadelphia</td>
<td>9E - Culinary Arts/Restaurant Management</td>
</tr>
<tr>
<td>LANCASTER COUNTY CAREER AND TECHNOLOGY CENTER, Willow Street</td>
<td>7E - Dental Hygiene 8B - Automotive Technology 9J - Veterinary Technology</td>
</tr>
<tr>
<td>LAUREL BUSINESS INSTITUTE, INC., Uniontown</td>
<td>7B - Early Childhood Education 75 - Electrical Technician 8U - Respiratory Therapy 72 - Accounting &amp; Business Administration 75 - Network Administration &amp; Security 88 - Administrative Office Technology 89 - Medical Billing &amp; Coding 92 - Medical Office Administration</td>
</tr>
<tr>
<td>LAUREL TECHNICAL INSTITUTE, INC., Meadville</td>
<td>7B - Early Childhood Education 76 - Computer Software 77 - Network Administration &amp; Security 84 - Administrative Office Technology 85 - Accounting and Business Administration 89 - Medical Assistant 91 - Health Information Technology</td>
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<tr>
<td>LAUREL TECHNICAL INSTITUTE, INC., Sharon</td>
<td>7M - Medical Laboratory Technician 75 - Electrical Technician 8U - Respiratory Therapy 77 - Network Administration &amp; Security 85 - Accounting and Business Administration 91 - Health Information Technology</td>
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<tr>
<td>LINCOLN TECHNICAL INSTITUTE, Allentown</td>
<td>65 - Computer and Network Support Technician 75 - Electronic Engineering Technology 89 - Medical Assisting &amp; Administration Technology</td>
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<tr>
<td>LINCOLN TECHNICAL INSTITUTE, Torresdale</td>
<td>7A - Automotive Service Management</td>
</tr>
<tr>
<td>MCCANN SCHOOL OF BUSINESS, Allentown</td>
<td>7D - Medical Laboratory Technician 7M - Medical Assisting 7N - Electronic Health Records 7X - Criminal Justice 8F - Commercial and Industrial Maintenance Technician 64 - IT Support Specialist 85 - Business Administration</td>
</tr>
<tr>
<td>MCCANN SCHOOL OF BUSINESS, Lewisburg</td>
<td>7L - Professional Massage Therapy 7N - Electronic Health Records 7X - Criminal Justice 9H - Surgical Technology 64 - IT Support Specialist 85 - Business Administration</td>
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<tr>
<td>NEW CASTLE SCHOOL OF TRADES, New Castle</td>
<td>7K - Building Technology 8C - Automotive Technology 8F - Machinist Technology 8T - Refrigeration and A/C Technology 9T - Industrial Maintenance with Wind and Solar 77 - Electrical Technology</td>
</tr>
<tr>
<td>NEW CASTLE SCHOOL OF TRADES, Pulaski</td>
<td>81 - Diesel &amp; Heavy Equipment Repair 9L - Motorcycle and Power Equipment</td>
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<tr>
<td>PENN COMMERCIAL BUSINESS/TECHNICAL SCHOOL, Washington</td>
<td>8T - Air Conditioning/Heating &amp; Ventilation 65 - Information Technology and Security 76 - Computer Aided Drafting and Design 87 - Business Administration 89 - Medical Office Administration 92 - Medical Assistant</td>
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<tr>
<td>PENNO TECH, Bristol</td>
<td>8A - Auto Body, Paint &amp; Mechanical Technology 8C - Automotive Technology</td>
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<tr>
<td>PENNSYLVANIA GUNSMITH SCHOOL, Pittsburgh</td>
<td>63 - Master Gunsmithing</td>
</tr>
<tr>
<td>PENNSYLVANIA INSTITUTE OF HEALTH &amp; TECHNOLOGY, Mt. Braddock</td>
<td>89 - Medical Assisting 92 - Medical Office Administration</td>
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<tr>
<td>PITTSBURGH CAREER INSTITUTE, Pittsburgh</td>
<td>8G - Diagnostic Sonographer 8U - Respiratory Therapy 9H - Surgical Technology 9J - Veterinary Technology</td>
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<tr>
<td>PITTSBURGH INSTITUTE OF AERONAUTICS</td>
<td>8D - Aviation Electronics Technician 84 - Aeronautics Maintenance Technician</td>
</tr>
<tr>
<td>PITTSBURGH INSTITUTE OF MORTUARY SCIENCE</td>
<td>8E - Online Funeral Services Arts &amp; Sciences 8K - Funeral Services Arts &amp; Sciences 9F - Funeral Services Management</td>
</tr>
<tr>
<td>ROSEDALE TECHNICAL COLLEGE, Pittsburgh</td>
<td>8B - Automotive Technology 8I - Diesel Technology 8T - HVAC Technology 9T - Industrial Technician 9U - Collision Repair Technology 77 - Electrical Technology</td>
</tr>
<tr>
<td>BUSINESS, TRADE, AND TECHNICAL SCHOOLS</td>
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<tr>
<td>PROGRAM CODES ARE UNDER EACH INSTITUTION'S NAME</td>
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</tbody>
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**SOUTH HILLS SCHOOL OF BUSINESS AND TECHNOLOGY, Altoona**
7T - Medical Assistant
7X - Criminal Justice
64 - Administrative Professional
65 - Information Technology
68 - Business Administration/Accounting/Marketing
89 - Admin Medical Assistant
92 - Health Information Technology

