

STATE GRANT PROGRAM – PARTNER INTERFACE – TRANSACTION ‘CHEAT SHEET’

GO TO:	TO:	INSTEAD OF USING:
AWARD INFORMATION	View: <ul style="list-style-type: none"> • Demographics • Eligibility • Enrollment Data • Special Review Messages 	FG59
SCHOOL NOTES	View internal comments added by your school upon update. Note: This will not be visible outside your institution.	
ACTIVITY LOG	View all incoming and outgoing correspondence between PHEAA and a student including: <ul style="list-style-type: none"> • Emails • Letters • Telephone Calls • PHEAA Staff Comments 	FC5S
APPLICATION INFO	View incomplete application data	FG59 (pages 2-4)
VIEW ELIGIBILITY SUMMARY	View State Grant application history and award counters	FG0B
UPDATE RECORD	Enable updates	Student mainframe 'FG', 'FC' transactions (a.k.a. 'Green Screens')
STUDENT RECORD	Update: <ul style="list-style-type: none"> • Demographics • School Enrollment Data • Number of Online and Classroom Credits 	FG3B FG5Y FG11C
CANCELLATION OR REINSTATEMENT	<ul style="list-style-type: none"> • Cancel or Reinstate for reasons: Not Enrolled and Graduated; • Report or Reinstate Lack of Academic Progress 	FG5Y FG11C
COST OVERRIDE	Report the actual amount for tuition and fees when the costs PHEAA used to calculate the award exceed a 25 percent difference	FG11C
AWARD ADJUSTMENTS	Adjust awards for Withdrawal.	FG11C
SPECIAL REQUEST	Report changes that you cannot submit via other methods. IMPORTANT! <ul style="list-style-type: none"> • Not to be used in place of email • LAST RESORT choice for submitting changes 	FG11C
PRIMARY SCHOOL CHANGE	Allows school users to request an update to the student's "primary" school for the current academic year.	FG5T

NOTE: As of January 1, 2015, the following "green-screen" transactions will no longer be available through OC Webconnect: FG5Y, FG5K, FG11, FG5T, and FG77.

[continued](#) ►

STUDENT MESSAGING

An informational box may appear directly above the tabbed information depending upon the status of the State Grant record if the message is applicable to the student's record. When a message displays, you should check the Activity Log tab for more information. Label definitions:

Update Error – Invalid data was entered into the record and PHEAA needs to correct. You may wish to contact PHEAA to check the status of the correction.

Under Review For – There is a hold or 'PHEAA Correctable' in the student's record and staff is reviewing.

Special Edits – The student was or will be selected for a review and automatically sent a letter.

Special Messages – Important information such as PHEAA Collectables or status in an Income Validation review.

LABEL	CLICK THE TOGGLE ARROW TO SEE THE POSSIBLE MESSAGES:
Update Error	Data Entry Error to be corrected by PHEAA
Under Review For	5 Year Bona Fide Program
	Class/Academic Level
	Coop Program
	Crime Status
	Default Requirements
	Financial Independence Status
	High School Graduate Requirement
	Interest and Dividend Review
	Maximum Number of State Grant Awards
	PA 529 Plan Amount
	Parents' Marital Status
	Pennsylvania Domicile Requirement
	PHEAA Collectable
	PHEAA Staff Review in Progress – See Activity
	Program of Study
	Refer to Activity
	Reported Number Enrolled in College
	Reported Student Date of Legal Residence
	Simplified Need/High Asset Review
	Social Security Number
Veteran Status	
Who the Student Lives With	
Special Edits	Domicile
	Veteran Status
Special Messages	Crime Approval Status
	Pending October Verification
	Current Year Offset – Award Adj \$*
	Current Yr Collectable Amt \$*
	Estimated Income
	Less Than 50% Refer to Report
	PHEAA Collectable – See Refund Ltr/Activity
	PHEAA Validation – Under Review
	POW/MIA
	Prior Year Collectable Amt \$*
	Prior Yr Offset- Award Adj \$*
	Validation Complete
Validation/Review of Estimated Income	

*These messages refer to 'PHEAA Collectables' which are instances where PHEAA is recovering an overaward directly from the student. Specific amounts applicable to the student will display.