



STATE GRANT FORM

**USER
GUIDE**



Pennsylvania State Grant Form

NOTES:



Pennsylvania State Grant Form

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Pennsylvania State Grant Form

Introduction

The Pennsylvania State Grant Form (SGF) is an online interactive application for the State Grant Program. It is designed to collect state-specific information that is not collected on the Free Application for Federal Student Aid (FAFSA®) and to expedite processing of this information. In general, this form is not needed for renewal applicants.

Students have two ways to access the State Grant Form.

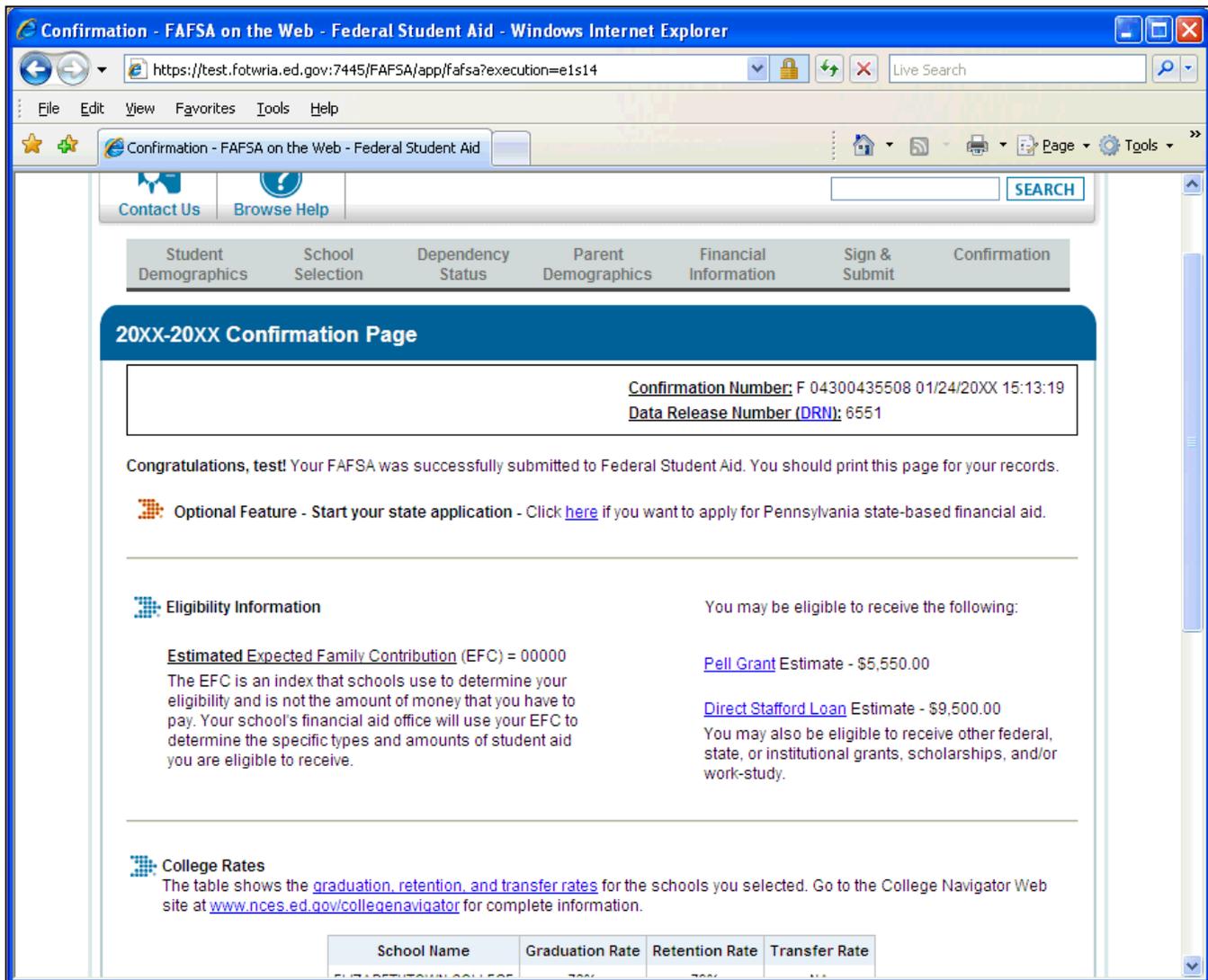
- From a link on the FAFSA on the Web (FOTW) **Confirmation** page. See [From the FAFSA on the Web \(FOTW\) Application](#) for more information.
- From a link on the Grants public website, www.pheaa.org. This website is also referred to as the student or consumer portal. See [From the PHEAA Website](#) for more information.

Students are directed to the **Getting Started** page, where they can create an account or log in if they already have an account.

Accessing the Pennsylvania State Grant Form

Follow the steps described in the following sections to access the State Grant Form from the FAFSA on the Web application or from the PHEAA website.

From the FAFSA on the Web (FOTW) Application



1. Click **here** in the **Optional Feature – Start your state application** section. See [Getting Started](#) for step-by-step instructions for completing the State Grant Form.

From the PHEAA Website

1. Enter the following URL in a Web browser: www.pheaa.org.

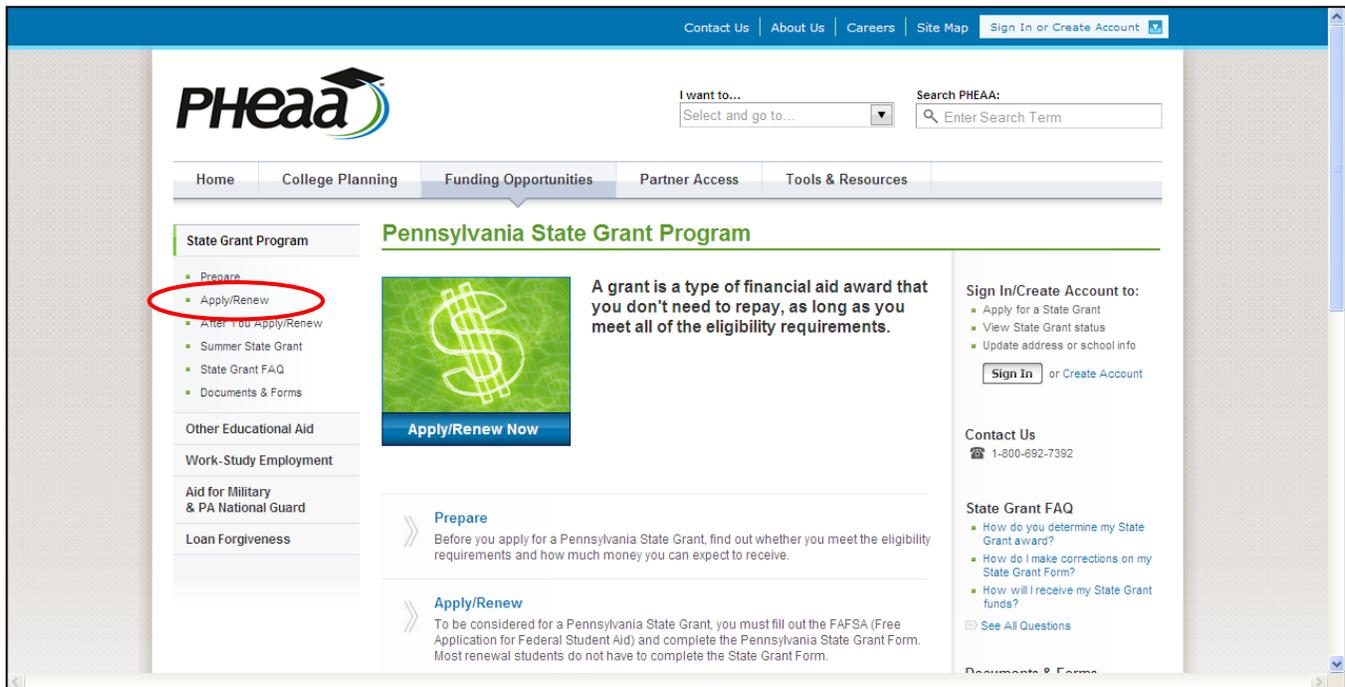
➡ The PHEAA website page displays.

The screenshot shows the PHEAA website homepage. At the top, there is a navigation bar with links for Contact Us, About Us, Careers, Site Map, and Sign In or Create Account. Below the navigation bar is a search bar and a dropdown menu labeled "I want to...". The main content area is divided into four columns: College Planning, Funding Opportunities, Partner Access, and Tools & Resources. The "Funding Opportunities" column is circled in red, and the "State Grant Program" link is highlighted. A large banner for FAFSA is visible at the top, along with a "5 STEPS to Financial Aid" graphic. The footer contains logos for "you can deal with it", "JOIN THE TEAM", and "EDUCATION PLANNER".

2. Click **State Grant Program**.

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➔ The **Pennsylvania State Grant Program** page displays.



3. Click **Apply/Renew** under **State Grant Program**.

➔ The **Pennsylvania State Grant Program: Apply/Renew** page displays.

The screenshot shows the PHEAA website interface. At the top, there is a navigation bar with links for 'Contact Us', 'About Us', 'Careers', 'Site Map', and 'Sign In or Create Account'. Below this is a search bar and a 'I want to...' dropdown menu. The main navigation menu includes 'Home', 'College Planning', 'Funding Opportunities', 'Partner Access', and 'Tools & Resources'. The 'Funding Opportunities' menu is active, displaying the 'Pennsylvania State Grant Program: Apply/Renew' page.

The page content includes a sidebar with links for 'State Grant Program', 'Other Educational Aid', 'Work-Study Employment', 'PA-TIP', 'Aid for Military & PA National Guard', 'Loan Forgiveness', and 'RTSS'. The main content area features a yellow warning box, a 'Get started now to apply/renew for a Pennsylvania State Grant:' section with an 'Apply/Renew Now' button, and a table of instructions. The table has three steps:

Step 1	<p>Complete the FAFSA® (Free Application for Federal Student Aid).</p> <ul style="list-style-type: none"> Fill Out the FAFSA Learn More About the FAFSA
Step 2	<p>Apply for the State Grant by completing the State Grant Form</p> <p>To apply for a State Grant when you complete the FAFSA Complete the Pennsylvania State Grant Form online directly from your FAFSA confirmation page. Look for the link that reads "Optional Feature—Start your state application—Click here if you want to apply for Pennsylvania state-based financial aid."</p> <p>To apply for a State Grant after you've completed the FAFSA If you've already submitted your FAFSA online and missed the direct link, you may need to wait until you receive an email directing you to the American Education Services (AES) website to complete the State Grant Form.</p> <p>Most renewal students are not required to complete the State Grant Form.</p> <ul style="list-style-type: none"> Get Started Now <p>Note: If you don't have an online account with AES you can create one during the State Grant application process.</p>
Step 3	<p>Print, sign, and mail the last page of your Pennsylvania State Grant Form to PHEAA, verifying that you have read the Rights and Responsibilities Certification Document.</p>

Below the table is a section for 'Pennsylvania State Grant Deadlines' with a 'Review Deadlines' link.

