

INSTITUTIONAL ASSISTANCE GRANTS (IAG) PROGRAM FREQUENTLY ASKED QUESTIONS



School Eligibility and Participation

Q. What are the eligibility requirements for an institution to be able to participate in the Institutional Assistance Grants (IAG) Program?

- A. To be eligible to participate in IAG, an institution must:
- Be a nonprofit independent institution of higher education located in Pennsylvania.
 - Be approved for the Pennsylvania State Grant Program by PHEAA.
 - Not receive a direct appropriation from the Commonwealth.

Institutions are not eligible if they are community colleges, state-owned, state-related, seminaries or schools of theology, sectarian, and denominational institutions. Additionally, hospital schools of nursing are not eligible because they are not chartered as independent institutions of higher education.

Q. How does an institution apply to participate in the IAG Program?

- A. Independent, non-profit postsecondary institutions that do not receive any type of direct Commonwealth appropriation are required to complete an Eligibility Determination Application. This form may be accessed by clicking on "Institutional Assistance Grants Program (IAG)" under Special Programs on the Document Library located in Alec. Once the application is returned to State Grant and Special Programs staff and the school is determined eligible to participate, an IAG Participation Agreement is sent to the institution. The institution must complete and return the agreement to PHEAA by August 1 of the academic year in question to be eligible to participate in the program for that academic year.

Q. What is the deadline to submit the annual IAG Eligibility Renewal Application?

- A. A participating institution must complete and submit the annual Eligibility Renewal Application by September 1.

Q. How are funds disbursed to the institution?

Funds are disbursed via wire transfer in two disbursements: 1) Advance Payment, and 2) Reconciliation Payment. The Advance Payment, which is normally scheduled in September, provides the institution with 90 percent of the estimated funds the institution would be eligible to receive for the academic year. If it is determined, through the certification process, that an institution is due additional funds, these funds are generally disbursed through the reconciliation process in June.

Q. How is IAG funding to an institution determined?

- A. Funding is provided to participating institutions on a per capita basis. The per capita payment is calculated by dividing the available IAG dollars by the total number of eligible, full-time equivalent, Pennsylvania State Grant recipients attending IAG eligible institutions.

Q. How can the institution utilize the IAG funds?

- A. Funds must be used in accordance with the guidelines outlined on the IAG Participation Agreement and cannot be used for any religious or sectarian activity or purpose.

Q. Are there documents that the institution must provide?

- A. Yes.
- The Eligibility Renewal Application is sent to institutions in July and must be returned to PHEAA no later than September 1.
 - The IAG Certification Listing (which is located on PageCenter) is generated May 1 and must be returned no later than June 1.
 - The IAG Audit Report requires that the institution report on the IAG funds received and expended by the institution. The instructions and template for this report are located in Alec and the report is due no later than January 1 following the end of the fiscal year for which the institution received funds. For example, an institution that received funds for the 2017-18 academic year would submit the Audit Report no later than January 1, 2019.

IAG Certification Listing Processing

NOTE: Prior to review of the questions listed below, please refer to the instructions for processing the Certification Listing which can be found in the Document Library.

- Q. Can a student be counted on the IAG Certification Listing if the student's only enrollment consists of an internship, Student Teaching, or the student is studying abroad for the entire academic year and is receiving a full-time State Grant?**
- A. Yes, physical attendance is no longer required. If the student is participating in one of these activities, they can be counted as long as they meet all other eligibility requirements during the same term of that academic year (excluding summer).
- Q. Can a student be counted as full-time on the IAG Certification Listing if enrolled part-time on the campus and part-time in a non-classroom activity (such as an internship or on-line classes) during the same term and is receiving a full-time State Grant?**
- A. Yes, the student can be counted for a full-time IAG award in this situation.
- Q. Can a student be counted as full-time on the Certification Listing if the student is receiving a full-time State Grant award based on enrollment during intersession and part-time enrollment during the Fall or Spring?**
- A. Yes. The IAG award is based on the State Grant received and in this case the student received a full-time State Grant award based on the combined enrollment during those two periods.
- Q. Can a student be counted as full-time on the IAG Certification Listing if the student began the term full-time, received a full-time State Grant award and then dropped to no less than six credits and finished the term with at least six credits?**
- A. Yes.
- Q. Can a student be included on the IAG Certification Listing if the student transferred to my school for the Spring term?**
- A. Yes, but only if the previous institution that the student attended during the Fall term will not include the student on their Certification Listing. Students can only be counted on an IAG Certification Listing by one institution. You should check if the student's fall school was an IAG school; a listing of IAG eligible institutions is located on the Document Library.
- Q. Can a student be counted on the Certification Listing as a full-time recipient if the student's State Grant eligibility was changed from part-time to full-time after the institution processes the IAG Certification Listing but before the IAG Reconciliation Payment is made?**
- A. No. The IAG payment is based on the number of eligible full-time and part-time State Grant recipients at the time the IAG Certification Listing is run (generally May 1).
- Q. Can a student be counted on the IAG Certification Listing if the student's State Grant was awarded after the May 1 cut-off date?**
- A. No. The cut-off date was established in order to give the Agency time to process the Eligibility Certification Listings and to disburse final payments to institutions prior to June 30, the end of the fiscal year. The cut-off date is May 1 of each year.

IAG\IAG Materials IAG Prog FAQs Revised 02-01-18

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