

# Ready to Succeed Scholarship Nomination Examples

This document provides financial aid administrators with relevant examples of situations for determining when potentially eligible students may be nominated for the Ready to Succeed Scholarship (RTSS) Program. It should be used in conjunction with the most recent RTSS Program Guidelines and does not supersede current program policy.

**Assumptions:** Institution operates on a semester schedule. RTSS nominations open after the beginning of the Fall term and the first eligibility run is scheduled to occur prior to the start of the Spring term.

Academic Progress Checked	Situation	RTSS Eligible	Action	Reason for Nomination/Exclusion
After Summer	Student candidate earned a cumulative GPA of 3.43 after having completed 30 credits during the prior academic year. The student is enrolled full-time in both the Fall and Spring terms.	Yes	Nominate for both Fall and Spring.	The student met the program criteria by the time the “snapshot” of eligibility was taken at the end of the Summer term. This makes the student eligible for nomination.
After Spring	Student candidate received two full-time PA State Grant awards in the prior academic year. She earned 14 credits in Fall and 9 credits in Spring. The student also completed 3 credits in the Summer term. Her cumulative GPA is 3.89.	No	Exclude from current year RTSS participation.	The student did not meet the Academic Level 2 requirement by the time Satisfactory Academic Progress was checked at the end of Spring term.
N/A	Student candidate has completed 50 credits, earned a cumulative GPA of 3.52, and met RTSS Satisfactory Academic Progress requirements. After registering for 12 credits each for the Fall and the Spring, the student totally withdraws from Fall before RTSS nominations open.	Yes	Report as “RTSS-Not Enrolled” for the Fall term and nominate for the Spring term.	The student met the program criteria by the time the “snapshot” of eligibility was taken.  Students who withdraw for the term prior to nomination may not be nominated and are considered not enrolled for that term. However, schools are encouraged to nominate these students for future terms, as this encumbers funds for the students in the event that they re-enroll for future terms.
N/A	Student candidate transfers to your school at the beginning of the Fall term. His transcripts indicate that the student earned a 3.98 GPA for 12 credits in the prior Fall term at one school and a 3.248 for 12 credits in Spring at a different school.  After the current year Fall term at the new school, the cumulative GPA is now a 3.51.	No	Exclude from all terms of the current year RTSS participation.	Transfer students beginning in Fall must have at least a 3.25 cumulative GPA from all schools from which credits are being accepted for transfer.  GPA calculation must be truncated and not rounded up.  Mid-year eligibility fluctuations in the eligibility criteria must not be re-reported, unless originally reported incorrectly.

Academic Progress Checked	Situation	RTSS Eligible	Action	Reason for Nomination/Exclusion
N/A	Student candidate has 108 credits, a GPA of 3.37, and is scheduled to graduate after Fall. The student met the RTSS Satisfactory Academic Progress standards.	Yes	Nominate for both Fall and Spring.	The student met the program criteria by the time the “snapshot” of eligibility was taken.  Although the student is scheduled to graduate after the Fall term, in the event that the student does not, your school will want to encumber the funds for Spring. Nominating when the nomination period opens holds the funds for the student in the event the student is eligible for Spring. When the Spring term begins, confirm the student’s enrollment and adjust if necessary.
After Spring	The student candidate earned a 3.48 cumulative GPA and is considered an Academic Level 2 (completion of 24 credits) by the time the school checks progress.  After the current year Fall term, the student’s cumulative GPA is now a 3.21.	Yes	Nominate for Fall and Spring.	Mid-year eligibility fluctuations in the eligibility criteria should not be re-reported, unless originally reported incorrectly.

If you have additional questions regarding the RTSS Program, please contact RTSS staff at 1-800-443-0646, option 3, option 1, or via email at [rtss@pheaa.org](mailto:rtss@pheaa.org).