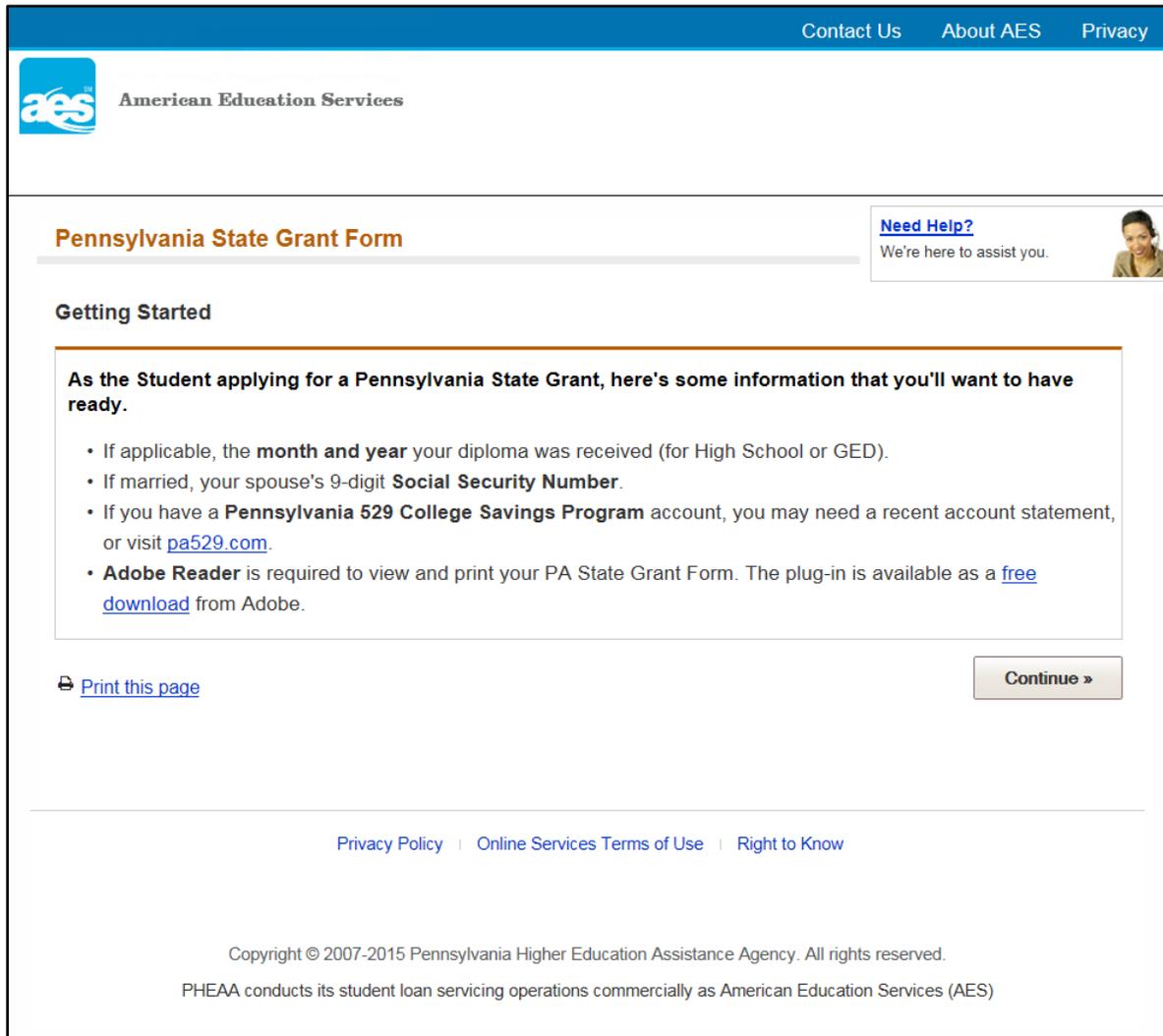
On the right side of the page, there are sections for 'Sign In/Create Account to:', 'Contact Us' (with phone number 1-800-692-7392), 'State Grant FAQ', and 'Documents & Forms'.

4. Click **Get Started Now** under Step 2 of the instructions.

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Getting Started

From the **Getting Started** page, students can create an account or log in if they already have an account.



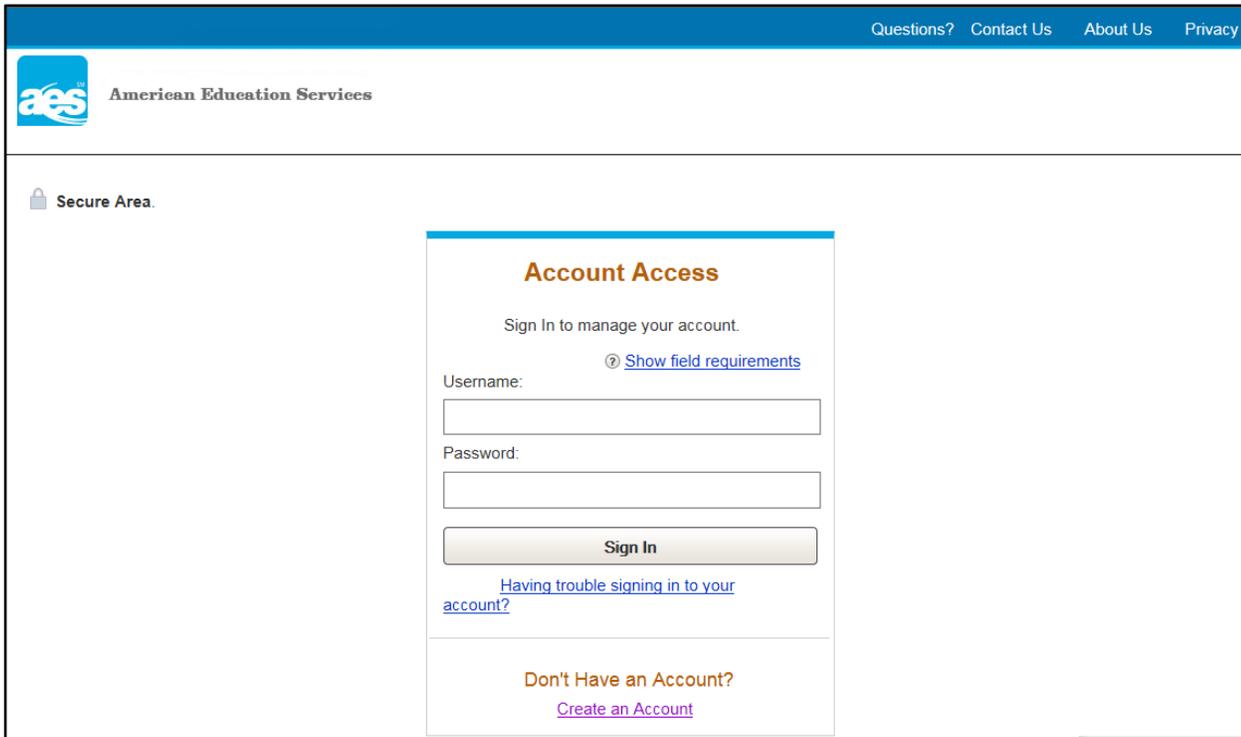
The screenshot shows the 'Getting Started' page for the Pennsylvania State Grant Form. At the top, there is a navigation bar with links for 'Contact Us', 'About AES', and 'Privacy'. Below this is the 'aes' logo and the text 'American Education Services'. The main heading is 'Pennsylvania State Grant Form'. To the right of the heading is a 'Need Help?' link and a small image of a woman with the text 'We're here to assist you.' Below the heading is a section titled 'Getting Started' which contains a box with the following text: 'As the Student applying for a Pennsylvania State Grant, here's some information that you'll want to have ready.' This is followed by a bulleted list: '• If applicable, the month and year your diploma was received (for High School or GED).', '• If married, your spouse's 9-digit Social Security Number.', '• If you have a Pennsylvania 529 College Savings Program account, you may need a recent account statement, or visit pa529.com.', and '• Adobe Reader is required to view and print your PA State Grant Form. The plug-in is available as a [free download](#) from Adobe.' Below this list is a 'Print this page' link and a 'Continue >>' button. At the bottom of the page, there are links for 'Privacy Policy', 'Online Services Terms of Use', and 'Right to Know'. The footer contains the copyright notice: 'Copyright © 2007-2015 Pennsylvania Higher Education Assistance Agency. All rights reserved. PHEAA conducts its student loan servicing operations commercially as American Education Services (AES)'.

The **Getting Started** window provides the student with information needed to complete the application. A link is provided for the student to access a copy of his or her recent account statement for the student's college savings program. A link is also provided for downloading the latest version of Adobe Reader, which is required for viewing and printing the State Grant Form.

The student may print this page.

1. Click **Continue >>**.

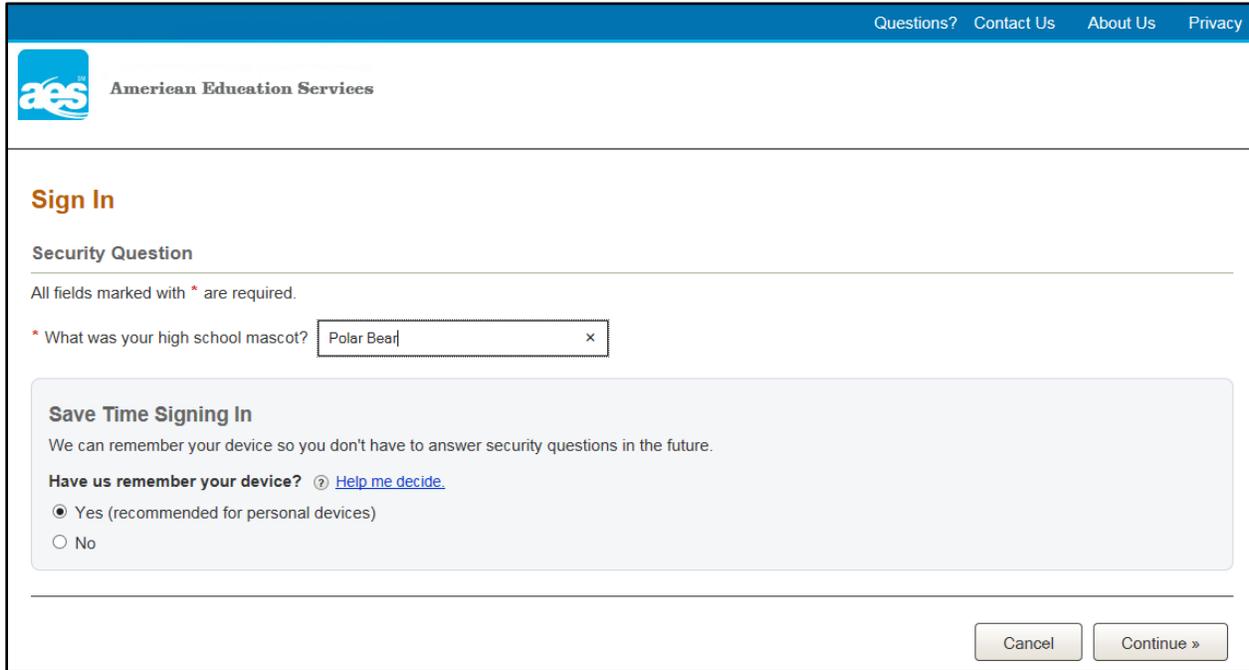
➔ The **Account Access Sign In** page displays.



The screenshot shows a web page for American Education Services (AES). At the top right, there are links for "Questions?", "Contact Us", "About Us", and "Privacy". The AES logo and name are on the left. Below the header is a "Secure Area" section with a lock icon. The main content is a "Sign In" form titled "Account Access". The form includes the text "Sign In to manage your account." and a link for "Show field requirements". It has two input fields: "Username:" and "Password:". Below the fields is a "Sign In" button. Underneath the button is a link: "Having trouble signing in to your account?". At the bottom of the form is a link: "Don't Have an Account? Create an Account".

2. In the **Username** field, enter the user name.
3. In the **Password** field, enter the user's password.
4. Click **Sign In**.

➔ The **Account Access** page displays with a security question.



Use this page to answer the security question and determine whether to opt out of the security question in the future.

NOTE: This page displays if the user has not opted to have the computer remembered.

5. Enter the response to the security question. *This field is required.*
6. Click **Yes (recommended for home computers)** to remember the computer to avoid answering security questions for each login or **No** to not remember this computer. *This field is required.*

NOTE: Security questions are required when the user forgets the password and it needs to be reset.

7. Click **Continue >>**.

➔ The **Please Verify Your Contact Information** page is displayed.

[Questions?](#) [Contact Us](#) [About Us](#) [Privacy](#)

 American Education Services

Please Verify Your Contact Information

Help us keep your information complete and up-to-date.

Personal Contact Information

*Country:  **United States** (or a U.S. Territory) [List Other Countries...](#)

*Street Address:

*City / Town:

*State / Region:

*ZIP / Postal Code:

*Primary Phone:

Account Recovery Settings and Primary Account Email

Email

The below email is your primary account email addresses used to recover your account and receive communications. Make sure this is an email you have access to.