**SOUTH HILLS SCHOOL OF BUSINESS AND TECHNOLOGY, Lewistown**
7T - Medical Assistant
7X - Criminal Justice
64 - Administrative Professional
65 - Information Technology
87 - Business Administration/Management & Marketing

**SOUTH HILLS SCHOOL OF BUSINESS AND TECHNOLOGY, State College**
7J - Graphic Arts
7M - Diagnostic Medical Sonography
7T - Medical Assistant
7X - Criminal Justice
64 - Administrative Professional
65 - Information Technology
73 - Business Administration/Management & Marketing
76 - Software Development & Programming
83 - Engineering Technology
85 - Business Administration/Accounting
89 - Admin Medical Assistant
92 - Health Information Technology

**STUDIO INCAMMINATI, Philadelphia, PA**
60 - Advanced Fine Art

**THE WORKFORCE INSTITUTE’S CITY COLLEGE, Philadelphia**
64 - Computer Technology/Software Option
65 - Computer Technology Web Design/Programming
68 - Computer Technology/Computer Support Specialist

**TRIANGLE TECH, INC., Bethlehem and Sunbury Campuses**
7H - Maintenance Electricity & Construction Technology
7K - Carpentry & Construction Technology
7W - Welding & Fabrication Technology

**TRIANGLE TECH, INC., Dubois**
7H - Maintenance Electricity & Construction Technology
7W - Welding & Fabrication Technology
68 - CADD with Additive Manufacturing & 3D Printing Technology

**TRIANGLE TECH, INC., Greensburg**
7H - Maintenance Electricity & Construction Technology
7W - Welding and Fabrication Tech
8T - Refrigeration-Heating-Vent-Air Conditioning w/Solar
68 - CADD with Additive Manufacturing & 3D Printing Technology

**TRIANGLE TECH, INC., Pittsburgh**
7H - Maintenance Electricity & Construction Technology
7K - Carpentry & Construction Technology
7W - Welding/Fabrication Technology
8T - Refrigeration-Heating-Vent-Air Conditioning w/Solar
68 - CADD with Additive Manufacturing & 3D Printing Technology

**UNIVERSAL TECHNICAL INSTITUTE, Exton**
8A - Automotive Technology w/FACT
8B - Automotive/Diesel & Industrial Technology
8C - Automotive/Diesel & Industrial Technology w/FACT
8J - Automotive Technology w/TPAT

**VET TECH INSTITUTE, Pittsburgh**
9J - Veterinary Technician

**WILLIAMSON COLLEGE OF THE TRADES**
7G - Construction Technology, Masonry Emphasis
7H - Power Plant Technology
7K - Construction Technology, Carpentry Emphasis
8A - Paint and Coating Technology
8F - Machine Tool Technology
9V - Horticulture, Landscaping, and Turf Management

**YTI CAREER INSTITUTE, Lancaster**
7X - Criminal Justice & First Response
9G - Culinary Arts/Restaurant Management
91 - Health Information Technology
92 - Medical Assistant

**YTI CAREER INSTITUTE, York**
9J - Veterinary Technician
84 - Computer Systems Specialist
88 - Computer Aided Drafting & Design/Architectural/Civil
78 - Electronics Engineering Technology/Electronic Systems
90 - Business Administration - Business Operations Management
92 - Medical Assistant