Primary Account Email: someone@pheaa.org
[Change Email](#)

Your Security Question

You may be asked these questions again in the future for security reasons, so it's important you know the answers.

Question 1: What is your mother's middle name?
Question 2: What is the first name of your oldest nephew?
Question 3: What was your high school mascot?
[Change Security Questions & Answers](#)

All fields marked with a red asterisk (*) are required.

The **Country** field displays **United States (or a U.S. Territory)**. Click **List Other Countries** to select another country if needed.

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8. In the **Street Address** fields, update one or two lines of the permanent street address. *The first line of the street address is required.*
9. In the **City/Town** field, update the name of the city or town. *This field is required.*
10. In the **State/Region** field, select the state or region from the dropdown arrow. *This field is required.*
11. In the **ZIP/Postal Code** field, update the ZIP or postal code for the permanent address. *This field is required.*
12. In the **Primary Phone** field, update the primary phone number. *This field is required.*

The **Account Recovery Settings and Primary Account Email** section displays the primary email and security questions for the account. Click **Change Email** to change the email address on the account or click **Change Security Questions & Answers** to change the security questions and answers.

13. Click **The Above Information is Correct** after any changes are made.

NOTE: Click **Remind Me Later** to verify the demographic and account recovery and email information later.

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➔ The **Pennsylvania State Grant Form – State Grant Form Selection** page is displayed.

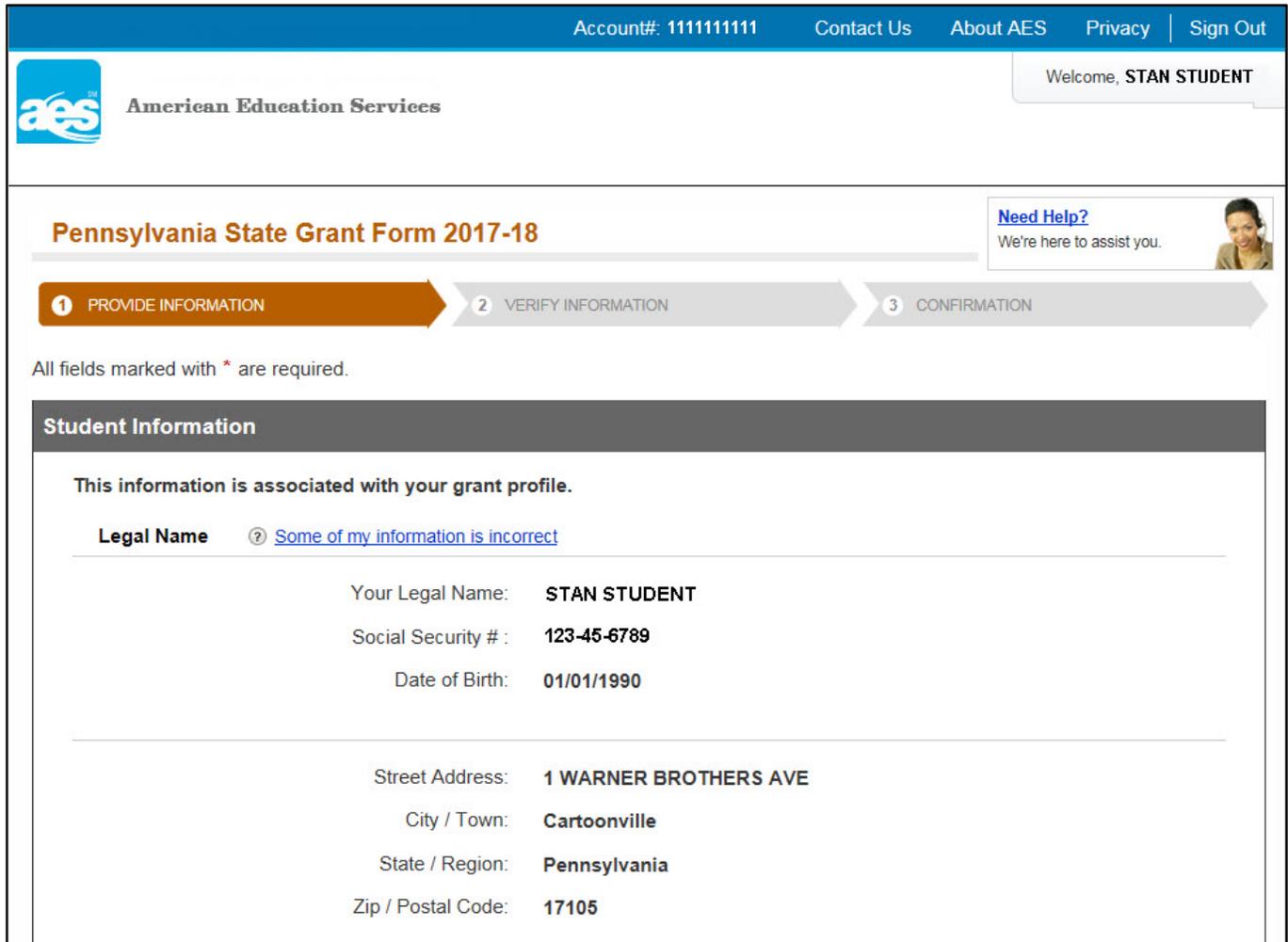
NOTE: This page only displays if more than one State Grant Form is available to be completed for different academic years. For example, the 2016-17 State Grant Form and the 2017-18 State Grant Form may be displayed to the student prior to April 1, 2017.

Academic Year	Next Steps
2016-17	Complete Your 2016-17 State Grant Form If you have not submitted your 2016-17 PA State Grant Form please complete the form using our online application. Continue >>
2017-18	Complete Your 2017-18 State Grant Form If you have not submitted your 2017-18 PA State Grant Form please complete the form using our online application. Continue >>

14. Click **Continue >>** under the desired academic year for the State Grant Form. This example uses the 2017-18 State Grant Form.

Pennsylvania State Grant Form

➔ The **Provide Information** page of the **Pennsylvania State Grant Form** is displayed.



The screenshot shows the 'Provide Information' page of the Pennsylvania State Grant Form 2017-18. The page header includes the PHEAA logo, the American Education Services (AES) logo, and the account number 111111111. Navigation links for 'Contact Us', 'About AES', 'Privacy', and 'Sign Out' are present. A welcome message for 'STAN STUDENT' is displayed. A progress bar indicates three steps: 1. PROVIDE INFORMATION (current step), 2. VERIFY INFORMATION, and 3. CONFIRMATION. A 'Need Help?' link with a support icon is also visible. The main content area is titled 'Student Information' and contains the following details:

Student Information

This information is associated with your grant profile.

Legal Name ⓘ [Some of my information is incorrect](#)

Your Legal Name: **STAN STUDENT**

Social Security #: **123-45-6789**

Date of Birth: **01/01/1990**

Street Address: **1 WARNER BROTHERS AVE**

City / Town: **Cartoonville**

State / Region: **Pennsylvania**

Zip / Postal Code: **17105**

The first page of the **Pennsylvania State Grant Form** is used by the student to enter personal demographic, high school, and college information.

Student Information

The student's personal information is captured from the FAFSA application. The student's financial status, independent or dependent, will determine what questions are required for the Pennsylvania State Grant.

NOTE: All fields marked with a red asterisk (*) are required.

1. In the **Student Information** section, verify the personal demographic information that was provided by the FAFSA application.
2. For assistance in correcting personal information, click **Some of my information is incorrect** next to the question mark icon.
3. In the **Email Address** field, enter the email address to be used for receiving grant information.

Please provide us with a valid email address so that we can provide you immediate communications about the status of your State Grant. [? How will you use my email?](#)

* Email Address:

* Confirm Email Address:

4. In the **Confirm Email Address** field, retype the email address as entered in the **Email Address** field.

NOTE: The email address must be retyped to confirm it instead of it being copied and pasted in this field.

5. Continue on this page to the questions pertaining to military service and residency.

Pennsylvania State Grant Form

* Are you a veteran of the U.S Armed Forces? Yes No [? Help me decide](#)

* In what state is your true, fixed, and permanent home? PENNSYLVANIA [? I'm not sure](#)

* What month/year did you begin living in the state above? 01 / 1990
Provide month/year of birth if always resided in same state.

* What state issued your Driver's License or State-Issued ID? PENNSYLVANIA
Select 'Not Applicable' if you have neither.

6. Answer the **Are you a veteran of the U.S. Armed Forces?** question. Select **Yes** or **No**, indicating whether the student is a veteran. For assistance, click **Help me decide**.
7. Answer the **In what state is your true, fixed, and permanent home?** question. Click the down arrow to select the state where the student permanently resides. For assistance, click **I'm not sure**.
8. Answer the **What month/year did you begin living in the state above?** question. Enter the month and year when the student began permanent residence in the state listed above.
9. Answer the **What state issued your Driver's License or State-Issued ID?** question. Click the down arrow to select the appropriate state where the student's license or ID was issued.

NOTE: For dependent students, the following is also required:

* In what state is your parents' true, fixed, and permanent home? MARYLAND [? I'm not sure](#)

* What month/year did your parents begin living in the state above? 05 / 2000
Provide month/year of birth if always resided in same state.

10. Answer the **In what state is your parents' true, fixed, and permanent home?** question. Click the down arrow to select the appropriate state where the parents permanently reside. For assistance, click **I'm not sure**.
11. Answer the **What month/year did your parents begin living in the state above?** question. Enter the month and year when the parents began living in the state entered above.

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NOTE: For married independent students or veterans, the following is also required:

* Spouse's Social Security #: Numbers Only. No Dashes.
[? My spouse doesn't have an SSN](#)

I'm no longer married

12. In the **Spouse's Social Security #** field, enter the Social Security number of the student's spouse. For assistance, click **My spouse doesn't have an SSN**.
13. If the student is no longer married, check the **I'm no longer married** box below and leave the **Spouse's Social Security #** field blank.
14. Continue with the **High School** and **College** sections.

High School

* Type of Diploma : **High School Diploma**
 GED Certificate
 Home Schooled
 Other [? Help me decide](#)

* Month/Year of Graduation: /

* High School State:

* High School:

Select 'Not Listed' if High School is not listed.

The **High School** section requests information pertaining to type of diploma, graduation date, location and name of the high school where the student attends.

15. In the **Type of Diploma** field, select the type of diploma the student has or will receive. For assistance, click **Help me decide**.
16. In the **Month/Year of Graduation** field, enter the month and year the student has or will graduate from high school.
17. In the **High School State** field, click the down arrow to select the state where the student's high school is located.
18. In the **High School** field, click the down arrow to select the name of the student's high school.

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NOTE: Items that appear for completion in the **High School** section are contingent on the type of diploma selected. The example shown above depicts what displays when **High School Diploma** is selected for **Type of Diploma**. See [Appendix A](#) for examples of the views that appear when the other types of diplomas are selected.

19. If the high school's name is not listed, select **Not Listed**.

When **Not Listed** is selected, the **School Name** and **School City** fields display.

High School

* Type of Diploma : **High School Diploma**
 GED Certificate
 Home Schooled
 Other [Help me decide](#)

* Month/Year of Graduation: /

* High School State: ▼

* High School: ▼
Select 'Not Listed' if High School is not listed.

* School Name:

* School City:

20. In the **School Name** field, enter the name of the student's high school.

21. In the **School City** field, enter the name of the city where the high school is located.

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The **College** section is used to enter information pertaining to the college location, college name, the student's program of study and the student's enrollment status. See additional examples of college fields in [Appendix B](#).

College

*Most Likely to Attend : **Penn St Univ Univ Park, University Park**

[? I'm not sure.](#)

* Program of Study:

* Enrollment Status: [? Help me decide](#)

The **Most Likely to Attend** field displays the student's first choice of college from the FAFSA application, if available. For assistance on college choice, click **I'm not sure**.

22. Click **Change College** to select a different choice for college.

Pennsylvania State Grant Form

The **College** section redisplay with the **College State** and new **Most Likely to Attend** fields.

College

* College State: PENNSYLVANIA

* Most Likely to Attend: PENN ST UNIV UNIV PARK, UNIVERS

Select "Not Listed" if College is not listed.

* Program of Study: BACHELOR'S DEGREE (ALL OTHER M

* Enrollment Status: FULL-TIME [? Help me decide](#)

Student Living Situation

Student Employment Status

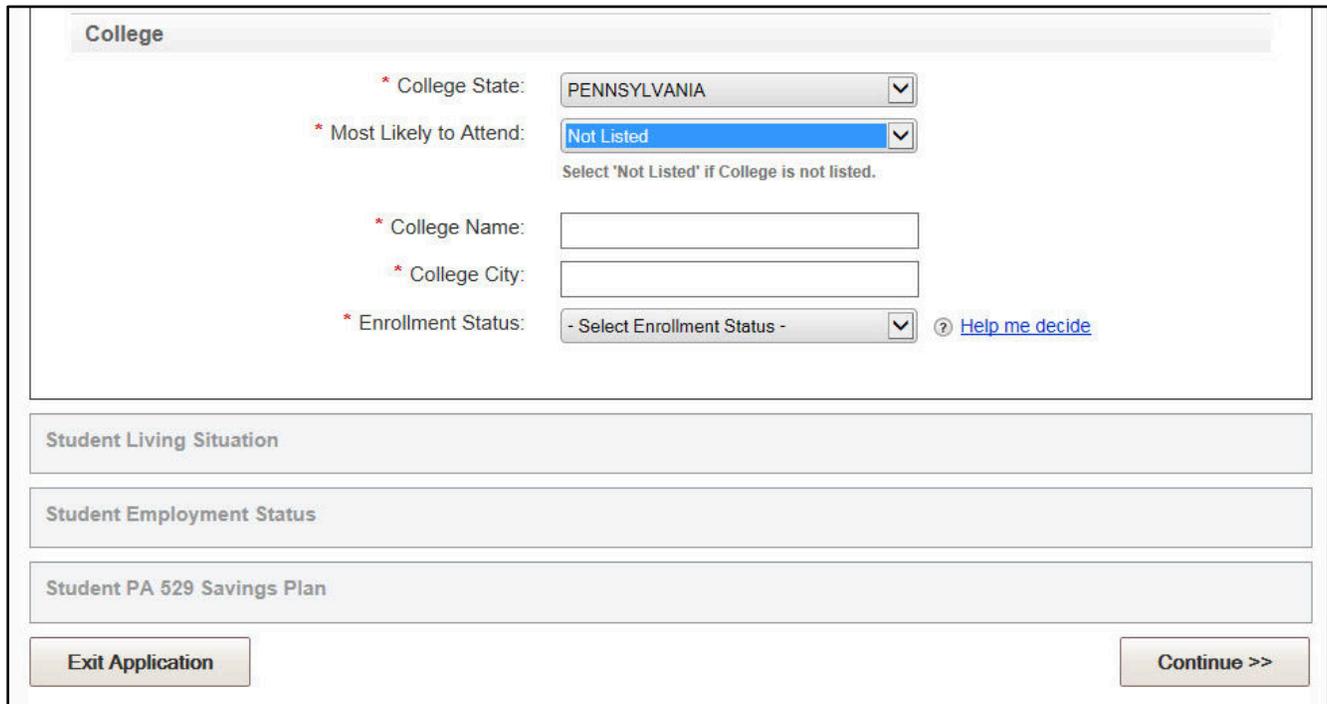
Student PA 529 Savings Plan

Exit Application Continue >>

23. In the **College State** field, click the down arrow to select the state where the student's current choice of college is located.
24. In the **Most Likely to Attend** field, click the down arrow to select the current choice of college.
25. In the **Program of Study** field, click the down arrow to select the student's intended program of study.
26. In the **Enrollment Status** field, click the down arrow to select the student's anticipated enrollment status while attending the college. For assistance, click **Help me decide**.

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When **Not Listed** is selected, the **College Name** and **College City** fields display.



The screenshot shows the 'College' section of the application form. It includes the following fields and options:

- College State:** A dropdown menu with 'PENNSYLVANIA' selected.
- Most Likely to Attend:** A dropdown menu with 'Not Listed' selected. Below it is the instruction: 'Select 'Not Listed' if College is not listed.'
- College Name:** A text input field.
- College City:** A text input field.
- Enrollment Status:** A dropdown menu with '- Select Enrollment Status -' selected. To its right is a link: '? Help me decide'.

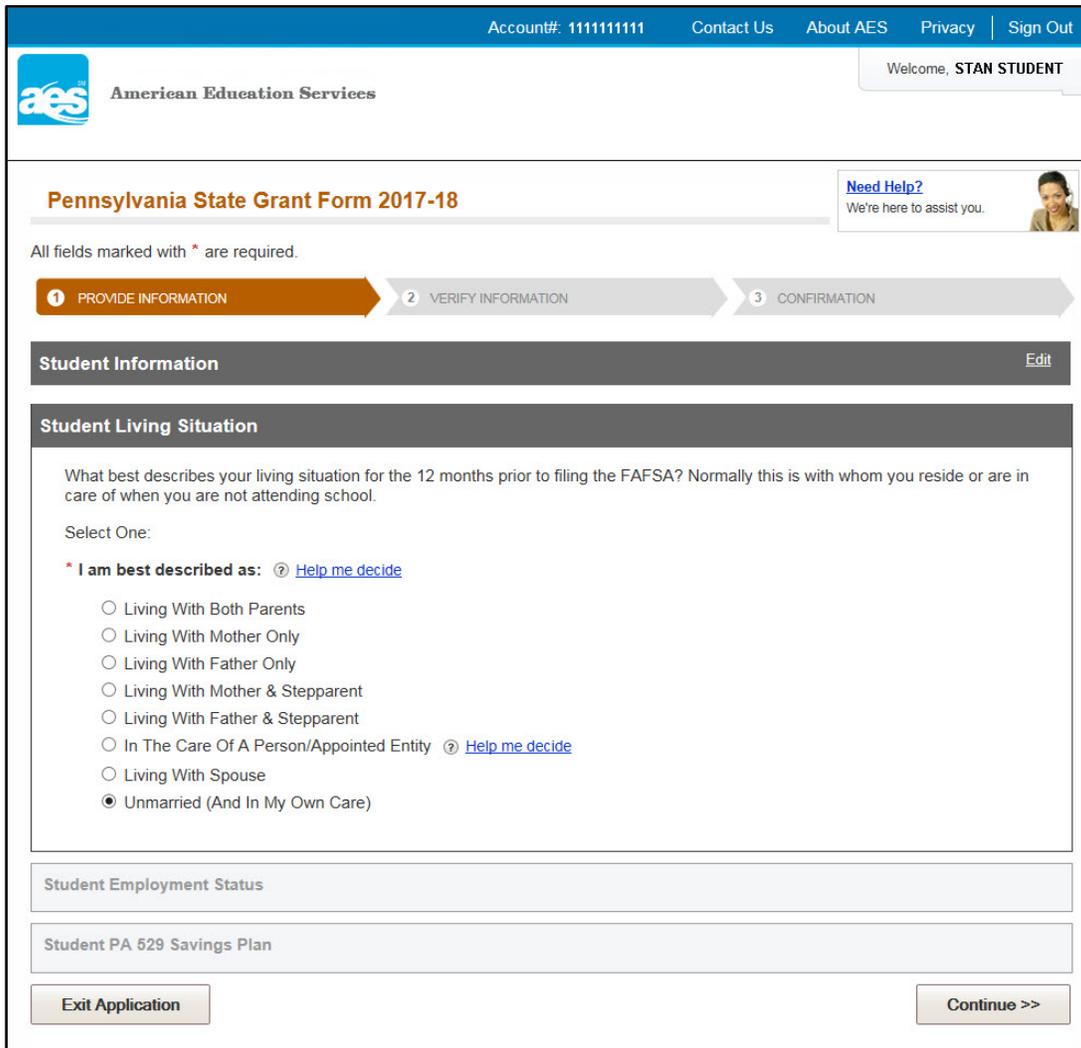
Below the 'College' section are three sections: 'Student Living Situation', 'Student Employment Status', and 'Student PA 529 Savings Plan'. At the bottom of the form are two buttons: 'Exit Application' on the left and 'Continue >>' on the right.

27. In the **College Name** field, enter the name of the college.
28. In the **College City** field, enter the name of the city where the college is located.
29. In the **Enrollment Status** field, click the down arrow to select the student's anticipated enrollment status while attending the college. For assistance, click **Help me decide**.
30. Click **Continue >>**.

NOTE: The student can click **Exit Application** to leave the application at any time; however, information entered during the session will be lost. If any required information is missing when the student clicks **Continue>>**, the screen redisplay the application with a list of errors at the top.

Student Living Situation

The **Student Living Situation** window displays. If the student is dependent, **Living With Spouse** is not an option.



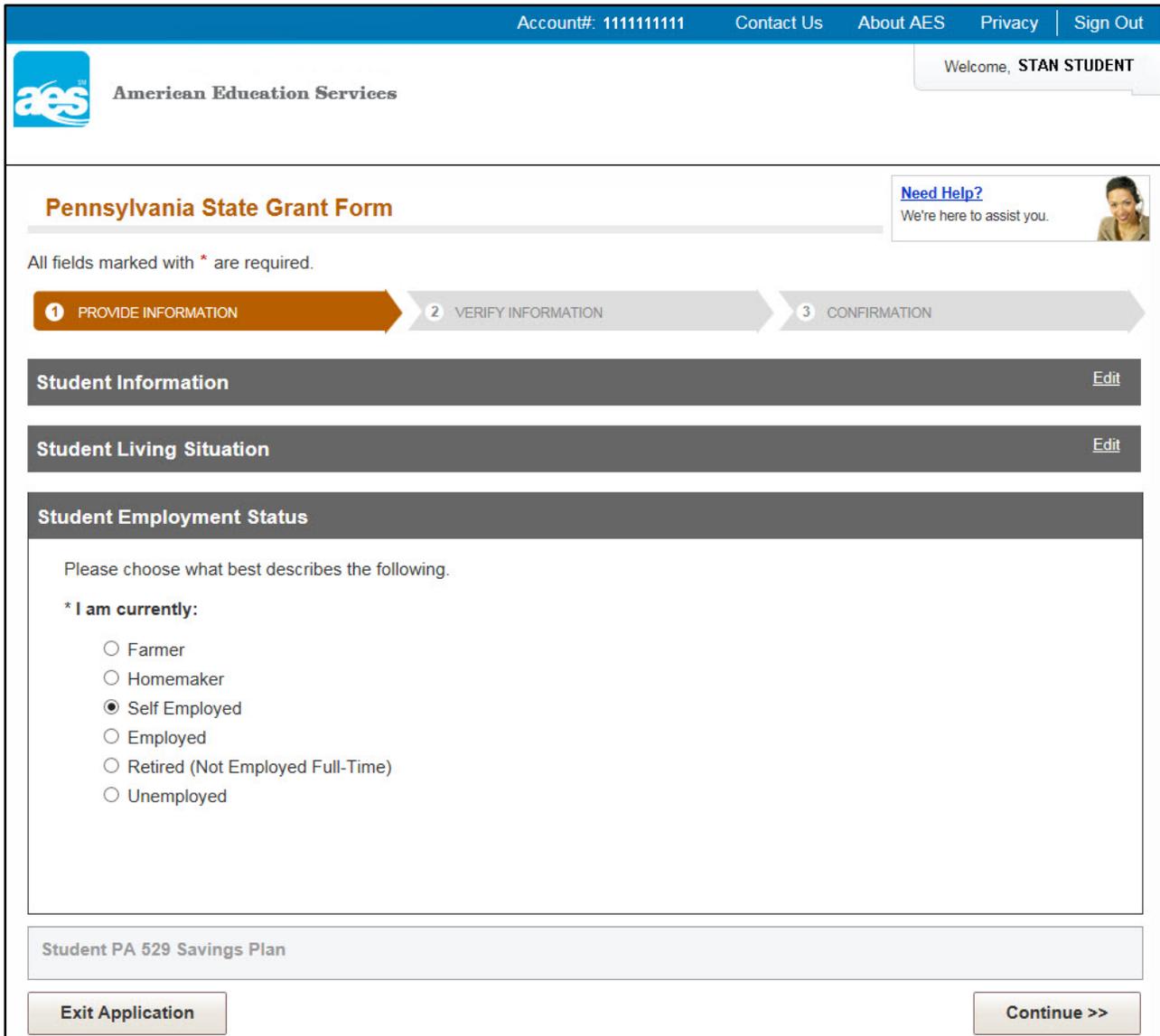
The screenshot shows the 'Student Living Situation' section of the Pennsylvania State Grant Form 2017-18. At the top, there is a navigation bar with 'Account#: 111111111', 'Contact Us', 'About AES', 'Privacy', and 'Sign Out'. Below this is the 'American Education Services' logo and a 'Welcome, STAN STUDENT' message. The main heading is 'Pennsylvania State Grant Form 2017-18'. A progress bar indicates three steps: 1. PROVIDE INFORMATION (active), 2. VERIFY INFORMATION, and 3. CONFIRMATION. The 'Student Information' section has an 'Edit' link. The 'Student Living Situation' section contains the following text: 'What best describes your living situation for the 12 months prior to filing the FAFSA? Normally this is with whom you reside or are in care of when you are not attending school. Select One:'. Below this is a list of radio button options: 'I am best described as: Help me decide', 'Living With Both Parents', 'Living With Mother Only', 'Living With Father Only', 'Living With Mother & Stepparent', 'Living With Father & Stepparent', 'In The Care Of A Person/Appointed Entity Help me decide', 'Living With Spouse', and 'Unmarried (And In My Own Care)'. At the bottom of the form are fields for 'Student Employment Status' and 'Student PA 529 Savings Plan', along with 'Exit Application' and 'Continue >>' buttons.

The Grant system uses this information to verify whose financial information is required versus whose information was supplied. The response to this question may also be used to collect additional information from dependent students who have extenuating circumstances and who do not normally live with their parents.

1. In the **I am best described as:** field, select the living situation that best describes the student. For assistance, click **Help me decide**.
2. Click **Continue >>**.

Student Employment Status

The **Student Employment Status** window displays if the student is independent.



The screenshot shows the 'Pennsylvania State Grant Form' interface. At the top, there is a navigation bar with 'Account#: 111111111', 'Contact Us', 'About AES', 'Privacy', and 'Sign Out'. Below this is the 'American Education Services' logo and a welcome message for 'STAN STUDENT'. The main heading is 'Pennsylvania State Grant Form'. A progress bar indicates three steps: '1 PROVIDE INFORMATION' (highlighted), '2 VERIFY INFORMATION', and '3 CONFIRMATION'. Below the progress bar are sections for 'Student Information', 'Student Living Situation', and 'Student Employment Status'. The 'Student Employment Status' section contains the text 'Please choose what best describes the following.' and a list of options under the heading '* I am currently:'. The options are: Farmer, Homemaker, Self Employed (selected), Employed, Retired (Not Employed Full-Time), and Unemployed. At the bottom of the form, there is a 'Student PA 529 Savings Plan' field, an 'Exit Application' button, and a 'Continue >>' button.

1. In the **I am currently** field, select the employment status of the student.
2. Click **Continue >>**.

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If the student is married and had entered a spouse's Social Security number, the student must also enter the spouse's employment.

Student Employment Status

Please choose what best describes the following.

* I am currently:	* My spouse is currently:
<input type="radio"/> Farmer	<input type="radio"/> Farmer
<input type="radio"/> Homemaker	<input type="radio"/> Homemaker
<input type="radio"/> Self Employed	<input type="radio"/> Self Employed
<input checked="" type="radio"/> Employed	<input checked="" type="radio"/> Employed
<input type="radio"/> Retired (Not Employed Full-Time)	<input type="radio"/> Deceased
<input type="radio"/> Unemployed	<input type="radio"/> Disabled
	<input type="radio"/> Retired (Not Employed Full-Time)
	<input type="radio"/> Unemployed
	<input type="radio"/> Whereabouts Unknown

3. In the **My spouse is currently** field, select the employment status of the spouse.
4. Click **Continue >>**.

Parent Employment Status

The **Parent Employment Status** window displays if the student is a dependent.

Parent Employment Status

Please choose what best describes the following.

*** Employment Status of Father/Stepparent/Parent 1:**

- Farmer
- Homemaker
- Self Employed
- Employed
- Deceased
- Disabled
- Retired (Not Employed Full-Time)
- Unemployed
- Whereabouts Unknown

*** Employment Status of Mother/Stepparent/Parent 2:**

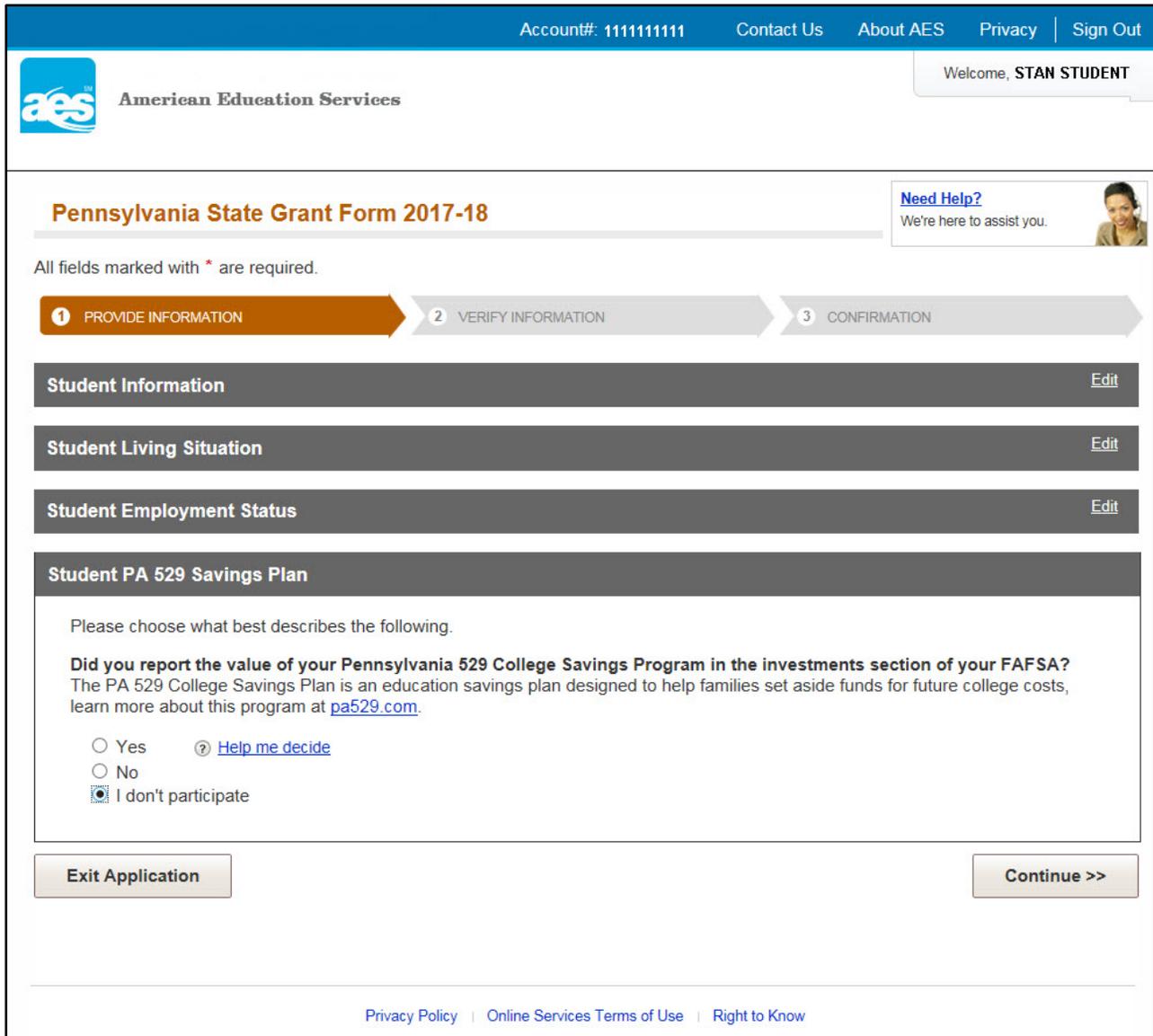
- Farmer
- Homemaker
- Self Employed
- Employed
- Deceased
- Disabled
- Retired (Not Employed Full-Time)
- Unemployed
- Whereabouts Unknown

Student PA 529 Savings Plan

1. In the **Employment Status of Father/Stepparent/Parent 1** field, select the employment status of the student's father, stepparent or parent 1.
2. In the **Employment Status of Mother/Stepparent/Parent 2** field, select the employment status of the student's mother, stepparent or parent 2.
3. Click **Continue >>**.

Student PA 529 Savings Plan

The **Student PA 529 Savings Plan** window displays.



The screenshot shows the American Education Services (AES) website interface. At the top, there is a navigation bar with 'Account#: 111111111', 'Contact Us', 'About AES', 'Privacy', and 'Sign Out'. Below this is the AES logo and 'American Education Services' text. A welcome message for 'STAN STUDENT' is visible. The main heading is 'Pennsylvania State Grant Form 2017-18'. A progress bar indicates three steps: 1. PROVIDE INFORMATION (highlighted), 2. VERIFY INFORMATION, and 3. CONFIRMATION. Below the progress bar are sections for 'Student Information', 'Student Living Situation', and 'Student Employment Status', each with an 'Edit' link. The current section is 'Student PA 529 Savings Plan'. It contains the text: 'Please choose what best describes the following. Did you report the value of your Pennsylvania 529 College Savings Program in the investments section of your FAFSA? The PA 529 College Savings Plan is an education savings plan designed to help families set aside funds for future college costs, learn more about this program at pa529.com.' Below this are three radio button options: 'Yes', 'No', and 'I don't participate'. A 'Help me decide' link is next to the 'Yes' option. At the bottom of the form are 'Exit Application' and 'Continue >>' buttons. A footer contains links for 'Privacy Policy', 'Online Services Terms of Use', and 'Right to Know'.

1. Select **Yes** or **No** to indicate whether the value of any PA 529 Savings Plan contributions was reported on the FAFSA. If the student did not participate in a PA 529 Savings Plan, select **I don't participate**. If the parents of a dependent student don't participate in a PA 529 Savings Plan, select **My parents don't participate**. For assistance, click **Help me decide**.
2. Click **Continue >>** if **No**, **I don't participate** or **My parents don't participate** is selected.

Pennsylvania State Grant Form

➔ When **YES** is selected, the field to enter the value of the PA 529 Savings Plan is displayed.

Account#: 1111111111 Contact Us About AES Privacy Sign Out

Welcome, STAN STUDENT

Pennsylvania State Grant Form 2017-18

[Need Help?](#)
We're here to assist you.

All fields marked with * are required.

1 PROVIDE INFORMATION 2 VERIFY INFORMATION 3 CONFIRMATION

Student Information [Edit](#)

Student Living Situation [Edit](#)

Student Employment Status [Edit](#)

Student PA 529 Savings Plan

Please choose what best describes the following.

Did you report the value of your Pennsylvania 529 College Savings Program in the investments section of your FAFSA?
The PA 529 College Savings Plan is an education savings plan designed to help families set aside funds for future college costs, learn more about this program at pa529.com.

Yes [? Help me decide](#)
 No
 I don't participate

What was the value of your Pennsylvania 529 College Savings Program when you reported investments on your FAFSA?

\$.00 [? Where can I find this amount?](#)

[Exit Application](#) [Continue >>](#)

3. Enter the dollar amount of the value of the PA 529 Savings Plan. For assistance, click **Where can I find this amount?**.
4. Click **Continue >>**.

Pennsylvania State Grant Form

Verify Information

The **Verify Information** window displays.

Account#: 111111111
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American Education Services

Welcome, **STAN STUDENT**

Pennsylvania State Grant Form 2017-18

[Need Help?](#)


We're here to assist you.

1 PROVIDE INFORMATION

2 VERIFY INFORMATION

3 CONFIRMATION

Please make sure all information below is correct before proceeding. Once you submit, you will not be able to go back to the previous steps in the application.

Student Information
[Edit](#)

Your Information

Your Legal Name:	STAN STUDENT
Social Security #:	200-10-1212
Date of Birth:	01/01/1990
Permanent Street Address:	1 WARNER BROTHERS AVE
City / Town:	Cartoonville
State / Region:	Pennsylvania
Zip / Postal Code:	17105
Email Address:	SOMEONE@PHEAA.ORG
U.S. Armed Forces Veteran:	No
Student Residence:	Pennsylvania - Since 01/1990
Driver's License or State ID:	Pennsylvania

High School

Type of Diploma:	High School
Month/Year of Graduation:	06/2008
High School State:	Pennsylvania
High School:	Academy For Career Education, Philadelphia

College

College State:	Pennsylvania
Most Likely to Attend:	Penn St Univ Univ Park, University Park
Program of Study:	Bachelor's Degree (All Other Majors)
Enrollment Status:	Full-time

The student is asked to verify entered data, view the Rights and Responsibilities Certification Document, and submit the application.

Pennsylvania State Grant Form

Student Living Situation Edit
Student is: Unmarried (And In My Own Care)
Student Employment Status Edit
Student's Employment: Employed
Student PA 529 Savings Plan Edit
Excludable PA 529 Value: \$2,000.00
Rights and Responsibilities
Click the button to open the Rights and Responsibilities document. After reviewing this document you must check the box below.
<input type="button" value="View Rights and Responsibilities"/> ? Can't open document?
* <input type="checkbox"/> I have read and agree to the Rights and Responsibilities of this application.
<input type="button" value="Exit Application"/> <input type="button" value="Submit My Info >>"/>

1. Click **Edit** to make changes to the data for any section if necessary.
2. Click **View Rights and Responsibilities**. For assistance, click **Can't open document?** Adobe Acrobat must be installed in order to open the document.

➔ The **Rights and Responsibilities Certification Document** is displayed in a new tab.



Rights and Responsibilities Certification Document

Applicant's Rights, Responsibilities, Privacy, and Certification for the Pennsylvania State Grant Program

To stay current with the status of your Pennsylvania State Grant, please keep your email address updated and regularly check your record through Account Access via PHEAA's Secure Sign-In at www.pheaa.org.

All applicants have certain rights regarding their application for State Grant aid. When an applicant has been determined to be eligible for a State Grant, the applicant also has certain responsibilities as a recipient. This document explains these rights and responsibilities and also contains other important information. This document and other State Grant forms are available on PHEAA's website at www.pheaa.org. The rights and responsibilities of all applicants are covered by 24 P.S. §5151, et. seq., and 22 Pa. Code §121.41, et. seq. To fully understand your rights and responsibilities, your full review of the aforementioned law is encouraged. Nothing stated herein supersedes applicable law, and to the extent, anything stated in this document conflicts with applicable law, applicable law controls.

PHEAA reserves the right to modify the Rights and Responsibilities Certification Document at any time. It is your responsibility to review and adhere to the Rights and Responsibilities Certification Document in effect at the time of each Application and/or receipt of each State Grant award. Submitting an Application and/or accepting a State Grant award constitutes your acknowledgement and acceptance of the then current Rights and Responsibilities Certification Document.

Section I explains how to submit applications, corrections, request reconsideration of State Grant status and provides general information. Section II explains the major State Grant eligibility requirements. Section III provides information on PHEAA's Privacy Policy, the Privacy Act, and use of your Social Security Number. Section IV explains the certification and authorization that your signature(s) provides.

For purposes of this Rights and Responsibilities Certification Document, "Application" includes the Free Application for Federal Student Aid (FAFSA) and the Pennsylvania State Grant Form and/or State Grant Status Notice; "Institution" includes all schools, campuses, or additional locations that are affiliated through ownership or administration with the home institution; and "State Grant" means the Pennsylvania State Grant Program.

Section I: Eligibility Update, Reconsideration, and General Information

Your Student Aid Report (SAR) will outline all of the responses provided on your FAFSA. If you determine that any of the enrollment, school choice, or program of study data is incorrect on your SAR, you may correct that information through Account Access at www.pheaa.org. If financial data or other information is incorrect, you must submit corrections as specified on PHEAA's webpage at www.pheaa.org. In rare cases, you may receive a printed State Grant Status Notice on which to submit updates. When submitting changes on this form, appropriate signatures must be provided and the form must be returned to PHEAA.

When determining State Grant eligibility, income and assets have been disregarded for those applicants who have been processed as veterans. Income has also been disregarded for those students who provided information regarding a recent death or a recent permanent and total disability of a parent or spouse. This special processing is limited to one award year and income and asset information will be considered in future award years. This special processing is also subject to the maximum award allowed per cost of the Institution the student is attending.

Assets held in a Pennsylvania 529 college savings plan account are not considered when determining State Grant eligibility. If Pennsylvania 529 college savings plan assets have been included in the investments reported on the FAFSA, please indicate the value of those assets when completing the on-line Pennsylvania State Grant Form, State Grant Status Notice, or by contacting us in writing.

A State Grant is in the form of a public trust and failure to comply with the conditions under which the State Grant is awarded will cause forfeiture of the State Grant award. **Once you have been determined to be a recipient and it is subsequently determined that you do not comply with the eligibility requirements, or if you question your eligibility for any reason, you are required to report your situation in writing to PHEAA immediately but no later than April 1 of the applicable academic year (or October 31 following the applicable summer term). Failure to do so may result in legal action against you. In signing the Application and related documents, you authorize your institution to**

This document may be printed or saved as needed.

3. Scroll to read the document.
4. Close the tab for the document in the web browser to return to the State Grant Form.

Pennsylvania State Grant Form

➔ The **Verify Information** screen is redisplayed.

Student PA 529 Savings Plan Edit

Excludable PA 529 Value: **\$2,000.00**

Rights and Responsibilities

Click the button to open the Rights and Responsibilities document. After reviewing this document you must check the box below.

[? Can't open document?](#)

* I have read and agree to the Rights and Responsibilities of this application.

5. Under the **Rights and Responsibilities** section, check **I have read and agree to the Rights and Responsibilities of this application**.
6. Click **Submit My Info >>**.

NOTE: The student will not be able to return to the application to complete items once the application is submitted.

Confirmation

The **Confirmation** window displays with information on further actions the student needs to take.

Account#: 111111111 Contact Us About AES Privacy Sign Out

Welcome, STAN STUDENT

Pennsylvania State Grant Form 2017-18

[Need Help?](#)
We're here to assist you.

1 PROVIDE INFORMATION 2 VERIFY INFORMATION 3 CONFIRMATION

Confirmation

Your State Grant Record for this academic year is incomplete.
Your PA State Grant information has been successfully submitted. However, no further processing can occur without a completed State Grant record for this academic year.

Actions You Need to Take Now:

- 1** **View/Print - PA State Grant Signature Page**
[I can't view/print this document?](#)
- 2** **Sign and date** the signature page with all required signatures.
- 3** **Mail** the completed signature page **ONLY** to:
PHEAA
State Grant and Special Programs
P.O. Box 8157
Harrisburg, PA 17105-8157

What Happens Now?

- **We will send you an email with more information once your signature is received.**
Although you've successfully submitted your online information to us, additional information is required to make an eligibility determination. We will let you know what information is required.
- After we've received the additional information, PHEAA will determine eligibility.
- Announcements of eligibility begin in May 2017, but you may be contacted later, depending on the time your 2017-18 PA State Grant Form was signed, submitted and your application considered complete. At that time, PHEAA will send you an email reminder with instructions for viewing your 2017-18 State Grant Status in Account Access.

If you would like to periodically check on the status of your State Grant, you may do so at any time through PHEAA's secure sign-in at www.pheaa.org.

Complete Your 2016-17 State Grant Form **Exit Application**

1. Under **Actions You Need To Take Now**, click **View/Print - PA State Grant Signature Page** to view and print the PA State Grant Form.

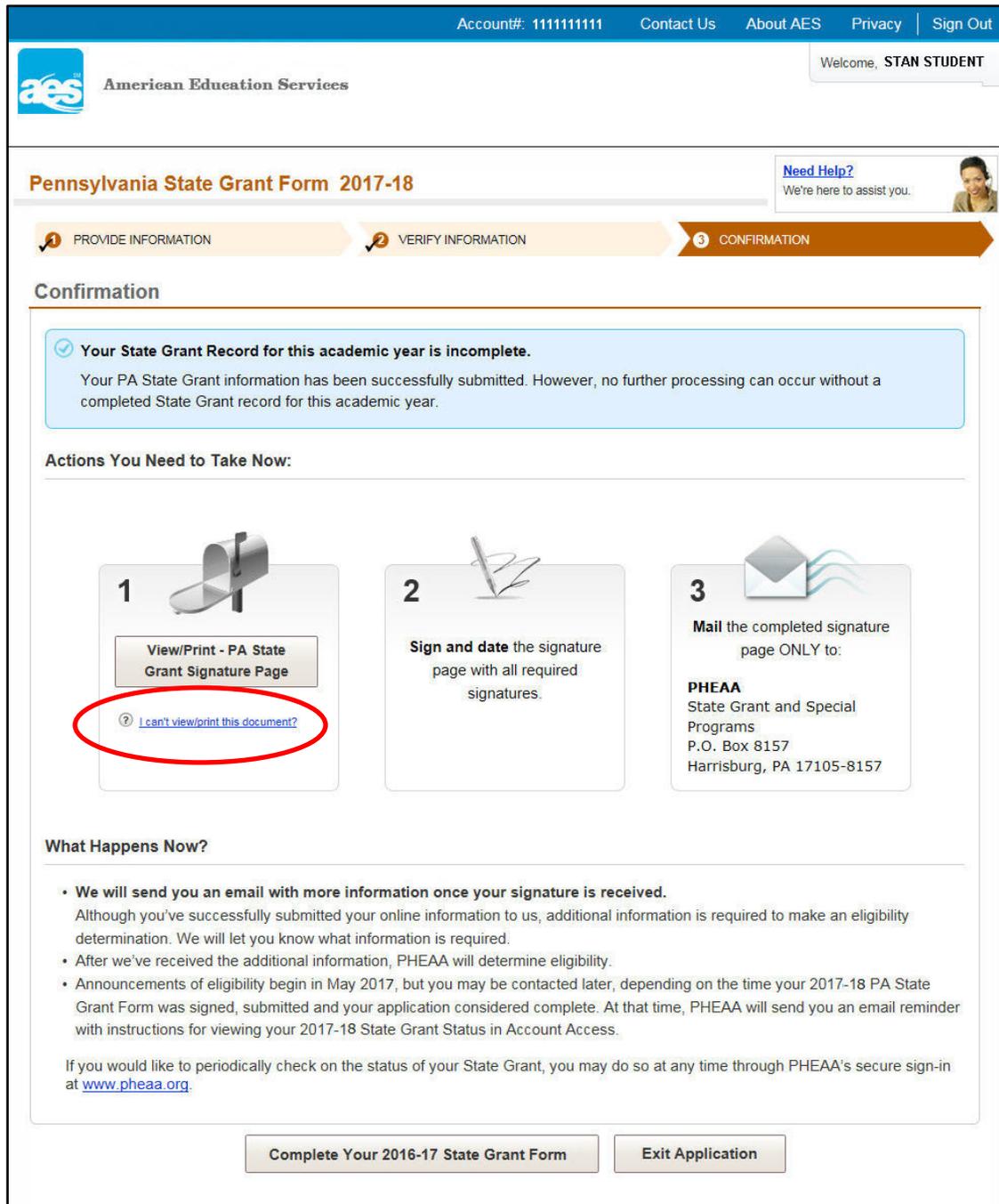
Pennsylvania State Grant Form

➡ The **Open** or **Save** prompt displays.



2. Click **Open**.

3. If the **Open** or **Save** prompt does not display, click **I can't view/print this document**.



Account#: 111111111 Contact Us About AES Privacy Sign Out

Welcome, STAN STUDENT

Pennsylvania State Grant Form 2017-18 [Need Help?](#)
We're here to assist you.

1 PROVIDE INFORMATION 2 VERIFY INFORMATION 3 CONFIRMATION

Confirmation

Your State Grant Record for this academic year is incomplete.
Your PA State Grant information has been successfully submitted. However, no further processing can occur without a completed State Grant record for this academic year.

Actions You Need to Take Now:

- 1** 
View/Print - PA State Grant Signature Page
[I can't view/print this document?](#)
- 2** 
Sign and date the signature page with all required signatures.
- 3** 
Mail the completed signature page ONLY to:
PHEAA
State Grant and Special Programs
P.O. Box 8157
Harrisburg, PA 17105-8157

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- After we've received the additional information, PHEAA will determine eligibility.
- Announcements of eligibility begin in May 2017, but you may be contacted later, depending on the time your 2017-18 PA State Grant Form was signed, submitted and your application considered complete. At that time, PHEAA will send you an email reminder with instructions for viewing your 2017-18 State Grant Status in Account Access.

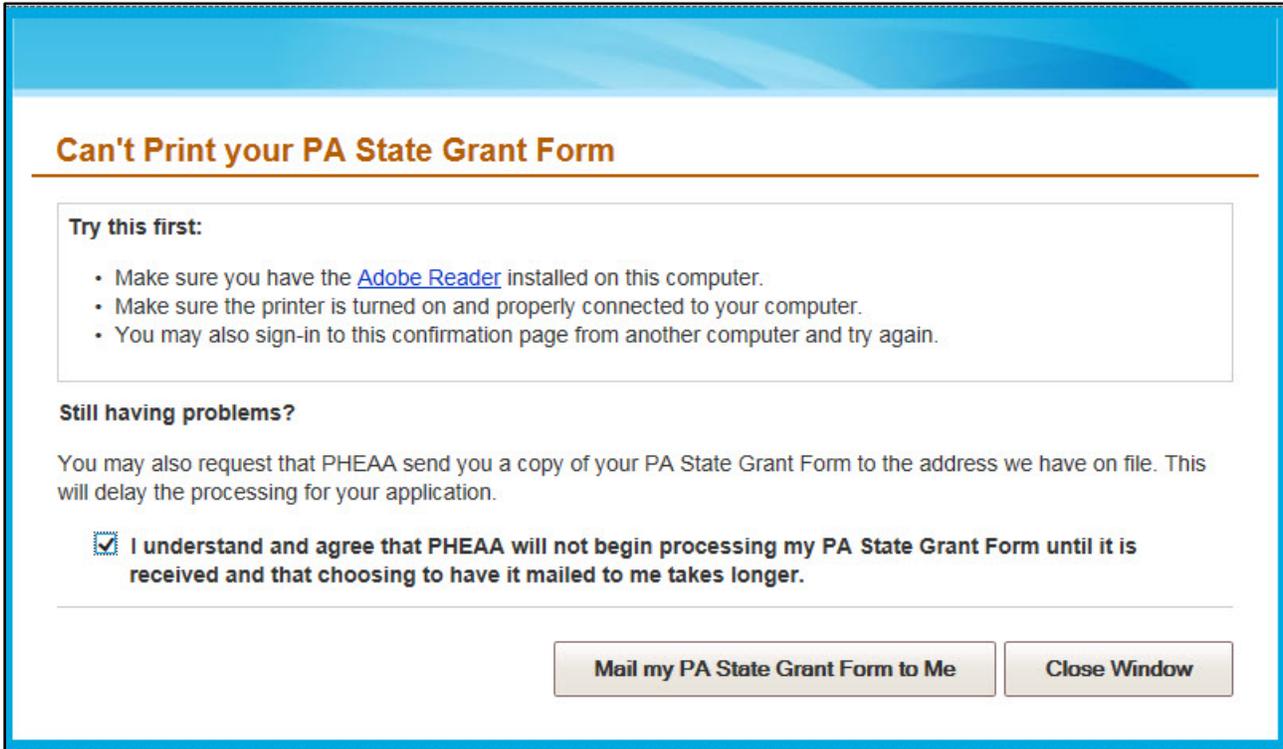
If you would like to periodically check on the status of your State Grant, you may do so at any time through PHEAA's secure sign-in at www.pheaa.org.

[Complete Your 2016-17 State Grant Form](#) [Exit Application](#)

NOTE: This option may be clicked when the user is unable to download Acrobat Reader or a problem with the printer has been detected.

Pennsylvania State Grant Form

➔ The Help prompt for printing the PA State Grant Form displays.



Can't Print your PA State Grant Form

Try this first:

- Make sure you have the [Adobe Reader](#) installed on this computer.
- Make sure the printer is turned on and properly connected to your computer.
- You may also sign-in to this confirmation page from another computer and try again.

Still having problems?

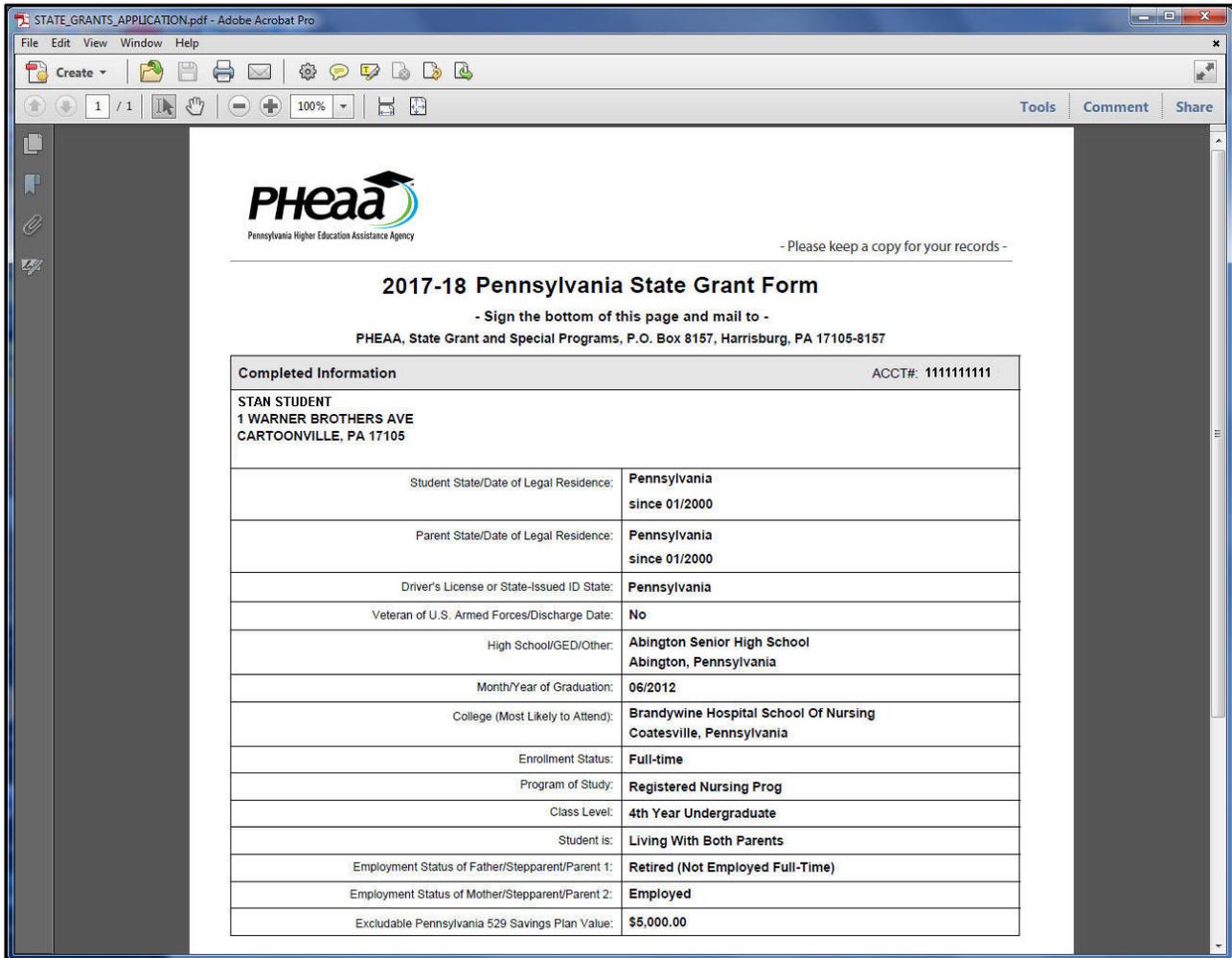
You may also request that PHEAA send you a copy of your PA State Grant Form to the address we have on file. This will delay the processing for your application.

I understand and agree that PHEAA will not begin processing my PA State Grant Form until it is received and that choosing to have it mailed to me takes longer.

4. If unable to print, check the agreement box and click **Mail my PA State Grant Form to Me** for the PA State Grant Form to be mailed. Click **Close Window** if not requesting the form to be mailed.

Pennsylvania State Grant Form

➡ If the State Grant Form is able to be opened, the Pennsylvania State Grant Form displays as a PDF document.



The screenshot shows a PDF document titled "STATE_GRANTS_APPLICATION.pdf" in Adobe Acrobat Pro. The document contains the PHEAA logo and the following text:

- Please keep a copy for your records -

2017-18 Pennsylvania State Grant Form

- Sign the bottom of this page and mail to -
PHEAA, State Grant and Special Programs, P.O. Box 8157, Harrisburg, PA 17105-8157

Completed Information		ACCT#: 1111111111
STAN STUDENT 1 WARNER BROTHERS AVE CARTOONVILLE, PA 17105		
Student State/Date of Legal Residence:	Pennsylvania since 01/2000	
Parent State/Date of Legal Residence:	Pennsylvania since 01/2000	
Driver's License or State-Issued ID State:	Pennsylvania	
Veteran of U.S. Armed Forces/Discharge Date:	No	
High School/GED/Other:	Abington Senior High School Abington, Pennsylvania	
Month/Year of Graduation:	06/2012	
College (Most Likely to Attend):	Brandywine Hospital School Of Nursing Coatesville, Pennsylvania	
Enrollment Status:	Full-time	
Program of Study:	Registered Nursing Prog	
Class Level:	4th Year Undergraduate	
Student is:	Living With Both Parents	
Employment Status of Father/Stepparent/Parent 1:	Retired (Not Employed Full-Time)	
Employment Status of Mother/Stepparent/Parent 2:	Employed	
Excludable Pennsylvania 529 Savings Plan Value:	\$5,000.00	

The document contains the summary of the student's information. This summary information may vary depending on whether the student is independent or dependent.

Pennsylvania State Grant Form

Statement of Certification and Authorization

By signing the Pennsylvania State Grant Form, I/we hereby affirm that the signature(s) below constitute acceptance of the Statement of Certification and Authorization found in the 2017-18 Applicant's Rights, Responsibilities, Use of Social Security Number, and Certification for the Pennsylvania State Grant Program, which is incorporated herein by reference and which I/we have read, understand, agree to, and certify. I further understand that if I provide an email address, communications regarding the State Grant Program may be sent to me through electronic communications methods.

Signature of Student

Date

Signature of Parent

Date

GRT-TSIG-WEB-D-V-1.00

1111111111 TSIG162N

6. Print the PDF and sign the Statement of Certification and Authorization where indicated. The signature section may vary depending on whether the student is independent or dependent. A parent signature is also required for dependent students. This page is to be mailed to the agency at the address indicated at the top of the page.
7. Click the **X** at the top of the PDF to close it.

Pennsylvania State Grant Form

8. At the bottom of the **Confirmation** window, click **Exit Application**.

NOTE: The **Complete Your 20XX-XX State Grant Form** button may display if another State Grant Form is available to be completed or has been completed and signatures have not yet been received. Click this button to complete another State Grant Form.

Account#: 111111111
Contact Us
About AES
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Sign Out



Welcome, **STAN STUDENT**

Pennsylvania State Grant Form 2017-18

[Need Help?](#)
 We're here to assist you.

1 PROVIDE INFORMATION

2 VERIFY INFORMATION

3 CONFIRMATION

Confirmation

✓

Your State Grant Record for this academic year is incomplete.
 Your PA State Grant information has been successfully submitted. However, no further processing can occur without a completed State Grant record for this academic year.

Actions You Need to Take Now:

1



View/Print - PA State Grant Signature Page

? I can't view/print this document?

2



Sign and date the signature page with all required signatures.

3



Mail the completed signature page ONLY to:

PHEAA
 State Grant and Special Programs
 P.O. Box 8157
 Harrisburg, PA 17105-8157

What Happens Now?

- We will send you an email with more information once your signature is received. Although you've successfully submitted your online information to us, additional information is required to make an eligibility determination. We will let you know what information is required.
- After we've received the additional information, PHEAA will determine eligibility.
- Announcements of eligibility begin in May 2017, but you may be contacted later, depending on the time your 2017-18 PA State Grant Form was signed, submitted and your application considered complete. At that time, PHEAA will send you an email reminder with instructions for viewing your 2017-18 State Grant Status in Account Access.

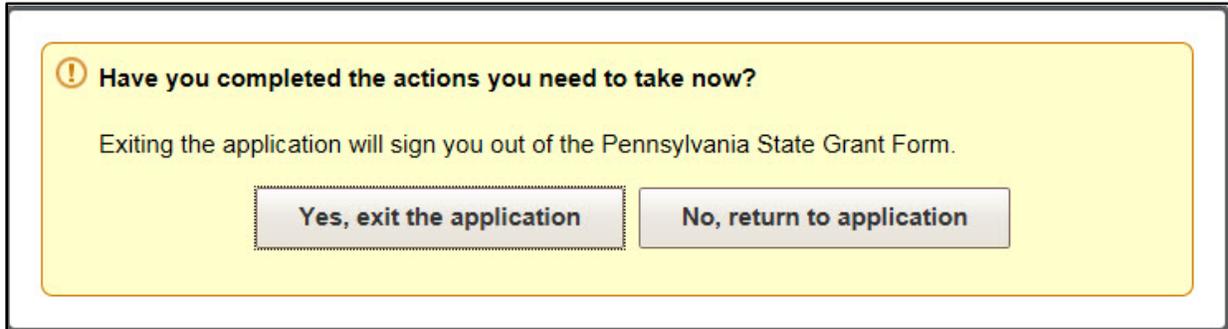
If you would like to periodically check on the status of your State Grant, you may do so at any time through PHEAA's secure sign-in at www.pheaa.org.

Complete Your 2016-17 State Grant Form

Exit Application

Pennsylvania State Grant Form

➔ The **Have you completed the actions you need to take now?** message is displayed.

A screenshot of a yellow confirmation dialog box with a black border. At the top left is a warning icon (exclamation mark in a circle) followed by the text "Have you completed the actions you need to take now?". Below this is the text "Exiting the application will sign you out of the Pennsylvania State Grant Form." At the bottom are two buttons: "Yes, exit the application" and "No, return to application".

! Have you completed the actions you need to take now?

Exiting the application will sign you out of the Pennsylvania State Grant Form.

Yes, exit the application No, return to application

9. Click **Yes, exit the application** to sign out of the Pennsylvania State Grant Form and Account Access. Click **No, return to application** to return to the Pennsylvania State Grant Form application.

Confirmation Email

When the application has been successfully submitted, a confirmation email is sent to the student.



Public: 2017-18 PA State Grant Confirmation – signature(s) required
StateGrantsandSpecialProgramsTest
To: sstudent

09/06/2016 01:35 PM
[Show Details](#)

WHY WE ARE CONTACTING YOU
This email is to confirm that your 2017-18 PA State Grant information was successfully submitted using our online application. PHEAA will continue processing your application when we receive your 2017-18 PA State Grant Form with the required signature(s).

ACTIONS YOU NEED TO TAKE NOW
If you have not signed and mailed your 2017-18 PA State Grant Form please sign it and return it to the address on the form. If you need to print this document, sign in to Account Access within the next 180 days.
Sign in at: http://www.pheaa.org/PA_State_Grant_Information

WHAT HAPPENS NOW?

- After we've received your completed signature page, PHEAA will determine eligibility based on financial information contained in your grant record for the appropriate academic year.
- Announcement of eligibility will begin in May 2017. PHEAA will send you an email regarding your eligibility around this time. If you delay returning your 2017-18 PA State Grant Form, or it is incomplete, this could delay your eligibility notification.
- If you would like to periodically check on the status of your grant eligibility, you may do so at any time through PHEAA's secure sign in at http://www.pheaa.org/PA_State_Grant_Information

Receipt of this communication and/or use of Account Access does not automatically qualify you for any financial aid or student grant award. AES/PHEAA and its affiliates reserve the right to invalidate your request for financial aid or student grant award which is not submitted properly. Any request and/or application which is submitted must first be reviewed and approved by AES/PHEAA and/or its affiliates before becoming effective.

*** Please do not reply to this email. This is an automated email generated from an unmonitored email account. If you have questions, direct them to granthelp@pheaa.org.

Appendix A – Other Types of Diplomas

This appendix shows the views of the **High School** section that result when the type of diploma selected is other than a high school diploma.

GED Certificate

The following displays when **GED Certificate** is selected for **Type of Diploma**.

High School

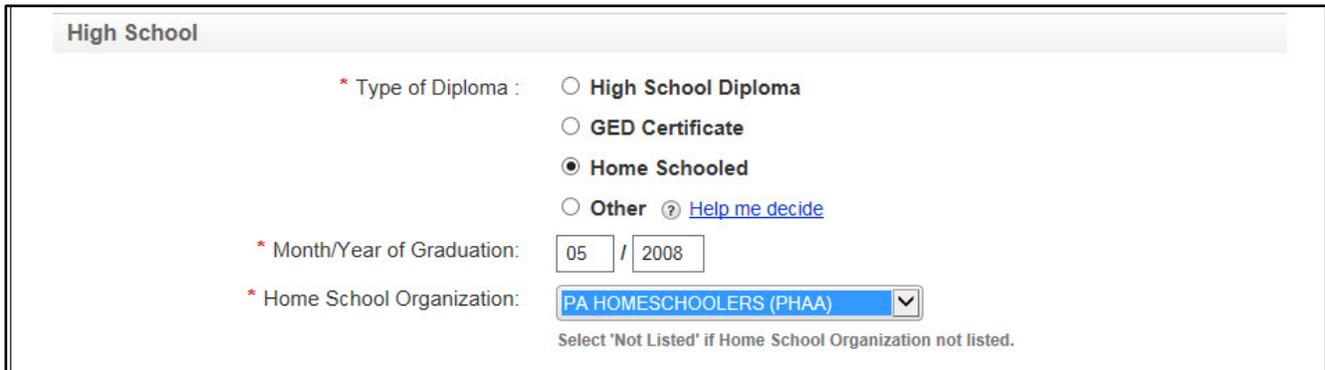
* Type of Diploma : High School Diploma
 GED Certificate
 Home Schooled
 Other [Help me decide](#)

* Month/Year GED Received: /

1. Enter the month and year the GED certificate was received.

Home Schooled

The following displays when **Home Schooled** is selected for **Type of Diploma**.



High School

* Type of Diploma : High School Diploma
 GED Certificate
 Home Schooled
 Other ? [Help me decide](#)

* Month/Year of Graduation: 05 / 2008

* Home School Organization: PA HOMESCHOOLERS (PHAA) ▼
Select 'Not Listed' if Home School Organization not listed.

1. Enter the month and year the student has or will graduate.
2. In the **Homeschool Organization** field, click the down arrow to select the name of the student's Homeschool Organization. Select **Not Listed** if the homeschool organization is not listed.

➡ When **Not Listed** is selected, the **Home School Name** field displays.



High School

* Type of Diploma : High School Diploma
 GED Certificate
 Home Schooled
 Other ? [Help me decide](#)

* Month/Year of Graduation: 05 / 2008

* Home School Organization: Not Listed ▼
Select 'Not Listed' if Home School Organization not listed.

* Home School Name: Caring Home School | x

3. In the **Home School Name** field, enter the name of the student's Homeschool Organization.

Other Diploma

The following displays when **Other** is selected for **Type of Diploma**.

High School

* Type of Diploma : High School Diploma
 GED Certificate
 Home Schooled
 Other [Help me decide](#)

* School Name:

* School City:

1. For assistance on when to select **Other**, click **Help me decide**.
2. In the **School Name** field, enter the name of the school where the student was enrolled.
3. In the **School City** field, enter the name of the municipality where the school is located.

Appendix B – Other College Fields

No College Listed

If the college selected on the FAFSA is not on the PHEAA system, a college is not listed in the **Most Likely to Attend** field on the State Grant Form.

College

* Most Likely to Attend : [? I'm not sure.](#)

* Enrollment Status: [? Help me decide](#)

1. Click **Change College**.

➡ The **College** section redisplay with the **College State** and new **Most Likely to Attend** fields.

College

* College State:

* Most Likely to Attend:
Select "Not Listed" if College is not listed.

* Program of Study:

* Enrollment Status: [? Help me decide](#)

Student Living Situation

Student Employment Status

Student PA 529 Savings Plan

2. In the **College State** field, click the down arrow to select the state where the student's current choice of college is located.
3. In the **Most Likely to Attend** field, click the down arrow to select the current choice of college.

Pennsylvania State Grant Form

4. In the **Program of Study** field, click the down arrow to select the student's intended program of study.
5. In the **Enrollment Status** field, click the down arrow to select the student's anticipated enrollment status while attending the college. For assistance, click **Help me decide**.
6. Click **Continue >>** when all of the required fields are completed.

NOTE: The fields may vary depending on the type of college selected. See the next example for nursing schools.

Hospital Schools of Nursing (HSON)

College

* College State: PENNSYLVANIA

* Most Likely to Attend: BRANDYWINE HOSPITAL SCHOOL OF NURSING
Select "Not Listed" if College is not listed.

* Program of Study: REGISTERED NURSING PROG

* Enrollment Status: FULL-TIME [Help me decide](#)

* Class Level: 4TH YEAR UNDERGRADUATE

1. In the **College State** field, click the down arrow to select the state where the student's current choice of college is located.
2. In the **Most Likely to Attend** field, click the down arrow to select the current choice of college. This example uses a nursing school.
3. In the **Program of Study** field, click the down arrow to select the student's intended program of study.
4. In the **Enrollment Status** field, click the down arrow to select the student's anticipated enrollment status while attending the college. For assistance, click **Help me decide**.
5. In the **Class Level** field, click the down arrow to select the student's class level at the Hospital School of Nursing.
6. Click **Continue >>** when all of the required fields are completed.

Created in 1963 by the Pennsylvania General Assembly, the Pennsylvania Higher Education Assistance Agency (PHEAA) has evolved into one of the nation's leading student aid organizations. Today, PHEAA is a national provider of student financial aid services, serving millions of students and thousands of schools through its loan guaranty, loan servicing, grant administration, outreach, and other student aid programs.

PHEAA's earnings are used to support its public service mission and to pay its operating costs, including the administration of the Pennsylvania State Grant and other state-funded student aid programs. PHEAA continues to devote its energy, resources and imagination to developing innovative ways to ease the financial burden of higher education for students, families, schools, and taxpayers.

PHEAA conducts its student loan servicing activities nationally as FedLoan Servicing and American Education Services (AES). For more information, visit PHEAA.org.

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Johnstown

PA Secretary of Education

PENNSYLVANIA HIGHER EDUCATION ASSISTANCE AGENCY

1200 North Seventh Street, Harrisburg, PA 17102-1444 • Phone: 800.692.7392

These materials have been developed and paid for by the Pennsylvania Higher Education Assistance Agency (PHEAA) for informational purposes. Although the information contained in this document is believed to be accurate at the time of printing, PHEAA does not guarantee its accuracy. You should independently verify that this information is correct.

GR-SGFUG
092616

